ADJOURNED REGULAR MEETING
BOARD OF EDUCATION
SANTA BARBARA HIGH SCHOOL DISTRICT
January 9, 1964

An adjourned meeting of the regular meeting of January 2, 1964, of the Board of Education of the Santa Barbara High School District was called to order by President Henderson on Thursday, January 9, 1964, at 4:00 p.m. in Room 6 of the Administration Annex.

Present: Mrs. Elisabetta P. Henderson, President
Arnold W. Jacquemain, Vice-President
Robert E. Kallman, Member
David S. Licker, Member
C. E. Sovine, Member

Absent: None

Others present for all or a portion of the meeting included:
Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
G. E. Browne, Associate Superintendent and Assistant Secretary-Clerk
D. C. White, Assistant Superintendent, Personnel and Special Services
Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services
R. V. Jackson, Assistant Business Manager
Evarts C. Moore, Senior Stenographer-Clerk
Mrs. Katherine McGloskey, News-Press Reporter
Mrs. John S. Kendrick, League of Women Voters
Mrs. Syl Goodenow, Jr., Santa Barbara PTA Council
Robert Henderson, Noel-Henderson, Architects
Alice L. Boettner and Donald K. Bennett, City Teachers' Association
Several staff members, including Dr. Robert C. Rockwell, M. L. Huglin, George Frakes, James Fox, Faith Mason, Loretta Gardner, Kenneth G. Johnson, George Batziania, Dr. Thelma Damgaard, Paul C. Dal Bello, Dixon L. Macquiddy, James Soske, Thomas J. Murphy, Dr. J. Roy Barron, William E. McLaughlin, John V. Boettner
Several citizens, including Mrs. Robert E. Kallman, David Downie

Minutes

It was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to approve the following Board minutes as submitted with the exception of corrections made at this meeting:

* November 7, 1963

* correction of the following clerical errors:
Page 2, 4th line from bottom of page - "excess" instead of "excise"
Page 15, 4th line, 2d paragraph - Richard "Pollard" instead of "Paulin"
Page 36, 2d line in 2d paragraph - "not" instead of "now"

November 21, 1963
December 12, 1963
Welcome to Guests and Staff Members

Mrs. Henderson welcomed those present at the meeting, noting that Mrs. Moore would be taking minutes in the absence of Mrs. Brun, who is ill.

Hearing of Citizens and Petitions: None

Communications

A subdivision map from the County of Santa Barbara, regarding development of 32 homes in Tract §10306 in the Goleta Union School District, was received and ordered filed. Mr. Jackson reported briefly on the growth in this area and said additional equipment had been necessary for La Colina Junior High School and San Marcos High School. He also stated that an amendment to the existing transportation contract would be recommended at the first Board meeting in February.

Personnel

Upon the recommendation of the Superintendent and following discussion regarding Spencer Blickenstaff's attendance at a San Francisco conference, and the policy of maternity leave, it was moved by Mr. Jacquesmin, seconded by Mr. Sovine, and unanimously carried, to approve certificated personnel assignments in accordance with details of Attachment §1 to these Minutes.

Upon the recommendation of the Superintendent and following Mr. White's noting the death of Martin Notto, Washington School gardener, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried to approve classified personnel assignments in accordance with details of Attachment §2 to these Minutes.
Curriculum and Instruction

The Superintendent recommended that the Board approve an Agreement for the 1963-1964 school year with the Santa Barbara Coordinated Education Project, under the terms of which the Santa Barbara Coordinated Education Project will pay to the Santa Barbara High School District the sum of $6,055.00, to cover expenses incurred in effecting the following projects:

- Mathematics: $800.00
- Foreign Language: 1,925.00
- Culturally Disadvantaged: 2,200.00
- Teacher Leadership: 920.00
- Creativity in the Social Sciences: 300.00

It was further recommended that the Assistant Secretary-Clerk be authorized to sign the agreement on behalf of the Board.

