AGENDA FOR REGULAR MEETING OF BOARD OF TRUSTEES

SANTA BARBARA JUNIOR COLLEGE DISTRICT

June 24, 1965, 4:00 p.m., Room PS-101

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Welcome to Guests

1.4 Minutes

1.5 Hearing of Citizens and Petitions

1.6 Communications

2. PERSONNEL

2.1 Certificated Personnel Assignments

a. Approved by Board of Education, SBJCD, at adjourned meeting, June 10, 1965, and at regular meeting, June 17, 1965. (Please see Attachments 2.1-c, 2.1-d, and 2.1 addenda.) The Superintendent-elect recommends that these certificated assignments be made a part of the minutes of this meeting.

b. Additional assignments: The Superintendent-elect recommends the appointment of the following:

Mrs. Sydney Jo Siemens  
(Vocational Nursing)  
Salary according to placement on new salary schedule  
Effective July 1, 1965

Mrs. Ruth A. Little  
(Head Librarian)  
Corrected to $28.00 a day for full-time summer session teaching load of 4 hours a day or equivalent thereof; instead of $6.00 per hour as listed in June 17, 1965 agenda of Board of Education special meeting.  
June 21, 1965 through July 30, 1965 Summer Session

2.2 Classified Personnel Assignments

a. Approved by Board of Education, SBJCD, at adjourned meeting, June 10, 1965, and at regular meeting, June 17, 1965. (Please see Attachment 2.2-a.) The Superintendent-elect recommends that these classified assignments be made a part of the minutes of this meeting.

b. Additional assignments: The Superintendent-elect recommends approval of the following classified assignments:

SEPARATION
Nobs, Lily F.  
Libr.Textbk.Clk. 10-B  
$368. mon.  
Resignation effective July 30, 1965
APPOINTMENT (Hourly)
Yarbrough, David  Student help--gardnr.  $1.74/hr.  June 19-30, 1965
July 1, 1965

RECLASSIFICATION
Overmeyer, George  Traffic Control Guard  Range 8  July 1, 1965
(Heretofore, this position has been listed as an hourly position. The
Superintendent-elect recommends that this position be added to the
classified salary schedule and established on Range 8, $317 to $386
per month, effective July 1, 1965.)

2.3 Certified and Administrative Salary Schedules for 1965-66

At the Board of Trustees' adjourned meeting of June 10, 1965, President
Garvin appointed a Salary Committee composed of Mr. Wells (Chairman), Mr.
Fillippini, and Mr. Frank, to study the problem of salaries for instructors
and administrators. The Committee was asked to make its report at the next
regular meeting.

2.4 Re-employment of Personnel for 1965-66

Following adoption of the Tentative Budget for 1965-66, the Superintend-
ent recommends employment of personnel for next year as follows:

a. Certificated Personnel: Election of certificated personnel as defined
below and authorization to issue contracts when applicable in the Santa
Barbara Junior College District to said employees, according to applicable
laws and Board regulations and including the certificated salary schedule
adopted by the Board for the school year of 1965-66;

Those certificated staff members who were employed on an annual
basis during 1964-65 with the exception of those who have
resigned, retired, died, been reassigned, transferred, released, or
granted leaves of absence without salary for 1965-66.

b. Classified Personnel: Re-employment of classified employees as of
July 1, 1965, in the Santa Barbara Junior College District, according
to applicable laws and Board regulations and including the salary
schedule adopted by the Board for the school year of 1965-66:

Those classified staff members employed June 30, 1965, except-
ing for those who have resigned, retired, died, been reassigned,
transferred, released, or granted leaves of absence without
salary for 1965-66.

3. CURRICULUM AND INSTRUCTION

No report.

4. COLLEGE PLANTS AND PROPERTY

4.1 Report of Landscape Architect

Mr. Richard Taylor, landscape architect, will be present to report on
plans for landscaping the campus, both present and future.
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5. BUSINESS AND FINANCE

5.1 Purchase Order Reports

a. (Please see Attachments 5.1-a through 5.1-g.) The Superintendent-elect recommends that this item be made a part of the minutes of this meeting, inasmuch as it was adopted by the Board of Education, SBJCD, at its June 17, 1965 meeting.

b. The Superintendent-elect recommends approval of the following additional Purchase Order:

<table>
<thead>
<tr>
<th>P.O. No.</th>
<th>Vendor</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Santa Barbara News-Press</td>
<td>$830.00</td>
<td>Printing of Adult Education Schedule of Classes, including 5000 reprints, August 31, 1965</td>
</tr>
</tbody>
</table>

5.2 Payment of Claims

(Please see Attachments 5.2-a and 5.2-b.) The Superintendent-elect recommends that this item be made a part of the minutes of this meeting, inasmuch as it was adopted by the Board of Education, SBJCD, at its June 17, 1965 meeting.

