REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA JUNIOR COLLEGE DISTRICT
March 10, 1966, 4:00 p.m., Board Room

1. GENERAL FUNCTIONS

1.1 Call to Order

A regular meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, March 10, 1966, at 4:00 p.m. in the Board Room at Santa Barbara City College.

1.2 Roll Call

Members present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. Sidney R. Frank
Mr. James R. Garvin
Mrs. Winifred H. Lancaster
Mrs. Dorothy N. Meigs
Mr. Benjamin P. J. Wells

Members absent: None

Others present for all or a portion of the meeting included:

Dr. Robert C. Rockwell, Superintendent-President and Secretary-Clerk to the Board
Mr. Lorenzo Dall'Armi, Administrative Dean, Business Services
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Marie Lantagne, Administrative Dean, Student Personnel
Mr. Selmer O. Wake, Director-Administrative Dean, Adult Education
Mr. Spencer Bickenstaff, Assistant Dean, Adult Education
Dr. Martin Bobgan, Coordinator, Adult Education
Mr. Lisle C. Bresslin, Assistant Dean, Admissions and Records
Mr. Charles F. Rheinschmidt, Assistant Dean, Student Activities
Dr. John Forsyth, President, Academic Senate
Mr. Ralph E. Vernon, President, Instructors' Association
Mr. Charles R. Courtney, Chairman, English Division
Mr. B. Cedric Boeseke, Coordinator of Placement
Mrs. Louise H. Thornton, Executive Secretary
A few other Santa Barbara City College staff members
Mrs. Katherine McCloskey, Santa Barbara News-Press
education editor
Mrs. Laverne Marcy, observer, League of Women Voters

The President declared that a quorum was present and ordered that
the Board proceed with the regular order of business.

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unani-
mously carried, to approve the minutes as submitted for the regular meeting
of February 24, 1966.

1.5 Hearing of Citizens and Petitions

None.

1.6 Communications

None.

2. PERSONNEL

2.1 Certificated Personnel Assignments

It was moved by Mr. Fillippini, seconded by Mrs. Lancaster, and unani-
mously carried, that certificated personnel assignments recommended in
Attachment 2.1 and in the addenda be approved.

2.2 Classified Personnel Assignments

It was moved by Mr. Wells, seconded by Mr. Fillippini, and unanimously
carried, that classified personnel assignments recommended in Attachment
2.2 and in the addenda be approved.

3. CURRICULUM AND INSTRUCTION

3.1 Report of English Division

Mr. Charles R. Courtney, chairman of the English Division, introduced
other members of the Division who were able to attend the meeting: Miss
Marriott, Mrs. DeWitt, Mrs. Hatch, Mr. Peterson, Mr. Alexander, and Mr. Canton. (Mr. Loynd came in later.) He outlined the goals and philosophy of the Division, stating that the instructors attempt to instill ability to read, speak, listen, think, and appreciate, and to formulate a scale of values.

Mr. Courtney described the course offerings for transfer and terminal students and the Division's participation in the honors program. He called attention to the reading improvement and journalism classes which are also a part of the English Division curriculum.

Questions from Board members followed: Mr. Garvin asked if there were good articulation with the high schools with respect to preparation of students in English. Mr. Courtney: The high school teachers expend much effort to prepare their students to pass the Subject A examination. Mrs. Lancaster: What percentage are capable of taking university-type freshman English? Mr. Courtney: About 25-30 per cent. Mrs. Meigs said she understood that the University of California is planning to omit the Subject A examination.

Mrs. Lancaster recalled her pleasure in working with the English Division while she was on the college staff, and remarked on the high caliber of the instructors and on their individual talents.

Mrs. Alexander: One member of the accrediting team commented that junior colleges should accept the responsibility for training low achievers; can the junior college prepare them sufficiently to enter the University? Mr. Courtney: If these students are willing to try, City College instructors are willing to help them. Alternatives to Subject A are offered to those students who cannot pass that course in two attempts. If they show ability in any alternative course by the end of the semester, they may become eligible for English 1.
Mrs. Lancaster said that she would like to see Mr. Huglin, Mr. Foxx, and the chairmen of the English and Business Education divisions confer on adequate English requirements for secretarial majors. Mr. Huglin replied that he would be happy to meet with these persons and would give a follow-up report to the Board. Mr. Fillippini remarked that he had heard criticism of the English background of high school secretarial graduates, but not of City College secretarial majors who have obtained the AA degree.

Mrs. Lantagne explained the present requirements which eliminate from secretarial training classes those students who score low. Mrs. Meigs suggested that these low scorers might be steered into training as clerks and typists. Mr. Frank felt that the pressures for adequate English preparation should be transferred to the high schools.

Dr. Rockwell quoted from a talk on effective teaching of English given at the AAJC convention in St. Louis.

