REGULAR MEETING  
BOARD OF EDUCATION  
SANTA BARBARA HIGH SCHOOL DISTRICT  
April 16, 1964  

A regular meeting of the Board of Education of the Santa Barbara High School District was called to order by President Henderson on Thursday, April 16, 1964, at 4:00 p.m. in Room 6 of the Administration Annex.

Present: Mrs. Elisabetta P. Henderson, President  
Arnold W. Jacquemain, Vice-President  
Robert E. Kallman, Member  
David S. Lickar, Member

Absent: C. E. Sovine, Member

Others present for all or a portion of the meeting included:  
Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board  
G. E. Browne, Associate Superintendent and Assistant Secretary-Clerk  
D. C. White, Assistant Superintendent, Personnel and Special Services  
Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services  
R. V. Jackson, Assistant Business Manager  
Everts C. Moore, Senior Stenographer-Clerk  
Mrs. Katherine McCloskey, News-Press Reporter  
Mrs. John S. Kendrick, League of Women Voters  
Mrs. Robert D. McClurg, President, Santa Barbara PTA Council  
Several CTA members, including Robert N. Christian, Alice L. Boettner, Gene S. Hall, E. Grant Runyan (Chairman, Finance and Research Committee)  
Commander Clark Seagraves, U. S. Naval Reserve Training Center  
Roy E. Ellie, General Chairman, Masonic Public Schools Week Committee  
Several citizens, including Dr. Winfield D. Armentrout, John F. McLaughlin, Elmer L. Shirrell, Howard C. Menzel, Dr. J. B. O'Brien, Grant M. Garland

Welcome to Guests and Staff Members

Mrs. Henderson welcomed those present, saying she was pleased to see such a large audience.

Hearing of Citizens and Petitions: None presented
Communications

The following subdivision map was received from the City of Santa Barbara and ordered filed:

Hope Ranch Estates (85 homes - 4 units) north of Cliff Drive between Hope Ranch Park and Las Positas Road; school attendance areas - Monroe School, La Cumbre Junior High School and Santa Barbara High School

Dr. Scharer introduced Mr. Roy E. Ellis, General Chairman of the Masonic Public Schools Week Committee, who presented a proclamation to be signed by Board members. Mr. Ellis outlined programs planned for the week and invited all those present to attend.

It was moved by Mr. Jacquemain and seconded by Mr. Licker that the proclamation, setting April 20 to 24 as Public Schools Week, be officially adopted and that appreciation be expressed to the Masonic Bodies for their interest in education. Roll call on the motion was as follows:

Ayes: Mr. Jacquemain, Mr. Licker, Mr. Kallman, Mrs. Henderson

Nays: None

Absent: Mr. Sovine

Not Voting: None

The Superintendent introduced Commander Clark Seagraves, U. S. Naval Reserve Training Center, who presented framed copies of World War II Articles of Surrender (Europe and Japan) to the Board for transmittal to San Marcos High School, Santa Barbara High School, and Santa Barbara City College.

It was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to accept these documents with appreciation.
Personnel:

The Superintendent introduced Mr. E. Grant Runyan, Chairman, City Teachers Association Finance and Research Committee, who presented the committee's recommendations concerning:

The basic salary schedule for certificated personnel for 1964-1965
Salary rates for certain classes of hourly certificated employees for next year

Mr. Runyan reviewed the written report, pointing out the inequities in Santa Barbara City Schools' certificated salary schedule as compared to industry, other school systems, and various governmental agencies. His committee recommended revising the present 3-class salary schedule to one with 5 classes and steps of smaller raises so that teachers could qualify more easily for increases. Mr. Runyan stated that Santa Barbara had a good school system, but that it could be even better if the salary schedule were revised to attract and hold superior personnel.

Mr. Jacquemain asked how many more teachers would be needed next year, and Mr. White replied approximately 50. Mr. Licker asked about the number of teachers involved in junior and senior high summer sessions, and Mr. White said about 1/10 of the total number of City Schools' teachers. Mr. Jacquemain and Mr. Kallman asked for further information on the proposed revised salary schedule, and Mr. Runyan explained how the new steps had been incorporated, stating that a 5-class schedule is the trend in most other districts. Mrs. Henderson questioned the cost of the
proposed revisions and mentioned incentive pay, but Mr. Runyan said his committee believed the basic salary schedule should be considered first, and that the minimum salary recommended was $5,400, with 15 steps to the maximum $10,800.

Following further discussion on methods of financing salary increases, it was moved by Mr. Kallman, seconded by Mr. Licker, and unanimously carried, to accept the committee's report for further study, and to refer it to the Superintendent and his staff for recommendations in connection with budget planning.