Dr. Scharer remarked that the initial request for participation in this project was approved by the Board on September 5, 1963, and that this grant would enable the District to carry on a valuable program of in-service training for teachers. Mr. Browne stated that this was a uniform agreement for all school districts in Santa Barbara County which are participating in this project. In response to questions, Mr. McLaughlin said the major part of the money received will go to cover cost of substitute teachers. Mr. McLaughlin stated that in areas where substitutes were not readily available teachers would meet on Saturdays.

Mr. Kallman questioned the program for Culturally Disadvantaged, and Mr. McLaughlin explained that reading teachers were mainly involved, and it is not related to social service work. Mr. Sovine asked about the period this grant covers, and Mr. Browne stated only the 1963-1964 school year and that a further request would
no doubt be made for 1964-1965. Mr. Jacquemain pointed out that these funds come from the Ford Foundation, and Dr. Schuexer added that the money is given without any strings attached and no report required to the Ford Foundation.

Mr. Jacquemain moved that the Agreement with the Santa Barbara Coordinated Education Project be approved for the 1963-1964 school year and that the Assistant Secretary-Clerk be authorized to sign the Agreement on behalf of the Board. Mr. Sovine seconded the motion, and it was carried unanimously.

Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to adopt textbooks in accordance with details of Attachment #8 to these Minutes.

**School Plants and Property**

The Superintendent recommended final approval of the following three items, tentatively approved by the Board on November 7, 1963:

(a) Change Order #16, to the General Contract with Don Greene-Kenneth C. Urton, Joint Venture, at an additional cost of $2,937, to cover landscaping of the quad,

(b) Change Order #17, to the General Contract with Don Greene-Kenneth C. Urton, Joint Venture, at an additional cost of $5,018, to install fly gallery and loading bridge.

Total contract cost to date, including above two change orders - $360,275.21.

(c) Specifications for the installation of ten sets of double counterweights and two sets of track for the stage, and authorization to advertise for bids to be opened at 2:00 p.m., Tuesday, January 28, 1964, at an estimated cost of $10,000, payable from Bond Fund.
Mr. Kalman asked about Change Order #16 and the proposed trees for the quad. Robert Henderson, of Noel-Henderson, Architects, reported that trees have been donated by La Cumbre Junior High School students and will be planted by the contractor.

Mr. Jacquemain moved approval of Change Orders #16 and #17 on La Cumbre Junior High School remodeling and rehabilitation project. Mr. Sovine seconded the motion, and it was unanimously carried.

Specifications for the proposed counterweights and track for La Cumbre Junior High School stage were presented to the Board members by Mr. Browne. After some discussion as to whether these were what La Cumbre Junior High School staff wishes, Mr. Laker moved approval of the specifications and authorization to advertise for bids, as requested. Mr. Sovine seconded the motion, and it was unanimously carried.

The Superintendent recommended approval of Change Order #4 to the General Contract with Viola, Inc., on the Santa Barbara City College building project, authorizing a four-day extension of time due to weather conditions. Mr. Browne read the dates of poor weather that caused this request for extension.

Mr. Kalman moved approval of Change Order #4 on the Santa Barbara City College project. Mr. Sovine seconded the motion, and it was unanimously carried.

Discussion followed on the "slowing-down" of work at the City College project, and Mr. Browne mentioned the problem of testing the concrete beams. Mr. Sovine wondered if this would
mean another request for extension of time, and Mr. Browne stated that this would not be the District's problem if it did become necessary. Mr. Jacquemain asked the reason for this problem, and Dr. Woodfin said the beams did not meet the structural specifications. Mr. Licker remarked that this is why the District has an architect, a testing laboratory, and a building inspector.

The Superintendent recommended that use of the Santa Barbara Junior High School Multi-Use Building be authorized, since it has been substantially completed, and that the General Contractor, Thielmann Construction Company, be relieved of any penalty due to the liquidated damages clause in the contract. Dr. Scherer stated that according to the specifications and contract documents, use of all or any portion of the building, on the part of the District, does not constitute acceptance.

