1. GENERAL FUNCTIONS

1.1 Call to Order

An adjourned meeting of the Board of Trustees of the Santa Barbara Junior College District was called to order by President Garvin on Thursday, August 5, 1965 at 4:00 p.m. in Room 101 of the Physical Science Building of Santa Barbara City College.

1.2 Roll Call

Present: Mrs. Kathryn O. Alexander
Mr. Wilbur L. Fillippini
Mr. James R. Garvin
Mrs. Dorothy N. Meigs

Absent: Mr. Sidney R. Frank (arrived later at point indicated in minutes)
Mrs. Winifred H. Lancaster
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting included:
Dr. Robert C. Rockwell, Superintendent-President, Santa Barbara City College
Mr. Lorenzo Dal.'Armi, Administrative Dean, Business Services, Santa Barbara City College
Dr. John Forsyth, President, Academic Senate, Santa Barbara City College
Mr. Gary Mouck, Immediate Past President, Santa Barbara City College Instructors' Association
Mr. Hans Engh, News-Press reporter

1.3 Welcome to Guests

Mr. Garvin welcomed the guests and staff members present.

1.4 Minutes

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried, to approve the minutes as submitted for the adjourned and annual organizational meeting of July 13, 1965.

1.5 Hearing of Citizens and Petitions

None
1.6 Communications
   a. Dr. Rockwell explained that Assembly Concurrent Resolution No. 69
      recommends to boards that they give recognition to certain outstanding
      instructors along the merit pay line. The resolution was presented
      only as a matter of information; no action was taken.
   b. A letter from Dr. Fred Greenough, Superintendent of Santa Barbara County
      Schools, requested the Board to name a representative from the Santa
      Barbara Junior College District to elect members of the County Committee
      on School District Organization, pursuant to Education Code section 932.1.
      It was moved by Mrs. Alexander and seconded by Mr. Fillippini, that Mr.
      Wells serve as the Board's representative. Mr. Garvin then commented
      that, since he is presently a member of the Committee and attends all
      meetings, perhaps the Board would like to have him serve and save Mr.
      Wells some out-of-town trips. Mrs. Alexander and Mr. Fillippini there-
      upon withdrew their motion and second. It was moved by Mrs. Alexander,
      seconded by Mr. Fillippini, and unanimously carried, that Mr. Garvin
      serve as the Board's representative.

2. PERSONNEL

2.1 Certificated Personnel Assignments

   It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unani-
   mously carried, that certificated personnel assignments recommended in
   Attachments 2.1-a and 2.1-b be approved.

2.2 Classified Personnel Assignments

   It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously
   carried, that classified personnel assignments recommended in Attachments
   2.2-a and 2.2-b be approved.

3. CURRICULUM AND INSTRUCTION

   No report
4. **COLLEGE PLANTS AND PROPERTY**

(Mr. Frank entered the meeting at this point.)

4.1 **Change Orders on Administration Building Rehabilitation**

Mr. Dall'Armi gave detailed explanations of each item and answered questions from the Board. It was agreed that Mr. Dall'Armi would (1) check proposal No. 4 to ascertain if the aluminum windows mentioned were anodized and, if so, why a protective finish was proposed; (2) get further estimates on the cost of a Spanish-style wooden door for the main entrance; (3) secure pictures of wooden and aluminum doors; (4) obtain alternate designs for the windows in the balcony unit.

The Board members adjourned for 20 minutes to inspect the windows and doors under consideration for repair or replacement. Upon their return, and after additional discussion, each change order was voted on separately, as follows:

It was moved by Mrs. Alexander, seconded by Mr. Fillippini, and unanimously carried, to approve Proposal No. 1 (installation of door between rooms A214 and A215).

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, to approve Proposal No. 2 (exchange of boiler).

It was moved by Mrs. Meigs, seconded by Mr. Fillippini, and unanimously carried, to approve Proposal No. 3 (conversion of room A217 into a geology laboratory).

It was moved by Mr. Fillippini, seconded by Mrs. Alexander, and unanimously carried, to approve Proposal No. 4 (replacement of wooden windows in Administration Building with aluminum).

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried, to approve Proposal No. 5 (painting of exterior steel sash).
With regard to Proposal No. 6 (replacement of exterior doors), it was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried, to authorize repairing as many exterior doors as feasible, but to reserve decision on the main entrance door until research into Spanish-type wooden doors is completed—provided that the repair of present doors does not exceed half the cost of new aluminum doors. If the cost is in excess of this amount, new aluminum doors will be purchased. The Board members present at the August 5, 1965, meeting will be polled by the Superintendent after the above information is obtained.

With regard to Proposal No. 7 (replacement of balcony units), it was moved by Mr. Frank, seconded by Mr. Fillippini, and unanimously carried, to authorize replacement of the balcony units; however, the Board is to have a choice of designs from which to select within the price range stipulated.

Dr. Rockwell said that formal change orders will be presented at a later date.

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

It was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously carried, that the purchase of supplies, equipment, and services listed in Attachments 5.1-a through 5.1-e be approved.

5.2 Payment of Claims

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, that payment of claims listed in Attachment 5.2 be approved.

5.3 Public Hearing and Adoption of Final Budget for 1965-66

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, that the Final Budget for 1965-66 be approved.
5.4 **Lease Agreement With El Presidio Properties**

It was moved by Mrs. Alexander, seconded by Mrs. Meigs, and unanimously carried, to ratify the lease agreement. The monthly rental fee of $100.00 to be paid from Santa Barbara Junior College District funds will provide an office for the Health Department of the Santa Barbara City Schools, in exchange for the continued use by Adult Education of a classroom owned by the Santa Barbara School District.

5.5 **First Progress Payment to Landscape Contractor**

It was moved by Mr. Fillippini, seconded by Mr. Frank, and unanimously carried, to pay $12,826.71 to the Barnes Landscape Construction Company for labor and materials provided in partial fulfillment of the landscape contract; this sum constitutes a first progress payment for the total project.

5.6 **Designation of Assistant Secretary-Clerk**

It was moved by Mrs. Meigs, seconded by Mrs. Alexander, and unanimously carried, to designate Lorenzo Dall'Armi, Administrative Dean, Business Services, as Assistant Secretary-Clerk to the Board of Trustees.

6. **STUDENT PERSONNEL**

No report

7. **COMMUNITY RELATIONS**

No report

8. **GENERAL INFORMATION**

8.1 **Acceptance of Scholarship**

It was moved by Mr. Fillippini, seconded by Mrs. Meigs, and unanimously carried, to accept with thanks the $300.00 scholarship fund presented to the Santa Barbara Junior College District by the Opti-Mrs. Club of Goleta.
8.2 **Manpower Development and Training Act**

Mrs. Alexander asked to what extent our MDTA program was a part of the program under the direction of Mrs. Ida Cordero. Dr. Rockwell replied that we have nothing to do with Mrs. Cordero's program; our responsibilities are restricted to the education of the students enrolled under the MDTA program.

9. **ADJOURNMENT**

No further business being presented, the meeting was adjourned at 5:40 p.m. The Board will hold a regular meeting on Thursday, August 26, 1965 at 4:00 p.m. in Room 101 of the Physical Science Building of Santa Barbara City College.

Attest:

Mr. James R. Garvin  
President, Board of Trustees  
Santa Barbara Junior College District

Dr. Robert C. Rockwell  
Superintendent-President and Secretary-Clerk to Board of Trustees  
Santa Barbara Junior College District

Approved by Board of Trustees on __August 26, 1965__, 1965 as corrected