AGENDA FOR ADJOURNED AND ANNUAL
ORGANIZATIONAL MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

July 13, 1965, 4:00 p.m., Room PS-101

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Minutes

1.5 Hearing of Citizens and Petitions

1.6 Organization of Board of Trustees

Under Education Code 964, the governing board of each school district shall hold an annual organizational meeting on a day within the period of July 1 to July 15, inclusive.

a. Election of officers (President, Vice President, Secretary-Clerk)

b. Designation of Day, Time, and Place of Regular Board Meetings

1.7 Communications

a. Orientation Dinner—meeting in Buellton, July 7, 1965

Subsequent to the last Board meeting, Dr. Greenough extended an invitation in behalf of the County School Boards' Association inviting old and new Board members to attend a special orientation meeting and dinner at Andersen's Restaurant in Buellton, July 7, 1965. The meeting was called for the purpose of providing helpful hints on boardsmanship, and the Superintendent recommends approval of travel and meal expenses for all Board members who attended.

b. Letter from Mr. James D. Driscoll, Chief Clerk of the California Assembly re Assembly Concurrent Resolution No. 71, dated June 24, 1965

This letter was directed to Mrs. Henderson as President of the Junior College District and she has referred it to the Board for information. The general content of the letter is as follows:

Resolved by the Assembly of the State of California, the Senate thereof concurring, That institutions of higher learning in this state are requested to consider increasing existing programs and initiating new training programs in the techniques of personnel recruiting and management with respect to farm employment; and be it further
Resolved, That the Chief Clerk of the Assembly is directed to transmit copies of this resolution to the State Board of Education, the Superintendent of Public Instruction, the Trustees of the California State Colleges, the governing board of each junior college district, and the Regents of the University of California.

2. PERSONNEL

2.1 Certificated Personnel Recommendations

The Superintendent recommends authorization and/or ratification of certificated personnel assignments according to recommendations noted on supplemental reports 2.1-a, 2.1-b.

2.2 Classified Personnel Recommendations

The Superintendent recommends authorization and/or ratification of classified personnel assignments according to recommendations noted on supplemental reports 2.2-a, 2.2-b, 2.2-c.

3. CURRICULUM AND INSTRUCTION

3.1 Curriculum and Course Titles for Adult Education, 1965-66

Mr. Selmer O. Wake, Director of the Adult Education Division, will make a brief presentation of the Adult Education curriculum and course titles (please see attachment 3.1-a). The Superintendent recommends that the Adult Education curriculum and course titles be approved as presented.

3.2 Revised Plan for NDEA Applications

Because of an oversubscription of funds available for NDEA projects, the funds requested by Santa Barbara City College have been reduced from an original request of $18,628.06 to $7,000.00 by the State Department of Education. It has become necessary, therefore, to adjust our applications to get those items most necessary to the program. After some discussion with those concerned as to the best way to spend the $18,628.06 originally allocated as the district's share, the Superintendent recommends the following:

a. Implementation of Project E (Geology) $20,944.80
   Less Federal (NDEA) Support 7,000.00
   $13,944.80

b. Library Books (restore to budget) 3,883.26
   (Note: $1,100.00 for books included in Project E above)

c. Furniture for Geology laboratory 800.00

Total $18,628.06
3.3 Library Report

At the last Board meeting, it was requested that Mrs. Little and Mr. Huglin make a joint report on the status of the library. For your information, a copy of Mrs. Little's report (3.3-a - 3.3-c) is attached; Mr. Huglin will be present to add his comments.

4. COLLEGE PLANTS AND PROPERTY

No report

5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 1657-1734 and numbers 9001-9092 pertaining to the Santa Barbara Junior College District. (See attachments 5.1-a - 5.1-d, dated July 1, 1965 and attachments 5.1-a - 5.1-c, dated July 13, 1965).

5.2 Payment of Claims

The Superintendent recommends authorization and/or ratification of the payment of the following claims, and such other claims as may arise prior to the meeting, in conjunction with the Santa Barbara Junior College District. (Please see attachment 5.2-a).

5.3 Publication Budget for 1965-66

The publication budget for Santa Barbara Junior College District is submitted for your consideration and adoption. In accordance with Education Code provisions, this budget must be adopted by July 20, 1965. The publication budget (please see attachments 5.3-a - 5.3-f) reflects relatively little change over the tentative budget adopted at the last meeting. Mr. Dall'Armi will be present to discuss the budget and answer any questions.

5.4 Second Progress Payment to Don Greene, General Contractor for Rehabilitation of Administration Building

The Superintendent recommends payment of $56,870.68 to Don Greene, General Contractor, for work done in rehabilitating the Administration Building. This sum constitutes the second progress payment for the total project.
6. **STUDENT PERSONNEL**

   No report

7. **COMMUNITY RELATIONS**

   No report

8. **ADJOURNMENT**

Since under Education Code 970, the organizational meeting held on this day may serve as a regular meeting, it will be unnecessary to hold the regular meeting on Thursday, July 22, 1965, if the Board so desires. The next Board meeting, then, would be an adjourned meeting on Thursday, August 5, 1965 for the budget hearing and its final adoption as well as the consideration of other necessary business.