A regular meeting of the Board of Education of the Santa Barbara High School District was called to order by Vice-President Jacquemain on Thursday, February 6, 1964, at 4:00 p.m. in Room 6 of the Administration Annex.

Present: Arnold W. Jacquemain, Vice-President
        Robert E. Kallman, Member
        David S. Licker, Member
        C. E. Sovine, Member

Absent: Mrs. Elisabetta P. Henderson, President

Others present for all or a portion of the meeting included:
        Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
        G. E. Browne, Associate Superintendent and Assistant Secretary-Clerk
        D. C. White, Assistant Superintendent, Personnel and Special Services
        Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services
        R. V. Jackson, Assistant Business Manager
        Evaris C. Moore, Senior Stenographer-Clerk
        Mrs. Katherine McCloskey, News-Press Reporter
        Mrs. John S. Kendrick, League of Women Voters
        Glecola M. Brun, Executive Secretary
        Several Santa Barbara PTA Council members, including
        Mrs. Robert D. McClurg, President, and Mrs. Syl Goodenow, Jr.
        Several staff members, including John V. Boettner, Frank Van Schick,
        Dixon L. MacQuiddy, George G. Desmin, Faith C. Nason, George Batsianis,
        Robert C. McNeill, Dr. Robert C. Rockwell, M. Ross Everman,
        Dr. Robert E. Barry, Dr. J. Roy Barron, Paul C. Dal Bello,
        Salmer O. Wakie, William E. McLaughlin, Thomas J. Murphy,
        Ellen M. Macomber, Gene S. Hall
        David Clarke, President, La Cumbre Junior High School Student Body
        Donald K. Bennett, Santa Barbara City Teachers' Association
        Several citizens

Welcome to Guests and Staff Members

Mr. Jacquemain welcomed those present at the meeting, noting
the length of the agenda.

Minutes

It was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously
carried, to approve the following Board minutes as submitted:

December 19, 1963
January 9, 1964
January 16, 1964
Hearing of Citizens and Petitions: None presented

Communications

The Superintendent reviewed a letter received from Mr. Hall D. Gaywood, County Superintendent of Schools, stating that the Santa Barbara High School District Study will be resumed in March by the County Committee on School District Organization.

Letters received from Senator Alvin C. Weingand and Assemblyman James L. Holmes were summarized by Dr. Scharer, who reported that both legislators were very much in favor of proposed legislation for increased State support for public education.

Mr. Robert W. Christian, President of Santa Barbara City Teachers’ Association, had written to thank the Board for use of a small office at the Adult Center. The CTA recently opened a new office at 2020 Alameda Padre Serra (the Brooks Foundation Building), Dr. Scharer stated.

Dr. Scharer reported that David Clarke, Student Body President at La Cumbre Junior High School, had written in appreciation for improvements at La Cumbre. David was also present at the meeting and briefly expressed his thanks.

The following subdivision maps were received from the County of Santa Barbara and ordered filed:

Tract #10305 (33 homes), Goleta Union School District
Tract #10316 (34 homes), Goleta Union School District

Personnel

Upon the recommendation of the Superintendent and following Mr. White’s mention of Ethel George’s retirement
Santa Barbara High School District, February 6, 1964 - Page 3

(34 years' service to the District), it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried to approve certificated personnel assignments in accordance with details of Attachment #1 to these Minutes, and further that the Personnel Office be directed to send an appropriate letter and customary certificate of service to Miss George. A brief discussion was held, following this motion, concerning extended time for Physical Education instructors at City College.

Upon the recommendation of the Superintendent, it was moved by Mr. Kullman, seconded by Mr. Licker, and unanimously carried to approve classified personnel assignments in accordance with details of Attachment #2 to these Minutes.

The Superintendent reported that Mr. McLaughlin has been appointed to the Commission on Educational Policy of the California Teachers Association. Mr. Jacquemain congratulated Mr. McLaughlin on this honor.

Curriculum and Instruction

The Superintendent presented recommended Board policies on selection of books and related reference materials, together with implementing administrative regulations. He reviewed the development of said policy statements, calling attention to the number of staff members involved with several drafts.

