AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

September 23, 1965, 4:00 P.M., Board Room

1. GENERAL FUNCTIONS
   1.1 Call to Order
   1.2 Roll Call
   1.3 Welcome to Guests
   1.4 Minutes
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

   a. Correction of Bond Interest and Redemption Tax Rates

      A letter has been received from Mr. A. T. Eaves, Auditor-Controller
      for Santa Barbara County, stating that an error had been made in
      setting the 1965-66 tax rates for bond interest and redemption pur-
      poses. The Board of Supervisors has reset this tax rate, resulting
      in a reduction of 12 cents in the bond redemption rate for the
      Santa Barbara Junior College District (from 30 cents to 18 cents).
      This same amount of reduction will reflect in the total tax rate for
      the District.

   b. Expression of Appreciation from Daniel, Mann, Johnson, and Mendenhall

      We have received a letter from Daniel, Mann, Johnson, and Mendenhall,
      expressing appreciation for being awarded the architectural-engineer-
      ing commission providing for continuing services to the District.

   c. Election of Board Member of State Employees' Retirement System

      We have received a letter from the office of the County Superintendent
      of Schools, announcing that, in accordance with the provisions of the
      State Employees' Retirement Law, there will be an election of one Board
      member by both State and public agency members from the total member-
      ship of the System, to serve a four-year term commencing January 16,
      1966. You will find a copy of this announcement in your folder.

2. PERSONNEL

   2.1 Certificated Personnel Assignments

      The Superintendent recommends authorization and/or ratification of certi-
      ficated personnel assignments according to recommendations listed in
      Attachments 2.1-a and 2.1-b.

   2.2 Classified Personnel Assignments

      The Superintendent recommends authorization and/or ratification of classified
personnel assignments according to recommendations listed on Attachments 2.2-a and 2.2-b.

3. CURRICULUM AND INSTRUCTION

3.1 Request for Approval to Proceed with Application for Training Course under the Manpower Development and Training Act of 1962

The Porter-Janitor curriculum is another training course which supplements the Work Training Program under the direction of Mrs. Ida Cordero. (This project, as all projects under the MDTA Program, is 100 per cent federally financed.) Before requesting approval from the State Board of Education, approval for training must be given at the local level. A copy of the Porter-Janitor Program is included in Attachment 3.1. Mr. Wake will be present at the meeting to answer any questions. The Superintendent recommends approval of the project.

4. COLLEGE PLANTS AND PROPERTY

4.1 Change Orders on Administration Building Rehabilitation

At previous meetings, the Board of Trustees of this district has approved various modifications or additions to the original contract for the rehabilitation of the administration building. The official change orders for some of these modifications and additions are presented for Board action at this time. It should be noted that Change Order No. 3 is presented for the first time. The Superintendent recommends approval of these change orders.

CHANGE ORDER NO. 2

a. Installation of door between rooms A-214 and A-215... Plus $ 95.00
b. Changeover of boiler to gas fuel consumption........ Minus 1,368.00
c. Conversion of room A-217 into Geology Lab ........ Plus 5,669.00
d. Painting steel sash and doors ......................... Plus 3,442.00
e. Removation of exterior doors .......................... Plus 2,800.00
f. Painting of front stairwell ............................ Plus 165.00
g. Painting of fence around courtyard .................... Plus 115.00

TOTAL INCREASE FOR CHANGE ORDER NO. 2............... $10,918.00

CHANGE ORDER NO. 3

a. Replacement of electrical conduits in boiler room .. Plus $ 3,340.00

TOTAL INCREASE FOR CHANGE ORDER NO. 3 ............... $ 3,340.00
SUMMARY

Original Contract Price ........... $199,690.00
Change Order No. 1 .......... Plus 3,181.00
Change Order No. 2 .......... Plus 10,918.00
Change Order No. 3 .......... Plus 3,340.00

NEW CONTRACT PRICE .............. $217,229.00

4.2 Renewal of Agreement Between the Santa Barbara Junior College District and the City of Santa Barbara for the Use of Los Banos del Mar Swimming Pool

In 1962, an agreement was entered into between the Santa Barbara City College and the City of Santa Barbara for the joint use of certain recreational facilities and property owned by both parties. Part of this agreement deals specifically with the conditions for the joint utilization of Los Banos del Mar. Details of this segment of the agreement will be presented for Board consideration during the meeting.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 9357 through 9499 in conjunction with the Santa Barbara Junior College District. Please see Attachments 5.1-a through 5.1-e.

