AGENDA FOR ADJOURNED MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

August 5, 1965, 4:00 P.M., ROOM PS-101

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Minutes

1.5 Hearing of Citizens and Petitions

1.6 Communications

a. Assembly Concurrent Resolution No. 69 recommending to boards that they adopt salary schedules providing higher salaries for outstanding instructors.

b. Notice from Dr. Fred Greenough, Superintendent of Santa Barbara County Schools, requesting the Board of Trustees to name a representative for the nominating committee of the Santa Barbara County Committee on School District Organization.

2. PERSONNEL

2.1 Certificated Personnel Assignments

The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted on Attachments 2.1-a and 2.1-b.

2.2 Classified Personnel Assignments

The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted on Attachments 2.2-a and 2.2-b.

3. CURRICULUM AND INSTRUCTION

No report

4. COLLEGE PLANTS AND PROPERTY

4.1 Change Orders on Administration Building Rehabilitation

As the work progresses on the rehabilitation of the Administration Building, certain modifications to the plans and specifications drawn up by the architectural firm seem to be in order. The details for these changes will be presented at the Board meeting.
5. **BUSINESS AND FINANCE**

5.1 **Purchase Order Reports**

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 9093-9225. Please see Attachments 5.1-a through 5.1-e.

(These attachments will be mailed separately, prior to the Board meeting.)

5.2 **Payment of Claims**

The Superintendent recommends authorization and/or ratification of the payment of the following claims, and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District. Please see Attachment 5.2.

5.3 **Public Hearing and Adoption of Final Budget for 1965-66**

After many months of preparation and careful review, the budget for 1965-66 is presented for public hearing. The Superintendent recommends its adoption. Please see Attachments 5.3-a through 5.3-g.

5.4 **Lease Agreement With El Presidio Properties**

During the 1964-65 school year, the Adult Education homemaking classes were housed in the buildings located at 202 East De la Guerra Street and owned by the Santa Barbara City Schools. The City College administration was notified recently that these classrooms would no longer be available for Adult Education use after the conclusion of the 1964-65 school year. Mr. Wake was able to relocate his smaller classes for next year, but could find no facility large enough to house the sewing classes. At this point, the possibility of erecting a new classroom building on Adult Education property was explored.

As an alternative, a bid was made for the continued use of one large classroom on the East De la Guerra Street property. The Santa Barbara School District has agreed to extend the Adult Education use of the one large classroom with the understanding that the Santa Barbara Junior College District provide a suitable office for the Santa Barbara City Schools Health Department. An office large enough to house the Health Department staff was found in El Presidio. A lease agreement has been drawn up, checked, and approved by the County Counsel. The terms of the lease agreement call for a monthly rental fee of $100.00 to be paid out of Santa Barbara Junior College District funds. In addition, the Santa Barbara Junior College District would pay the utilities.

The Superintendent recommends ratification of the aforementioned lease agreement.
5.5 First Progress Payment to Landscape Contractor

The Superintendent recommends payment of $12,626.71 to the Barnes Landscape Construction Company, landscape contractor, for labor and materials provided in partial fulfillment of the landscape contract. This sum constitutes a first progress payment for the total project.

5.6 Designation of Assistant Secretary-Clerk

The Superintendent recommends that Lorenzo Dall'Armi, Administrative Dean, Business Services, be designated Assistant Secretary-Clerk to the Board of Trustees. It is customary in most school districts for the chief business officer to be assigned this responsibility.

6. STUDENT PERSONNEL

No report

7. COMMUNITY RELATIONS

No report

8. GENERAL INFORMATION

8.1 Acceptance of Scholarship

The Opti-Mrs. Club of Goleta has presented a $300.00 scholarship fund to the Santa Barbara Junior College District, to become effective in the fall of 1965-66. The Superintendent recommends acceptance of this scholarship fund.

9. ADJOURNMENT

The next regular meeting of the Board of Trustees of the Santa Barbara Junior College District will be held on Thursday, August 26, at 4:00 p.m. in room 101 of the Physical Science Building of Santa Barbara City College.