Mr. Jacquemain reported that he had inspected the building and found it very satisfactory. He also mentioned the matter of the open area around this new building which should be closed off with gates as a protection against vandalism. Mr. MacQuiddy said he also felt gates would be an excellent idea and thanked Mr. Jacquemain for bringing the matter to the attention of the Board. Dr. Woodfin stated that he would investigate and report to the Board.

Mr. Sovine moved authorization of the use of Santa Barbara Junior High School's Multi-Use Building, with the understanding that this does not constitute acceptance of the completed project. Mr. Jacquemain seconded the motion, and it was carried unanimously.
Dr. Woodfin reported that the appraiser is now making a study of the Wolff property, the area proposed for City College parking, and hopes to have this report ready for the next Board meeting. Mr. Browne stated that conferences are proceeding on the sales agreement for that portion of the Tatum property proposed for a junior high school site, but the matter of drainage across the remaining property has yet to be resolved. Mr. Kalman asked about the mineral rights on the Tatum property, which were retained by Mr. Tatum, and Mr. Jacquemain said the District ought to demand mineral rights on future property purchases.

The Superintendent recommended approval of Change Order #1 to the General Contract with Greynald Construction Company, Inc., for the construction of the Goleta Valley Junior High School, in the amount of $1,862,66, covering modifications in the kitchen and serving area plus a fourteen-day extension. The total contract to date, including above, is $2,034,362.66.

Dr. Woodfin reported on the situation which necessitated this change order. He said that certain modifications were recommended by Mrs. deFreitas, Director of Food Services, and Mr. Roberts, Principal of Goleta Valley Junior High School, and that these changes required a stop-work order. Mr. Kalman wondered if this involved stopping work on the whole project, and Dr. Woodfin explained that other areas were not in process at that time.

Dr. Schuax and Dr. Woodfin met on January 9 with the architect and contractor and expressed the need for completing classroom wings as soon as possible, since the classroom space will
be urgently needed by next September. The contractor will report
to the architect on ways to meet this need, and Dr. Woodfin will
relay this information to the Board. Mr. Licker asked about the
present completion date for the school, and Mr. Browne said it was
estimated to be around the first of October. Mrs. Henderson asked
if classrooms could be completed in September with the slowing
down on other areas. Mr. Licker said the contractor could not
be penalized for a delay requested by the administration. Dr.
Woodfin agreed, but felt the changes would be valuable in the long
run, mentioning items that have been modified at La Colina Junior
High School since it was built.

Mr. Licker moved that Change Order #1 on the Goleta Valley
Junior High School project be approved, authorizing modifications
in kitchen and serving areas, plus fourteen-day extension of time.
Mr. Kallman seconded the motion, and it was unanimously carried.

An official communication as follows was received from the
City of Santa Barbara:

"It was the consensus that the School Board be requested
not to develop the property in the Pershing Park/Leadbetter
Beach area for a period of not exceeding two months, in order
to allow the City Planning Staff to make a study as to
desirable location for baseball diamond, tennis courts,
auditorium, related parking, landscaping and other related
facilities."

Upon the recommendation of the Superintendent, Mr. Licker
moved that this be taken under advisement. Mr. Sovine seconded
the motion, and it was unanimously carried.
Business and Finance

Upon recommendation of the Superintendent and following brief discussion, it was moved by Mr. Jacquemain that the bids for paper items of warehouse stock be accepted as the lowest and best received, as listed on Attachment #4 to these Minutes. Mr. Locker seconded the motion, and it was carried unanimously.