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of the claims in Attachments 5.2-a and 5.2-b, and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District.

5.3 Request for a Temporary Loan to Meet October Financial Obligations

There will not be sufficient funds in the Santa Barbara Junior College District General Fund to meet October financial obligations. A resolution has been prepared requesting a temporary loan of $100,000.00 from the Santa Barbara County General Fund. The Superintendent recommends adoption of this resolution. (Resolution #2)

5.4 Request for Authorization to Purchase Tax Anticipation Notes for the Purpose of Meeting District Financial Obligations for the Months of October, November, and December, 1965 (Resolution #3)

The Superintendent recommends that the Board adopt a resolution requesting the County Board of Supervisors to sell tax anticipation notes for the Santa Barbara Junior College District in the following amounts:

$200,000.00 to be dated October 22, 1965
$150,000.00 to be dated November 23, 1965
The revenue provided by these notes will be used to meet the payment of salaries, maintenance and operations charges, and capital expenditures for the months of October, November, and December, 1965. The notes shall be payable on or before December 31, 1965. Further details will be presented during the meeting by Mr. Dall'Armi.

5.5 Ratification of Agreement with University of California, Santa Barbara, for Student Teaching Services

Each year, the Santa Barbara Junior College District has entered into an agreement with the University of California, Santa Barbara, to provide practice teaching experience for a number of UCSB students. The terms of the agreement will be summarized at the time of the meeting. The Superintendent recommends that this agreement be ratified.

5.6 Approval of Inter-District Attendance Agreements

By previous Board action, the Santa Barbara Junior College District has been authorized to enter into reciprocal attendance agreements with other junior college districts in California. However, there are some districts in the State which refuse to enter into this type of inter-district attendance agreement. These districts and the terms under which they will accept students from the Santa Barbara Junior College District are listed below. The Superintendent recommends approval of these agreements.

Foothill Junior College District - On a cost per unit of ADA basis beyond the first five units

Monterey Peninsula Junior College District - On a cost per unit of ADA basis

Ventura County Junior College District - On a cost per unit of ADA basis, excluding second-year students

5.7 Resolution Enabling the Santa Barbara Junior College District to Establish a Revolving Fund for the Purpose of Refunding Non-Resident Tuition Fees

Section 25505.9 of the Education Code provides for the refund of certain non-resident tuition fees. The method of making these refunds is left to the discretion of local boards. The simplest and most direct way to refund these fees appears to be by means of a revolving cash fund. The County Counsel has prepared a resolution permitting the establishment of such a fund in the Santa Barbara Junior College District. Mr. Dall'Armi will be at the meeting to present details of the resolution. (Resolution #2)

5.8 Agreement with the University of California, Santa Barbara, for Work Study Aides

Under provisions of the Economic Opportunity Act of 1964, the University of California, Santa Barbara, has received a grant to pay qualified students for work which will assist with the cost of their education. Under provisions of this grant, the Santa Barbara Junior College District is able to secure the services of these students at a cost of 10 per cent of the total funds involved. It is proposed that the services of approximately 21 UCSB students be utilized in the Santa Barbara Junior College District during the 1965-66 school year at an estimated cost of $1700.00. The funds to cover this expenditure have been budgeted. Those students
employed would assist regular instructors as readers and with clerical duties. The Superintendent requests authorization to enter into an agreement with the University for these services.

6. **STUDENT PERSONNEL**

6.1 **Housing**

Over the past several weeks, a local newspaper has published some articles regarding the activities of some of our students who resided at 820 Gravilla Drive during the spring semester. Although all college administrative offices have been contacted, no record can be found of any complaints concerning 820 Gravilla Drive. The police did investigate in response to complaints and reported "nothing unusual." Furthermore, it has not been determined whether or not the damage was done after the house was vacated by the students.

