An adjourned meeting of an adjourned regular meeting of the Board of Education of the Santa Barbara High School District was called to order by President Henderson on Tuesday, June 16, 1964, at 4:00 p.m. in Room 6 of the Administration Annex.

Present: Mrs. Elisabetta P. Henderson, President
         Arnold W. Jacquemain, Vice-President
         Robert E. Kallman, Member
         G. E. Sovine, Member

Absent: David S. Licker, Member

Others present for all or a portion of the meeting included:
         Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
         G. E. Browne, Associate Superintendent and Assistant Secretary-Clerk
         D. C. White, Assistant Superintendent, Personnel and Special Services
         Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services
         Evarts C. Moore, Senior Stenographer-Clerk
         Barclay Brantingham, News-Press Reporter
         Mrs. Robert D. McClurg, President, Santa Barbara PTA Council
         Harvey J. Holt, retired Santa Barbara High School Principal
         Dr. William B. Michael, Professor of Education and Psychology, UCSB
         Alice L. Boettner, Donald K. Bennett, Robert N. Christian, of the CTA
         A large group of staff members including John V. Boettner,
         Kelly J. Saunders, Dr. Robert E. Barry, Thomas J. Murphy,
         William E. McLoughlin, John H. Barnes, William G. Baise,
         Loretta H. Gardner, Gene S. Hall, William E. Miller, Thomas V. Martin,
         Dixon L. MacQuiddy, Paul G. Dal Bello, Faith C. Mason, Virginia J. Faber,
         Linton Roberts

Welcome to Guests and Staff Members

Mrs. Henderson welcomed those present at the meeting, noting the absence of Mr. Licker.

Minutes

It was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to approve Minutes for the regular meeting of May 7, 1964, as submitted, with the exception of the following
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typographical errors:
Page 5, line 3 - substitute "policy" for "police"
Page 5, line 6 - delete "and"
Page 6, line 10 from bottom of page substitute "for" for "fro"

Hearing of Citizens and Petitions: None

Communications

Mrs. Henderson read a letter to the Board dated June 11, 1964, from Mrs. Anna Marie Murray, recent graduate of U.C.S.B. and former student at Santa Barbara City College, expressing appreciation for the educational opportunities in the Santa Barbara City Schools, her education at City College, and the assistance and encouragement given her by Mrs. Marie Lantagne. The letter was received and ordered filed.

Personnel

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Sovine, and unanimously carried, that all certificated and classified employees assigned only to Santa Barbara City College and/or its Adult Education Division for the 1964-1965 school year be deemed employees of the Santa Barbara Junior College District as of July 1, 1964.

The Superintendent presented the following materials from William E. Miller, Chairman of the Joint Committee on District-Paid Health Insurance:

Letter from Mr. Miller dated June 16, 1964
Summary of personnel characteristics, and proposed health insurance specifications
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Mrs. Henderson asked Mr. Miller to comment on his Committee's further work regarding such a health insurance plan. He reviewed the proposed health insurance specifications, and recommended that the Board request bids on these specifications, with the decision on the Districts' participation to be made at a Board meeting in November, 1964. Mr. Miller said the Committee's proposed plan would cover major illness or accident and that the amount of District contribution could be decided later, although it was permissible by law to levy an override tax for this purpose.

Mr. Jacquemain inquired as to the possible cost of this health insurance plan, and Mr. Miller reported that one insurance company had estimated it would be about $10. per person per month. The Board members agreed that because of an increased budget it might not be possible to finance such a plan, although it might be worthwhile to advertise for bids.

Following brief discussion, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to accept the report from the Joint Committee on District-Paid Health Insurance and to refer the proposed health insurance specifications to the Business Office for study and advertisement for bids, with a report on costs to be presented to the Board at a November meeting.

Upon the recommendation of the Superintendent, and following discussion of extended time assignments, it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and
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unanimously carried, to approve certificated personnel recommendations in accordance with details of Attachment #1 to these Minutes.

Mr. Jacquemain stated that the Superintendent's salary, not provided for on the administrative salary schedule, should be increased by approximately the same percentage as that approved for teachers at maximum salary. He moved that the Superintendent's salary for 1964-1965 be established at a total of $23,658, in all districts under the jurisdiction of the Board. Following brief discussion, Mr. Sovine seconded the motion, and it was carried unanimously.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Kallman, and unanimously carried, to approve classified personnel recommendations in accordance with details of Attachment #2 to these Minutes, including a correction in pay rate from $1.83 per hour to $2.02 per hour for Elizabeth Jenkins.

Curriculum and Instruction

The Superintendent introduced Dr. William B. Michael, Professor of Education and Psychology at UCSB, who formally presented the report of the Advisory Committee for Evaluation of the Junior High School Program. He said that the Committee had received excellent cooperation at the three junior high schools and had found the teachers and administrators dedicated to giving students the best educational experiences possible. He summarized the Committee's recommendations as follows:
1. The school day should consist of seven periods with an optional pre-school period.

2. Seven classes per day including physical education should be scheduled for the majority of students.

3. The integrity of the 45-minute class period - free of interruptions - must be preserved in order that the greatest amount of learning may take place.