Upon recommendation of the Superintendent and following brief discussion on cash registers requested for La Cumbre Junior High School, and painting-plastering items at Santa Barbara High School, it was moved by Mr. Locker, seconded by Mr. Sovine, and unanimously carried to authorize and/or ratify purchase of supplies, equipment, and services on purchase orders numbers 1252 through 1452, in conjunction with the Santa Barbara School District.

Upon recommendation of the Superintendent and following brief discussion re. supervising teacher claims, it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and unanimously carried, to authorize and/or ratify payment of general claims on warrants numbers B-3258 through B-3314, in conjunction with the Santa Barbara School District; and further to authorize progress payments from the High School District Bond Fund as follows:

Santa Barbara Junior High School - Thielemann Construction Company - $20,166.27

Santa Barbara City College - Ralph T. Viola, Inc. - $94,683.49

Mr. Browne stated that this is the first time since Mr. Warren H. Baker has conducted the audit for the Santa Barbara
School District and Santa Barbara High School District, that he has asked for an extension of time. Mr. Browne stated that the proper agencies, with whom audits are legally required to be filed, have been notified.

Pupil Personnel

The Superintendent recommended that an agreement be entered into for the 1963-1964 school year with the General Electric Company, Santa Barbara, California, for use of their 704 main frame at the rate of $200 per hour and their 1401 computer at the rate of $55 per hour, at an estimated cost not to exceed $750, to implement the mandatory State testing program.

Dr. Woodfin explained that the use of cards instead of test sheets and the need for less clerical time would more than save the $750, requested.

Mr. Kallman moved that the Santa Barbara High School District, in conjunction with the Santa Barbara School District, enter into an agreement with General Electric Company as stated above.

Mr. Jacquesmain seconded the motion, and it was carried unanimously.

The Superintendent presented a report compiled by Mr. Kenneth G. Johnson, Pupil Personnel Services Department, under the supervision of Mr. J. V. Jackson, Assistant Business Manager. This report showed the estimated enrollment expectations and related school plant needs for the next five years. Dr. Schaefer summarized the report, noting that it was broken down in detail for each school, and stated that the formal recommendations to meet increased enrollment for the 1964-1965 school year would be presented to the Board at an early meeting. Discussion was held
on particular needs, and it was agreed that quick action is necessary. Mr. Kallman complimented Mr. Johnson on a fine report.

Community Relations: No report

General Reports

Mr. Browne reported on the latest details in the formation of the Junior College District, stating that as of July 1, 1964, the Santa Barbara Junior College District will be operative for all school purposes. He said that the next action will be the actual transfer of property to the Junior College District. Questions were raised about the inventory of items to be transferred, election of the new governing Board, and possible annexation of Carpinteria High School District. Dr. Scharer said these and other details will need to be worked out and reported upon as soon as possible.

The Superintendent reminded the Board of his recommendation last year that the entire junior high school program be evaluated during the 1962-1964 school year and told of his meetings with the Professional Relations Committee of the City Teachers' Association to determine a technique for evaluation. He recommended a committee to study the matter, composed of representatives of the State Department of Education, California Teachers Association, University of California (Santa Barbara), a superintendent of schools, and a private citizen with educational background. In recommending that he be authorized to proceed with this plan of evaluation, Dr. Scharer also asked that an amount
of $500, be approved by the Board for this purpose.

The Board thought the general public should be represented by increasing the committee. Alice Boettner, President-Elect of the City Teachers' Association, said her organization would have no objection to the appointment of two citizens to this evaluation committee, and the Superintendent concurred.

Mr. Kallman moved that the Superintendent be authorized to proceed with this plan of evaluation, with the addition of two citizens to the five proposed committee members, and that $500 be allowed for this purpose. Mr. Jacquemain seconded the motion, and it was unanimously carried.

Adjournment:

No further business being presented, the meeting adjourned subject to the call of the Chair.

Norman B. Schoen, Superintendent and Secretary- Clerk to Board of Education

Attest:

Mrs. Elisabetha P. Henderson, President

Approved by Board of Education

on ___________________, 1964