AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

January 13, 1966, 4:00 P.M., Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

2. PERSONNEL
   2.1 Certificated Personnel Assignments
       The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted on Attachment 2.1.
   2.2 Classified Personnel Assignments
       The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted on Attachment 2.2.

3. CURRICULUM AND INSTRUCTION
   3.1 New Courses to be Approved for Spring Semester 1966 and for 1966-67
       Attached are descriptions of new courses to be approved for Spring semester 1966 and for 1966-67. (Please see Attachment 3.1.)
       Mr. Huglin will be present to answer any questions regarding them. The Superintendent recommends approval of these new courses.

   3.2 Teacher Load
       A few months ago, the Board requested that a report be made on teacher load. The study has been completed and Mr. Huglin will be present to answer any questions. (Please see Attachment 3.2.)

   3.3 Registered Nursing Program
       You will recall that the Knapp College of Nursing has indicated a desire to discontinue operating and has requested that Santa Barbara City College
organize a two-year program of registered nursing as soon as practicable. A feasibility study has been made by Mr. James Foxx and is attached for your information. (Please see Attachment 3.3.) Mr. Foxx will be present to answer any questions.

3.4 Information Regarding MDTA Program

Attached is a report answering specific questions regarding the MDTA program. (Please see Attachment 3.4.) If there are further questions, Mr. Wake will be present to answer them.

4. COLLEGE PLANTS AND PROPERTY

4.1 Change Order for Extending the Contract Time on Administration Building Rehabilitation (Change Order No. 7)

A detailed breakdown of the time required to complete additional work under Change Order Numbers 2, 3, 4, and 6 is presented herewith. The total number of days involved is 102, making the new completion date December 21, 1965. The specifics for this time extension were worked out by the architectural firm of Daniel, Mann, Johnson, and Mendenhall.

C.O. No. 2 - Item B - Boiler Room Revisions 10 Days
C.O. No. 2 - Item C - Chemistry Room Revisions 15 "
C.O. No. 2 - Item D - Painting Exterior Steel Sash 5 "
C.O. No. 2 - Item E - Renovation of Doors and Hardware 5 "
C.O. No. 2 - Item F - Stairwell Painting 2 "
C.O. No. 3 - Item A - Electric Changes, Boiler Room 10 "
C.O. No. 4 - Item A - Wooden Platform 2 "
C.O. No. 4 - Item B - Telephone Pull Box 2 "
C.O. No. 6 - Item A - Aluminum Sash Installation 51 "

Request of Contractor.

Charge for this item ...................... None $0.00

An extension of an additional twenty-three (23) days is requested to bring the completion date up to January 13, 1966. This extension is requested so that the completion date will fall on the day of a regular Board meeting. The Superintendent, in accordance with a recommendation from Daniel, Mann, Johnson, and Mendenhall, requests that the Board accept the work performed by Don Greene, General Contractor, in the rehabilitation of the Administration Building, with authorization for the Business Office to file notice of completion.

4.2 Carpeting for Administration Building Staff Lounge

At its last regular meeting, the Board authorized installation of a folding partition at the north end of the Board Room so that the adjoining space could be utilized as a staff lounge. The Administrative Dean, Business Services, was asked to find out what the cost would be to carpet the lounge area. This information will be presented to the Board at the time of the meeting.
5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 9924 through 9985. Please see Attachments 5.1-a through 5.1-c.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of claims on Attachment 5.2-a and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

No report.

8. GENERAL INFORMATION

8.1 Report of California School Boards Association Conference Held December 1-4, 1965

Mrs. Lancaster will report on the California School Boards Association Conference held December 1-4, 1965, in San Francisco, California.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, January 27, 1966, at 4:00 p.m. in the Board Room.

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