Mrs. Alexander: Poor English is one of the student's greatest handicaps for the future; the college should aggressively pursue a policy of not requiring a student to repeat grammar if his weakness is only in spelling. Mr. Courtney: During the first week or two of each semester, each student is checked on his strengths and weaknesses and often may be reassigned to another level of English commensurate with his ability. Subject A students must receive a score of 90 in the final spelling test in order to pass the course. The Division plans to suggest to the Curriculum Committee the offering of a course in spelling and vocabulary building. Mr. Wake said that, at TEMPO's request, Adult Education offered such a course for secretaries.

3.2 Basic Education Program (EOA)

Mr. Wake distributed copies of the Application for Approval of Adult Education Basic Education Program or Project, in Accord with the Economic
Opportunity Act of 1964, P.L. 88-452, together with the proposed budget totalling $6,326.08 and a map showing the tract singled out for special consideration by the local Community Action Committee.

Mr. Wake and Dr. Bobgan explained how the number of adults in this school district who need basic education was determined.

It was moved by Mr. Wells, seconded by Mr. Fillippini, and unanimously carried, to approve the application for the Adult Education Basic Education Program in accord with the Economic Opportunity Act of 1964, P.L. 88-452.

4. COLLEGE PLANTS AND PROPERTY

4.1 Landscaping Progress

Mr. Garvin reported that installation of the irrigation system seemed to be progressing satisfactorily.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, that the purchase of supplies, equipment, and services on purchase order numbers 10167 through 10213, as listed in Attachments 5.1-a and 5.1-b, be approved.

5.2 Payment of Claims

It was moved by Mrs. Lancaster, seconded by Mr. Frank, and unanimously carried, that payment of claims listed in Attachments 5.2-a and 5.2-b be approved.

5.3 Authorization to Pay Expenses Incurred by the County Counsel's Office in Defending the District in the Viola Suit

Mr. Fillippini inquired why the architects do not pay for the duplication and copying of plans mentioned in the agenda. Mr. Dall'Armi replied that the material to be copied consists of mathematical computations in connection with the post-stressed concrete beams—which material is not from the architects' office.
It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to authorize payment of expenses incurred in preparing the defense for the Santa Barbara Junior College District in the Viola suit.

6. STUDENT PERSONNEL

6.1 Report on Student Placement Office - Fall Semester 1965

Mr. Cedric Boeseke, Coordinator of Placement, prefaced his presentation (see Attachment 6.1) by giving statistics for the month of February, 1966: 271 students interviewed, 151 men and 50 women hired.

SBJCD has $200,000 for EOA students, whose salary is $1.74 per hour—highest rate in the 45 junior colleges surveyed. Mr. Boeseke felt that $1.50 would be a more appropriate starting salary for City College in the future. He reviewed the qualifications and procedures for applying for employment under the Economic Opportunity Act, and described specific jobs being filled. At Mr. Boeseke's request, Mrs. Ruth Little, head librarian, told of specific benefits to the library from employment of EOA students.

With regard to off-campus jobs for other students, he said that more than 800 students were placed in local business firms last year. He described the follow-up study being conducted by his office and read replies already received.

Mr. Fillippini remarked that, while in many areas where this type of program has been developed there have been resultant problems, he has heard nothing but compliments about the Santa Barbara program, due to the excellent supervision by Mr. Boeseke.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Additional Members for the Registered Nursing Advisory Committee

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously
carried, that the following persons be approved for membership on the
Registered Nursing Advisory Committee:

Dr. George Wittenstein, Chairman of the Education Committee of the
Santa Barbara County Medical Society

Mrs. Marion Ambrose, representative of the Knapp College of Nursing
Alumnae Association

8.2 Report on Governor's Conference on California Ocean Resources

Mr. Frank reported attending the Governor's Conference at which the use
of California's marine resources was discussed. He suggested that perhaps
City College might be able to introduce a course dealing with this subject.
The question was raised: Is it possible to produce an oceanographer in
two years? Mr. Frank replied that training a technician ("para-professional")
in this field would be possible. At present, he added, only one junior
college in the U. S. offers this specific type of training, and graduates
are in great demand. Mr. Huglin said that marine biology courses now
offered at City College are very popular, and he will confer with Dr. Robert
Profant (chairman, Life Science Division) on possibilities for future expan-
sion; this training perhaps might be made a part of the vocational-technical
program.

8.3 Mailing Agenda

Discussion was held regarding mailing the agenda on Mondays to allow more
time for delivery and study, but with possibly more addenda items resulting
therefrom. It was decided to change the mailing of agenda from Tuesday to
the Monday preceding a Board meeting.

9. ADJOURNMENT

No further business being presented, President Garvin declared the meeting
adjourned at 5:30 p.m. The next regular meeting will be held on Thursday,
March 24, 1966, at 4:00 p.m. in the Board Room at Santa Barbara City College.
Attest:

Mr. James R. Garvin
President, Board of Trustees
Santa Barbara Junior College District

Dr. Robert C. Rockwell
Superintendent-President and Secretary-
Clerk to the Board of Trustees
Santa Barbara Junior College District

Approved by the Board of Trustees

on March 24, 1966