The Superintendent presented proposed policy statements on absences and leaves of certificated personnel, together with implementing administrative regulations, for the Board's consideration for first reading. Dr. Scharer referred to the research involved in preparing these regulations, five drafts of which had been submitted to appropriate staff members and representatives of certificated employee organizations.

Following discussion in reimbursable travel expenses and cumulative sick leave, it was moved by Mr. Jacquemain, seconded by Mr. Kallman, and unanimously carried, to accept for first reading the proposed policy statements on absences and leaves of certificated personnel.

Mr. Browne presented for the Board's consideration the report of the Classified Personnel Survey Committee, appointed last September to study and make recommendations regarding the classification and placement of positions on the District's
classified salary schedule. Mr. Browne stated that the committee had invited classified employees to submit requests, which fell into three categories:

Requests for reclassification of positions
Requests for reclassification of individuals
Requests for establishment of new classification

Mr. Browne reviewed the basis for consideration used by the committee to reach its conclusions, and stated that every effort was made to consider the specific job and not the particular person holding that job.

Mrs. Henderson questioned the junior high supervising custodial position which was recommended for a lower salary range, and Mr. Browne said there was less responsibility involved as compared to senior high or City College custodial positions. Mr. Jacquemain asked how many requests had been received, and Mr. Browne said 27 requests for reclassification and approximately half were approved. Mr. Licker recalled the salary survey made by the Cooperative Personnel Services a few years ago, and Dr. Scharer said this cost the District approximately $6,000, and was used as a basis for this present study.

Mr. Jacquemain asked Mr. John F. McLaughlin, committee member, if his company (American Machine & Foundry) reviewed job specifications and salary schedules annually. Mr. McLaughlin replied that this was a continual process with his firm and that positions were revised frequently as jobs changed and employees became more experienced. Mr. Jacquemain asked how much would be added to the budget if all the committee's recommendations were approved, and
Mr. Browne said a total of approximately $37,400, from the General Funds in both Districts. Mr. Licker asked whether an over-all salary increase would be recommended for classified personnel, and Dr. Scharer replied that this matter would probably not be presented to the Board until June or July, when the entire budget is completed.

Following further discussion on the possibility of eliminating any positions, it was moved by Mr. Jacquemain, seconded by Mr. Kallman, and unanimously carried, to receive the report with appreciation, and to refer it to the Superintendent and his staff for further study and recommendations in connection with budget planning.

Upon the recommendation of the Superintendent, and following discussion on value of attendance at conferences (U.S. Naval Academy, Washington, D.C.; Council for Exceptional Children, Sacramento) and Santa Barbara High School physical education position, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried to approve certificated personnel assignments in accordance with details of Attachment #1 to these Minutes.

Upon the recommendation of the Superintendent, and following discussion of Albert G. Beaudette’s resignation, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to approve classified personnel assignments in accordance with details of Attachment #2 to these Minutes.
School Plants and Property

Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Jacquemain, seconded by Mr. Kallman, and unanimously carried, to accept the bid from Taylor Manufacturing Company in the amount of $1,921., as the lowest and best bid received for science instructors' desks at Goleta Valley Junior High School, with authorization to issue the prescribed purchase order on the High School District Bond Fund.

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve specifications and authorize advertisement for bids for library shelving (Bid #115) and for lockers, baskets and racks (Bid #111) for Goleta Valley Junior High School, the bid opening to be Tuesday, May 5, 1964, at 2:00 p.m. (total estimated cost, $31,000. - Bond Fund).

In accordance with the resolution adopted by the Board on March 20, 1964, public meeting was held on Board's intent to lease the future junior high school site at 285 San Ysidro Road for the purpose of growing and harvesting avocados for two years beginning April 20, 1964, and ending April 19, 1966. The one sealed bid received was opened and read in public, said bid being from Grant M. Garland in the amount of $800. for the two-year period. The President of the Board called for oral bids. There being none, it was moved by Mr. Licker and seconded by Mr. Jacquemain to accept the bid of Grant M. Garland in the amount of $800. for lease of the above generally-described
property in accordance with terms and conditions of the Board's advertisement for bids; and further, to adopt the prescribed resolution authorizing execution of the lease agreement with Mr. Garland. Roll call on the motion was as follows:

Ayes: Mr. Jacquemain, Mr. Licker, Mr. Kallman, Mrs. Henderson

Nays: None

Absent: Mr. Sovine

Not Voting: None

In connection with the development of the proposed educational center, the Superintendent recommended that the Associate Superintendent be authorized to make the following offers for the District's purchase of five parcels of land on Santa Barbara Street in Block #190:

Parcel 31-082-16:
722 Santa Barbara Street, owned by Mrs. Helen R. Alderson . . . . . . . . . . . $18,000.