4. As soon as fiscal support can be responsibly obtained, the class load per teacher should be reduced to the equivalent of five teaching periods per day.

5. The subject matter responsibilities of the teachers should be modified whenever possible as follows:
   a. Assignment of instructors to not more than two major fields of academic specialization.
   b. Assignment of instructors to academic studies which customarily involve two preparations but not more than three preparations daily.

6. In academic fields an attempt should be made to move as rapidly as possible toward the assignment of not more than 150 students per teacher.

7. The forward-looking experimentation in the junior high schools which has been concerned with variations of class routines through cooperative teaching, team teaching, double periods, and flexible scheduling, should be continued and encouraged.

8. Study should be continued in order to determine how the services of teacher aides can be utilized in increasingly effective ways.

9. Additional efforts should be expended to find means by which study hall assistance to students can be made increasingly realistic and effective.

10. Explorations should be made to find legal sources of finance for providing noon supervision by lay people of the school yard, the cafeteria, and the study hall.
11. Extensive attempts should be undertaken to coordinate the scheduling of homework assignments in order that the probability of large amounts of homework being required on one night or over the weekend will be minimized.

12. Encouragement should be given to the provision of maximum opportunities for use of the library during class and study periods as well as before and after school and during the lunch period.

13. Consideration should be given to the possibility of allowing a short nutrition break at about 10:30 a.m. in view of the fact that the current lunch period is not scheduled until 12:20 p.m.

14. It is urged that a committee be appointed to make an evaluative study concerning the relative effectiveness of longer class periods (50 minutes) or shorter class periods (45 minutes) in terms of retention and achievement.

In conclusion, Dr. Michael thanked the Board and the administration for their excellent support of the Committee's deliberations and said that Santa Barbara has one of the best school systems in the State.

Dr. Scharer recommended the Committee's report be accepted by the Board, and that it be utilized as a guideline for further developments in the program of junior high school education in Santa Barbara. He supported the basic conclusions of the Committee's report and concurred with the fourteen points stated above excepting for the counter recommendations noted below:

Point #4. That the 6-period teaching day for junior high school teachers be continued for the 1964-1965 school year, and that study be initiated in the Fall of 1964 on ways and means of reducing the teaching load of junior high school teachers, said studies to lead toward development of recommendations for consideration in the 1964-1965 budget. (Appointees to this committee to be determined by the Superintendent in consultation with the CTA Professional Relations Committee.)
Point #13. That further consideration be given to the need for scheduling a "nutrition break" for junior high school students, and that parents, teachers, and City School Health Department personnel be included on the study committee.

Point #14. That the 45-minute class period be continued, and that the matter of the 50-minute class period be given further study during the 1964-1965 school year.

Donald K. Bennett, Chairman, CTA Professional Relations Committee, stated that his Committee was pleased with the Advisory Committee's deliberations, and was in general agreement with the report. He read a statement that emphasized the following points:

That the exemption be expanded for junior high school students who cannot benefit from the seven-period class day.

That the relative merits of the longer or shorter class periods be given intensive study, as recommended by Dr. Scharer and Dr. Michael.

That in the interest of effective teaching and teacher morale, the five-period teaching day and a maximum of 150 pupil-teacher contacts per day be implemented by September, 1965.

Mr. Kallman questioned Dr. Michael about the Advisory Committee's recommendations concerning the length of class periods, and the 6-period or 7-period day, and said he believed it would be impossible to finance the Committee’s recommendations at this time. Dr. Scharer said a new committee should be appointed in the fall to study the matter of junior high school scheduling and to make recommendations for the 1965-1966 budget. Mr. Kallman asked if a savings could be effected by including these recommendations in the 1964-1965 budget, and Dr. Scharer pointed out that such changes should not be made without further study and evaluation. Mr. Sovine inquired if all the junior high schools would have the same program and schedule, and Dr. Scharer replied in the
affirmative, although each school could have a "pilot program" in experimenting with proposed recommendations. Mr. Jacquemain asked if the GTA were suggesting that the community support an increased tax rate, and Mr. Bennett said he believed the taxpayers would be willing to do so to continue Santa Barbara's excellent program of education.

There was lengthy discussion among the Board members and staff on the Committee's recommendations and ways of putting them into operation, following which it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and carried, that the report of the Advisory Committee for Evaluation of the Junior High School Program be accepted as a guideline, and that it be referred to the Superintendent for recommendation and formation of another evaluation committee in the fall. Mr. Kallman abstained from voting because he said he believed the 6-period day for students would be more economical.

A large group left the meeting.

School Plants and Property

In accordance with the Board's action on June 4, 1964, public hearing was held on the Board's intent to convey to the City of Santa Barbara the following easements on the City College site: (1) road easement consisting of approximately 2,000 square feet; (2) temporary easement for slope construction in conjunction with realignment and widening of Shoreline Drive adjacent to the City College site.