There were questions and answers regarding the Davies-Brickell system of organizing the policies and administrative regulations, and the extent of the materials covered in the subject recommendations.
There was discussion on questions by Mr. Kallman concerning the following points:

a. Whether it is a Board responsibility or a professional responsibility of the staff to "select" books, etc. (point #1 of principles set forth as operational guides, page 6161.1-A)

b. The need for any philosophical statement on the part of the Board concerning "concepts of freedom" (point #2 of said principles and operational guides)

c. The need for stipulating "the duty of the Board and the staff to consider objectively any questions" re. the "appropriateness of books and other reference materials ..." (point #3 of said principles and operational guides)

d. Provision for participation by individual Board members in consideration of challenges or criticisms concerning books and other reference materials (Page 6161.1-B, paragraph #2)

In response to a question by Mr. Licker, Dr. Scharer said that two readings were customarily given to policy statements presented for Board approval, but that this practice was not restrictive.

It was agreed to accept the proposed policies for first reading. Mr. Jacquemain asked Mr. Kallman to confer with the Superintendent regarding suggested revisions on the above-noted points.

The Superintendent requested authorization to make the following applications for NDEA funds for the High School District for the 1963-1964 school year, with monies required to be appropriated from budgeted Bond Funds:

**Title III:**
- Foreign Language: Equipment for language laboratories at Santa Barbara High School and San Marcos High School

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title III:</td>
<td>$14,560</td>
<td>NDEA Request</td>
</tr>
<tr>
<td>Foreign Language</td>
<td>$14,560</td>
<td>District Expense</td>
</tr>
<tr>
<td></td>
<td>$29,120</td>
<td>Total</td>
</tr>
</tbody>
</table>
Santa Barbara High School District, February 6, 1964 - Page 5

<table>
<thead>
<tr>
<th>Equipment</th>
<th>$</th>
<th>NDEA Request</th>
<th>District Expense</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics and Science</td>
<td>1,940</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment for Goleta Valley</td>
<td>1,940</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Junior High School</td>
<td>3,880</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6,760</strong></td>
<td><strong>$6,760</strong></td>
<td><strong>$6,760</strong></td>
<td><strong>$6,760</strong></td>
</tr>
</tbody>
</table>

Title VIII:

<table>
<thead>
<tr>
<th>Electronics Laboratory Equipment for Santa Barbara City College</th>
<th>$3,506.85</th>
<th>NDEA Request</th>
<th>District Expense</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,506.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,506.85</strong></td>
<td><strong>$3,506.85</strong></td>
<td><strong>$3,506.85</strong></td>
<td><strong>$3,506.85</strong></td>
</tr>
</tbody>
</table>

In explaining these three requests, Dr. Woodfin stated that the District applies to the Federal Government for these funds, but the application goes to the State Department of Education, rather than to Washington. Dr. Scharer said once the money was granted, no reports to the Government were necessary, although a detailed claim was submitted after the project was finished.

Mr. Kallman wondered if changing from a 7-period day to a 6-period day would cancel approval of these applications, but Dr. Scharer reported that some junior high schools with 6-period day programs were receiving NDEA funds.

Following discussion about classroom and laboratory space for this new equipment, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to authorize application for NDEA funds for the High School District for the 1963-1964 school year, in accordance with details outlined above.

Because of the deadline set by the State, the Superintendent authorized Mr. Murphy to begin negotiations with the State for a program for educationally handicapped minors. Mr. Murphy reviewed the application for the Board, and explained the urgency for sending it to Sacramento by January 20. He stated that funds in the home teaching program for emotionally disturbed youngsters (already part of the Districts' curriculum) will be transferred...
to this new program, with reimbursement from the State.

It was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to formally approve the application to the State Department of Education for a program for educationally handicapped minors.

The Superintendent recommended approval of two additional classes for the Educable Mentally Retarded for the 1964-1965 school year, one class at San Marcos High School and the other at La Cumbre Junior High School. Mr. Murphy explained the need for these classes, due to increased enrollments, and stated that an estimated $20,000 will be needed, approximately $2,000 of which must come from District funds.

Following brief discussion about classroom space for this program, it was moved by Mr. Kallman, seconded by Mr. Licker, and unanimously carried, to approve the addition of these two Special Training Classes.

The Superintendent recommended approval of the tentative school calendar for 1964-1965, noting that there will be 179 teaching days next year. Dr. Schaar said the opening of school in September was set as late as possible, in order to give plenty of time for Goleta Valley Junior High School to be completed.

After brief discussion about the number of school days in the year, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve the school calendar for 1964-1965, as submitted.
School Plants and Property

The Superintendent recommended acceptance from Conn's Fence & Sprinkler Service of the sprinkling system installation at San Marcos High School, and Mr. Browne referred to the letter from Mr. James W. Soske, Director of Maintenance and Operations, confirming this recommendation.