Parcel 31-082-15:
720 Santa Barbara Street, owned by Andrew B. Lopez . . . . . . . . . . . . . . 18,000.

Parcel 31-082-14:
716 Santa Barbara Street, owned by Mrs. Anna Duncan and Mrs. Lydia Brady . . . . . . . . . . . 40,000.

Parcel 31-082-13:
714 Santa Barbara Street

Parcel 31-082-12:
712 Santa Barbara Street, owned by Miss Edwina Kirk . . . . . . . . . . . . . . 44,000.

Total $120,000.

Mr. Browne summarized the proposal and stated that the amounts offered were based on appraisals of the property, as well as consideration of the owners' homes.

Following brief discussion, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to authorize the Associate Superintendent to make offers as outlined above
to the owners of five parcels of property on Santa Barbara Street in Block #190; and further that (1) the District agree to assume all costs involved in the transfer of ownership to the High School District, and (2) the owners be allowed to retain possession of their respective properties, at no cost to them, until November 15, 1964, or the date the property is needed (in no event later than July 1, 1965).

The Superintendent recommended that the Associate Superintendent be authorized to offer Mr. Jean Paul Wolff $350,000. for 11.5 acres in the area of Leadbetter Road and Cliff Drive, which is designated as Scheme F, City College Parking Lot Study, prepared by Daniel, Mann, Johnson & Mendenhall, revised February 18, 1964.

Mr. Kallman inquired how much it would cost to develop this property for parking, and Mr. Browne said approximately $180,000. for grading, filling, and surfacing. Mr. Kallman thought the money should be used for the City College building program, rather than for parking area, and stated that he strongly recommended consideration of this choice. Mr. Jacquemain said that if this particular property were sold to someone else, there would be nothing left in the vicinity for parking, and the City College could not function without adequate parking space. Dr. Scharer stated that figures would be presented at the next Board meeting to clarify the financial picture on the City College building program.

Following further discussion, it was moved by Mr. Licker,
seconded by Mr. Jacquemain, and unanimously carried, that the
Associate Superintendent be authorized to offer Mr. Jean Paul Wolff
$350,000. for 11.5 acres near Cliff Drive, to be used for the
City College parking area.

Upon the recommendation of the Superintendent, and
following brief discussion on progress of the building
program, it was moved by Mr. Jacquemain, seconded by
Mr. Licker, and unanimously carried, to approve Change Order #6
(which serves as a clarification of construction details) to
the general contract with Viola, Inc., on the Santa Barbara
City College building project.

**Business and Finance**

Upon the recommendation of the Superintendent, it was
moved by Mr. Licker, seconded by Mr. Kallman, and unanimously
carried, to authorize the Associate Superintendent to purchase
U.S. Treasury Bills, maturing in 180 days with a maturity
value of $25,000., from the Cafeteria Account of Santa Barbara
High School District, said purchase to be handled through the
Security First National Bank of Santa Barbara, with the bills
to be held for safekeeping by said bank and retained for a
period not to exceed 180 days, unless sold at the request of
the Associate Superintendent prior to maturity date.

Upon the recommendation of the Superintendent, and
following brief discussion on purchase of tricycle for
Special Training Program, it was moved by Mr. Kallman,
seconded by Mr. Licker, and unanimously carried, to authorize
and/or ratify purchase of supplies, equipment, and services on purchase orders numbers 2740 through 3019 in conjunction with the Santa Barbara School District.

Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Kallman, seconded by Mr. Jacquemain, and unanimously carried, to authorize and/or ratify payment of general claims on warrants numbers B-5601 through B-5880 in conjunction with the Santa Barbara School District.

General Fund financial statements as of March 31, 1964, were received and ordered filed.

Reports of General Interest

Mrs. Henderson stated that the next meeting of the Augmented County Committee on School District Organization would be held Monday, April 26, 1964, 8:00 p.m. at Adams School, and she invited all those interested to attend this important meeting.

Dr. Scharer reported that the California Association of Secondary School Administrators had presented Mrs. Henderson with an honorary membership at the section meeting held in Camarillo on April 11, 1964.

Adjournment

No further business being presented, the meeting adjourned subject to the call of the Chair.

Norman B. Scharer, Superintendent
and Secretary-Clerk to Board

Attest:

Mrs. Elisabetta P. Henderson
President, Board of Education

Approved by Board of Education on , 1964