Following a review of details by Mr. Browne, it was
moved by Mr. Jacquemain and seconded by Mr. Kallman, to adopt the prescribed resolution to convey a road easement consisting of approximately 2,000 square feet on the City College site to the City of Santa Barbara. Roll call on the motion was as follows:

Ayes: Mr. Jacquemain, Mr. Sovine, Mr. Kallman, Mrs. Henderson

Nays: None

Absent: Mr. Licker

Not Voting: None

It was moved by Mr. Kallman and seconded by Mr. Sovine, to adopt the prescribed resolution to convey a temporary easement for slope construction in conjunction with realignment and widening of Shoreline Drive on the City College site to the City of Santa Barbara. Roll call on the motion was as follows:

Ayes: Mr. Jacquemain, Mr. Sovine, Mr. Kallman, Mrs. Henderson

Nays: None

Absent: Mr. Licker

Not Voting: None

The Superintendent presented a tabulation of advertised bids opened Tuesday, June 16, 1964, at 2:00 p.m. on construction of eight portable classrooms. Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, that the low bid of Ben Ruckel in the amount of $53,000, be accepted as the lowest and best bid received for the construction of eight portable classrooms at
locations as recommended; and that the Business Department
be authorized and directed to proceed with the necessary
contract documents.

Upon the recommendation of the Superintendent, it was
moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously
carried, that specifications for the following Bond Fund
equipment items be approved for Goleta Valley Junior High
School, with authorization to advertise for bids thereon, the
bid openings to be Tuesday, July 7, 1964, at 2:00 p.m.:

Bid #126, Musical instruments, $7,500. estimated cost
Bid #128, Typing tables, $2,500. estimated cost
Bid #132, Sewing machines, $2,400. estimated cost

Mr. Browne introduced Mr. Frederick Noel, Architect,
who presented details of recommended "no charge" Change
Order #19 on the rehabilitation project at La Cumbre Junior
High School, which covered: smoke vents and asbestos
curtains on the stage, bracket for protection from counter-
weights, and epoxy flooring in the shower room. Mr. Noel
said this change order was necessary to comply with
regulations of the State Division of Architecture and that
it would raise the standard of the building, without any
addition in cost.

Following brief discussion, it was moved by Mr. Jacquemain,
seconded by Mr. Sovine, and unanimously carried, to approve
Change Order #19 as recommended to the contract with Don Greene-
Kenneth C. Urton, Joint Venture, on the remodeling and
rehabilitation project at La Cumbre Junior High School, at
no additional cost (total contract price $359,190.21).
Business and Finance

Upon the recommendation of the Superintendent, and following discussion on availability of local speakers, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to authorize payment of an honorarium of $100.00 to Dr. Paul S. Smith, President of Whittier College, for his services as commencement speaker at Santa Barbara City College on June 18, 1964.

Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment and services on purchase orders numbers 3515 through 3577 in conjunction with the Santa Barbara School District.

Upon the recommendation of the Superintendent, and following discussion on escrow charges on Santa Barbara Street property and printing charges at City College, it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and unanimously carried, to authorize and/or ratify the payment of the following claims in conjunction with the Santa Barbara School District:

General claims on warrants numbers B-6872 through B-7273
Bond Building Fund Claims:
- Escrow charges (Security Title Insurance Co.) $ 791.50
- Testing, City College (Buena Engineering Serv.) 1,253.52
- Printing Bonds (Jeffries Banknote Company) 1,759.16
Warehouse Revolving Fund Claim:
- Printing (Santa Barbara High School District) 128.50

Pupil Personnel: No report
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General Information Reports

Mrs. Henderson summarized the actions taken by the Augmented County Committee on School District Organization on Monday evening, June 8, 1964, regarding proposed establishment of two unified school districts in the present Santa Barbara High School District. She said that the proposal recommending formation of the Valley Unified School District and the Santa Barbara Unified School District was approved by the Committee, and that the so-called Broadmoor Plaza would become a part of the proposed Santa Barbara Unified School District according to the law. She stated that some recommendations from county committees for division of high school districts have been rejected by the State Board of Education and mentioned specific examples. Mrs. Henderson noted the scheduling of the following public hearings and invited all those interested to attend:

Monday, June 29, 1964, 7:15 p.m., La Colina Junior High School Auditorium: Public hearing on proposal to State Board of Education for formation of unified school district consisting of the Hope, Goleta Union, and Ellwood Union School Districts.

Monday, June 29, 1964, 8:45 p.m., La Cumbre Junior High School Auditorium: Public hearing on proposal to State Board of Education for formation of unified school district consisting of the Santa Barbara, Cold Spring, and Montecito Union School Districts.

Mrs. Henderson called attention to the fact that the California School Boards Association was scheduling a number of workshops throughout the State to discuss matters of direct concern to school district governing boards. She said that the meeting nearest Santa Barbara would be held at the Wagon
Wheel Restaurant in Oxnard at 6 p.m. on July 8, 1964, and
she urged all Board members to attend.

Adjournment

No further business being presented, the meeting adjourned
to June 25, 1964, at 4:00 p.m.

Norman B. Scharer, Superintendent and
Secretary-Clerk to Board of Education

Attest:

Mrs. Elisabetta F. Henderson, President

Approved by Board of Education

on __________________, 1964