5.3 Tentative Budget for 1965-66

At an adjourned meeting on Thursday, June 10, 1965, the Tentative Budget was presented to the Board of Trustees. After some discussion, President Garvin appointed a Budget Committee, composed of Mrs. Alexander (Chairman), Mrs. Lancaster, and Mrs. Meigs, to study the budget and report back to the Board at its next regular meeting. (For the 1965-66 Tentative Budget, please see Attachment 5.3, pages 1-9.)

5.4 Request for Payment of Excess Costs for Construction of New Buildings by Viola, Inc.

Viola, Inc., has presented a claim to the Board of Education, SBJCD, for payment of excess costs for construction amounting to $77,029.00. Upon advice of the architects and the County Counsel, the Board refuses to admit responsibility for the alleged excess costs. At this point, Viola, Inc. is attempting to force the District into arbitration.

5.5 Authorization of Signatures of Board Representatives

The Superintendent-elect recommends that the following persons, or either of them, be authorized and directed to sign orders on school district funds in the name of the Board of Trustees of the Santa Barbara Junior College District, said authorizations to be effective July 1, 1965:

Robert C. Rockwell
Lorenzo Dall'Armi

It is further recommended that the following persons be authorized to sign documents, as indicated below, on behalf of the Board of Trustees of the Santa Barbara Junior College District, effective July 1, 1965:
Requisitions and Work Orders  Robert C. Rockwell
                             Lorenzo Dall'Armi

Contract documents, and other routine business documents  Robert C. Rockwell
                                                        Lorenzo Dall'Armi

Inter-district attendance agreements  Lorenzo Dall'Armi
                                    Lisle C. Bresslin

Surplus property orders and government documents  Lorenzo Dall'Armi

Requests for special permits  Lorenzo Dall'Armi

Legal documents (escrow papers, etc.)  Robert C. Rockwell
                                         Lorenzo Dall'Armi

5.6 Financial Statement

Attached for information of the Board members is the financial statement of the Santa Barbara Junior College District as of May 31, 1965. (Please see Attachments 5.6-a through 5.6-d.)

5.7 Purchase of Portion of Warehouse Revolving Fund by High School District from Junior College District

The Board of Education of the Santa Barbara High School District approved the purchase by the High School District of the share of the Junior College District in the Warehouse Revolving Fund for the sum of $12,550.00. This purchase permits the final division of the High School District's and the Junior College District's personal property.

The Superintendent-elect recommends that this action of the Board of Education of the Santa Barbara High School District be approved by the Board of Trustees of the Santa Barbara Junior College District, and made a part of the minutes of this meeting.

6. STUDENT PERSONNEL

No report.

7. COMMUNITY RELATIONS

The Advisory Council of the Adult Education Division makes an important contribution to its educational program. Every two years replacements must be made for those members whose terms end. The Superintendent-elect recommends approval of the following new Council members to replace those whose terms expire, effective July 1, 1965:

Dr. W. D. Armentrout  Mr. John R. Fox  Mrs. Gladys Swackhammer
Mrs. Paul M. Brickley  Mr. A. L. Gralapp  Mr. Mathew Towar
Mrs. Guy Calden  Mr. Carl L. Hahnke  Mrs. Franklin I. Webb
Mrs. George Clyde  Mr. Roy John  Mrs. Katherine L. Weston
Mrs. Van A. Christy  Mrs. Robert M. Jones
Mr. Jack M. Eakin  Mrs. Don MacGillivray
Mr. Max Egger  Judge Walter E. Parent
8. GENERAL INFORMATION

8.1 Acceptance of Minutes of City Board of Education, SBJCD

Since the old Board of Education and the new Board of Trustees have been serving in a dual capacity over the Santa Barbara Junior College District from May 10, 1965, when the new Board was organized, it would appear necessary that the Board of Trustees accept as part of the minutes of this Board all Board minutes pertaining to the Santa Barbara Junior College District adopted by the Board of Education of the Santa Barbara Junior College District between May 10, 1965 and June 30, 1965. By taking such action, any legal questions pertaining to actions taken by the Board of Education should be answered—all actions of both Boards being consolidated.

9. ADJOURNMENT

Under the Education Code, two meetings of the Board must be held by the middle of July: the annual Organizational Meeting must be held between July 1 and July 15, 1965; a meeting must also be held in time to adopt and file a Publication Budget with the County Superintendent of Schools before July 20, 1965.

It is possible to combine both of these meetings into one meeting by adjourning to Thursday, July 15, 1965 at 4:00 p.m. in Room PS-101. Since, under the Education Code, this Organizational Meeting may also serve as a regular meeting, the Board would not have to meet on its regular meeting date (July 22, 1965) unless it wished to do so.