It was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to accept the sprinkling system installation at San Marcos High School; and further, to authorize the Business Office to file notice of completion and to proceed with progress payments on the contract amount of $4,380. (Bond Fund).

The Superintendent recommended acceptance of the Multi-Use Building at Santa Barbara Junior High School from Thielmann Construction Company. Mr. Browne referred to the letter from Mr. John Menegon, Architect, which confirmed recommendation and called attention to six minor items which as yet were not satisfactorily completed. Mr. Browne stated that if these were not satisfactorily completed before the final payment was due 35 days after filing notice of completion, a monetary amount more than sufficient to cover their cost would be withheld. Mr. Licker asked if the building was satisfactory, and Mr. MacQuiddy said it was very fine.

It was moved by Mr. Licker, seconded by Mr. Kallman, and carried, to accept the Multi-Use Building from Thielmann Construction Company, and further, to authorize the Business Office to file notice of completion and to proceed with progress
payments on the contract amount of $263,402.26 (Bond Fund).
Mr. Sovine abstained from voting, as he did not wish to go on record as accepting a building which was not entirely completed.

The Superintendent recommended approval of Change Order #2 to the general contract with Greynald Construction Co., Inc., on the Goleta Valley Junior High School building project. This change order, recommended by the architect, and approved by the State Division of Architecture, provides for the use of "High Lift Grouting" on some of the buildings, at no extension of time or change in contract price. Mr. Browne explained what was involved in the "High Lift Grouting" method and said that it was believed to be a superior method.

It was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to approve Change Order #2 to the general contract with Greynald Construction Co., Inc., on Goleta Valley Junior High School.

Mr. Kallman asked about the time schedule on this project, and Dr. Scharer said there was nothing definite to report as yet on the completion date for this school. Mr. Sovine questioned the advisability of moving into an unfinished building, saying it was dangerous to have students around construction work or movable equipment. Dr. Scharer and Mr. Browne agreed and said the opening would be postponed as long as possible.

Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried to approve Change Order #5 to the general contract with
Santa Barbara High School District, February 6, 1964 - Page 9

Viola, Inc., on the City College building project, authorizing a four-day extension of time, at no increase in cost.

Mr. Kallman asked about the matter of pre-stressed beams, which was discussed at the Board meeting of January 9, and Dr. Woodfin stated this had been referred to an engineering firm, selected by Viola, Inc., for study and was not delaying the contractor. The Board members discussed the matter of pursuing the City College project carefully and urged Mr. Browne and Dr. Woodfin to stress the need for early completion.

Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to accept the low bid of Curran Productions for Counterweights and Track Installation at La Cumbre Junior High School; and further to authorize the Business Office to issue purchase order on the High School Bond Fund, in the amount of $6,785.

Upon the recommendation of the Superintendent and following brief discussion, it was moved by Mr. Licker and seconded by Mr. Sovine to adopt the prescribed resolution of intent to convey waterline easement on the Goleta Valley Junior High School Site to the Goleta County Water District in accordance with details outlined at this meeting; and to schedule public hearing thereon for Thursday, February 20, on or about the hour of 4:00 p.m. Roll call on the motion was as follows:

**Ayes:**
- Mr. Sovine
- Mr. Licker
- Mr. Kallman
- Mr. Jacquemain

**Nays:** None

**Absent:** Mrs. Henderson

**Not Voting:** None
The Superintendent recommended that specifications for homemaking cabinets and furniture for Goleta Valley Junior High School be approved with authorization to advertise for bids, the bid opening to be Tuesday, February 25, at 2:00 p.m.

Mr. Jackson presented these specifications to Board members and said they were very similar to those used for La Colina Junior High School.

Mr. Kallman asked if it would be possible to prepare specifications without mentioning the name of a manufacturer and using the phrase, "or equal." Dr. Woodfin pointed out that this would involve the added expense of custom-made equipment, but that the Business Office would study the matter and in the future would endeavor to rephrase the specifications in a more acceptable manner.

Following discussion of ways to prepare specifications, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to approve specifications for homemaking cabinets and furniture for Goleta Valley Junior High School and to authorize advertisement for bids, with bid opening on Tuesday, February 25, at 2:00 p.m.

Upon the recommendation of the Superintendent, and following brief discussion on the subcontractor question, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to request Daniel, Mann, Johnson & Mendenhall, Architects, to approve Tri-Counties Communications Company as installer of the sound system at the City College.
Upon the recommendation of the Superintendent, and following discussion regarding space for the equipment, it was moved by Mr. Sovina, seconded by Mr. Licker, and unanimously carried, to approve specifications for Language laboratory installations at Santa Barbara and San Marcos High Schools with authorization to advertise for bids, bid opening to be Tuesday, February 25, at 2:00 p.m.