The present college policy on housing is to cooperate with all community agencies as far as possible. The college does not attempt to supervise housing directly. The seriousness of this incident is recognized and, as we cooperate with students and householders, attempts are made to prevent occurrences of this kind. Our records show approximately two or three incidents per year in which householders or neighbors have complained about student tenants. Investigations have been made in each instance in an attempt to determine the facts and counsel the students. If it is determined that a student has grossly violated common standards of decency, he is subject to suspension or dismissal.

A study will be made of all phases of student housing to the end that, if desirable, new policies may be recommended.

6.2 **Political Activity Related to Students**

Last spring, a Committee on Political Activity Related to Students was formed to recommend policies in the important area of student political activity on campus. A request was directed to the County Counsel for clarification of certain questions arising out of the Committee's study. These answers have been provided by the County Counsel, and the Committee will be reactivated and complete its work. Later, the Board will be asked to approve the new policy.

7. **COMMUNITY RELATIONS**

No report

8. **GENERAL INFORMATION**

8.1 **Important Dates for Board Members**

It is hoped that Board members may be able to participate in the following meetings which may be of interest to them:

a. **Santa Barbara County School Boards Association**

October 2, 1965, at Santa Barbara (luncheon meeting with guests from Ventura and San Luis Obispo County associations)
November 1, 1965, at Lompoc (a speaker and demonstration of the Initial Teaching Alphabet)

January 31, 1966, at Santa Barbara (a speaker from the Assembly Education Committee)

May 2, 1966, at Santa Maria (two speakers, hopefully Dr. Rafferty and a contender for his office)

b. California Junior College Association

October 26-28, 1965, at Fresno

April 4-5, 1966, at Bakersfield

8.2 Cultural Center for Adult Education

From time to time, the Adult Education division has staged benefits for raising money to help build a Cultural Center. The performance of "The Sound of Music" now being staged is another event for this purpose. Mr. Wake will be present to discuss the project.

8.3 Fall 1965 Enrollment Figures

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#Registration still going on; ends end of second week, 9-24-65

*End of second week, 9-25-64

8.4 The Winton Act (AB 1474 - Now EC 13080-13088)

These sections of the Education Code declare that all school district governing boards shall "meet and confer" with the representatives of all certificated employee organizations. Such conferences must be held whenever requested by the employee organization. Topics open for discussion are limited only to those relating in any way to an employee's working conditions or to relations between the employee and the employer. Representatives of certificated employees can discuss also any subject relating to the educational program that is legally within the discretion of the Board.

If more than one organization representing certificated employees in any one district requests representation, a "Negotiating Council" shall be established to represent the various groups before the Board. This Council shall consist of from five to nine members, this number to be determined at the discretion of the Board. A Negotiating Council is not required if only one teacher organization requests representation.

Rules and regulations for the administration of the provisions of this legislation must be adopted by each governing board.
Care must be exercised in drafting a set of rules and regulations to implement this new law. It is hoped that the new policy can be developed through cooperative effort among representatives of all staff members. To implement the drafting of a new policy, the Superintendent recommends that the Board establish Friday, October 1, 1965 as a deadline for submission of requests for representation on the Negotiating Council from all certificated employee organizations.

8.5 Committee of the Board

The Committee on Planning (Mr. Garvin, chairman; Mr. Fillippini, and Mr. Wells) will give a brief progress report on their activities.

Committee of the Whole

Perhaps some specific plans for a meeting of the Committee of the Whole (formed at the last meeting) should be made at this meeting. Also to be considered is the status of the committee, also formed at the last meeting, which was to consider the educational philosophy of the college.

9. ADJOURNMENT

It is suggested that an adjourned meeting be called for Thursday, October 7, 1965 to discuss matters needing special attention, with the possibility of combining this meeting with a meeting of the Committee of the Whole if desired.

Because the California Junior College Association's fall conference will conflict with our regular meeting day (October 28), this meeting could be held on November 4, 1965.

Meetings will be held at 4:00 p.m. in the new Board Room in the Administration Building.

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