Upon the recommendation of the Superintendent, and following discussion of various possibilities to meet 1964-1965 school year needs, it was moved by Mr. Sovina, seconded by Mr. Licker, and unanimously carried to authorize the Associate Superintendent to negotiate an agreement with Cooke & Schmandt, Architects, for architectural services on 3 portable classroom buildings, with $75,000, to be allocated from the Bond Fund for construction and furnishing.

The Superintendent presented for the Board's information a report, "Present Status of the Recommendations of the 1961-1962 Study Groups on High Schools, City College, and Administration Center Building Needs."

The Superintendent reported on administrative studies which show that the fourth senior high school site should probably be located between Santa Barbara High School and San Marcos High School. He stated that bond money has been allocated for this purchase, and that the administration was searching for a suitable site. Dr. Scharer also mentioned the Glen Annie Canyon property which had already been acquired by
the District as a third high school site.

The Superintendent reported that the City Council had requested a meeting with the Board on February 3 to discuss use of the Pershing Park Area, but the Board members were not available on that date. The meeting was re-scheduled for February 13, 10:00 a.m., at the City Hall, Dr. Scharer said, and the administration had been studying the City's report on this matter in preparation for the meeting.

The Superintendent stated that Dr. Rockwell and Dr. William Carty, District Superintendent, Carpinteria Unified School District, were to meet on February 7 to re-open the subject of the Carpinteria District's becoming part of the Santa Barbara Junior College District. Dr. Scharer said it is hoped that this matter can be consummated soon after July 1, 1964.

The Superintendent summarized the background in the District's attempt to acquire this property for City College parking, and said that he would recommend condemnation proceedings be started after the Board meeting of March 5, unless the matter is resolved between Mr. Wolff and the District by that time. Dr. Woodfin explained that a portion of the property had recently been sold by Mr. Wolff, but that the remaining section could still be used, although not all of it was level. It was the consensus of the Board that the administration should move ahead as quickly as possible in acquiring this property for the City College, and Dr. Scharer said Mr. Wolff would be contacted at once.

Mr. Browne reported on a recent meeting with Mr. Domm
Tatum, owner-trustee of the property on Hollister Avenue to be acquired as a junior high school site. Present at the meeting were Dr. Robert E. Welling of the Goleta Union School District, representatives of the County Road Department and County Engineer's Office, and Mr. M. Leslie Grant of U. S. Grant & Son, Engineers, to discuss the problem of the District's acquiring a portion of Mr. Tatum's property for a junior high school site, Mr. Browne said. Mr. Browne stated that the most difficult problem to solve at this time was the matter of drainage across that portion of the property to be retained by Mr. Tatum. Although the matter was not finally resolved, Mr. Browne reported progress was being made.

Mr. Browne reported on the recommendation from Mr. James W. Soske, Director of Maintenance and Operations, that it was believed to be no longer safe to use the rear porch on the second floor of the Administration Annex Building. Mr. Browne said steps were being taken to strengthen the supports in this area, but use of the porch was to be permanently discontinued, and facilities for the staff lounge located in another part of the building.

The Superintendent recommended that the Board authorize Central Administration to enter into negotiations with the City Administration for exchange of long-term leases on the westerly portion of the present administrative site and a piece of City property on Ortega Street between Santa Barbara and Garden Streets. Dr. Scharer said he had already discussed
this matter informally with the Mayor, but that any action would be brought to the Board for approval.

Mr. Jacquemain stated that he was very much in favor of this general area for an administrative site, and he suggested that the Board employ someone to negotiate with the owners of private property on Santa Barbara Street adjoining the City property, and to acquire the property on behalf of the District. Mr. Jacquemain said that, with the acquisition of this private property, the District would then own about 2 acres (including the City Schools Warehouse area). There was no action on Mr. Jacquemain's suggestion.

Dr. Scherer said that this discussion would allow him to go ahead and negotiate with the City Administration, and that he would do so as quickly as possible.

Business and Finance

Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to accept the remainder of bids received on paper items of warehouse stock, as listed on Attachment #8 to these Minutes.

Upon the recommendation of the Superintendent, and following brief explanation by Mr. Jackson, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to amend the transportation contract (Goleta #40-41 route for La Cumbre Junior High) between the Santa Barbara High School District and the City Schools Bus System to
include the following additional daily rate, and further that the Business Office be authorized to proceed with necessary contract amendment:

<table>
<thead>
<tr>
<th>Previous Daily Rate</th>
<th>Add'1 Miles $(@ 19.34)</th>
<th>Add'1 Hours $(@ $3.96)</th>
<th>Add'1 Daily Rate</th>
<th>New Daily Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>$63.28</td>
<td>44</td>
<td>3.08</td>
<td>$20.80</td>
<td>$83.53</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Superintendent, and following brief discussion on certain magazine subscriptions for Adult Education and City College, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to authorize and/or ratify purchase of supplies, equipment, and services on purchase orders numbers 1463 through 1926, in conjunction with the Santa Barbara School District.

Upon the recommendation of the Superintendent, and following brief discussion on travel claims for teacher workshops and conferences and City College basketball trip, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried to authorize and/or ratify payment of the following claims in conjunction with the Santa Barbara School District:

General claims on warrants numbers B-4023 through B-4500 1612 "M" payroll warrants for December, 1963, in the amount of $796,893.18

Also the following claims submitted as an Addenda:
(Payments from High School District Bond Building Fund)

Viola, Inc. (Santa Barbara City College) - $72,360.61
A. F. Jones Testing Laboratories (Goleta Valley Junior High School) - $1,197.65
Greyald Construction Co. (Goleta Valley Junior High School) - $84,566.12
Financial statements as of December 31, 1963, for the following High School District Funds were presented:

General Fund
1957 Bond Building Fund
1962 Bond Building Fund
1957 and 1962 Bond Fund Cash
Cafeteria Fund

The Santa Barbara City Schools’ Statistical Report for 1962-1963 was presented for the Board’s information, and Mr. Licker complimented Mrs. Faith G. Mason and Mr. Bruce W. Benedict, who were responsible for publishing this report.

Pupil Personnel

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to authorize the Principals of Santa Barbara High School and San Marcos High School to issue diplomas of high school graduation to 28 students who have completed requirements for high school graduation during the summer session and/or first semester of the prevailing school year, with the understanding that these diplomas will be issued without ceremony, and that said students will be eligible to participate in the June, 1964, graduation exercises at Santa Barbara High School and San Marcos High School if they so desire.

Because this was such a long meeting, the Superintendent recommended that this report be postponed until the Board meeting of February 20.

Community Relations

Upon the recommendation of the Superintendent, it was
moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to accept with appreciation the following gifts:

6 Demonstration Slide Rules from Pickett and Eckel, Inc. One each for San Marcos and Santa Barbara High Schools; one each for La Colina, La Cumbre, Golata Valley, and Santa Barbara Junior High Schools. Approx. total cost $300.

10 Metal Electronic Test Benches from Raytheon Company. For Santa Barbara City College. Approx. total cost $600.

Time Master Dictaphone and Dictating Unit from Edward H. Kirschbaum, M.D. For Santa Barbara City College. Approx. total cost $350.

General Information Reports

Mr. Browne reported on the status of enabling legislation which is required in order to transfer bond funds from the Santa Barbara High School District to the newly organized Junior College District. Senator Alvin C. Weingand has agreed to introduce this legislation and follow it through legislative channels; Assemblyman James L. Holmes has stated he would do everything possible to assist. Mr. Robert Curial, Deputy County Counsel, drew up the proposed bill, and it was approved by the State Department of Education.

Mr. Browne reported that the State Department of Education had notified the District that the Santa Barbara High School District's maximum entitlement under the Junior College Facility Construction Law of 1963 was $177,272. He stated this represented the High School District's share of the $20,000,000 approved by the voters in November, 1962, for junior college construction. Mr. Browne said he had checked thoroughly to see if this figure were correct, because he had been unofficially
led to believe the District's entitlement would be considerably more.

The Superintendent reported on progress in forming the committee to carry on this study, saying that he had accepted the first choice in each case submitted by the CTA Professional Relations Committee. Donald K. Bennett, Chairman, CTA Professional Relations Committee, said his group were in complete agreement and felt no pressure to recommend certain people for the Evaluation Committee. It is hoped that a complete committee list can be submitted to the Board at an early meeting, Dr. Scharer said.

Adjournment:

No further business being presented, the meeting adjourned subject to the call of the Chair.

Norman C. Scharer, Superintendent and Secretary-Clerk to Board

Attest:

Arnold W. Jacquemain, Vice-President
Board of Education

Approved by Board of Education
on ______________, 1964