1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Meetings of November 7 and 21 and Adjourned Meeting of December 12, 1963

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Subdivision Map: A subdivision map has been received from the County of Santa Barbara concerning development of Tract #10306 in the general area of Fairview Avenue and Patterson Avenue, north of Highway 101. The present school attendance areas for this locality are: Goleta Union School District, La Colina Junior High, and San Marcos High School.

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Classified Personnel Assignments: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.2.

3 CURRICULUM AND INSTRUCTION

3.1 Agreement with Santa Barbara Coordinated Education Project: On September 5, 1963, the Board of Education approved participation in this project, covering the following areas: Mathematics ($800.), Foreign Language ($1825.), Culturally Disadvantaged ($2200.), Teacher Leadership ($930.), Creativity in the Social Sciences ($300.). The Superintendent recommends that the Board approve an Agreement for the 1963-1964 school year with the Santa Barbara Coordinated Education Project, under the terms of which the Santa Barbara Coordinated Education Project will pay to the Santa Barbara High School District the sum of $6055. to cover expenses incurred in effecting the above-mentioned projects on which approval had been requested. It is further recommended that the Assistant Secretary-Clerk be authorized to sign the agreement on behalf of the Board. The Superintendent and Mr. McLaughlin will provide additional details at the meeting.

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3.2 Textbook Adoption: The Superintendent recommends adoption of textbooks in accordance with details of supplemental report 3.2. In accordance with customary procedure these books have been on display in the Instructional Materials Department.

4 SCHOOL PLANTS AND PROPERTY

4.1 Remodeling and Rehabilitation at La Cumbre Junior High School:
The Superintendent recommends approval of the following three items, tentatively approved by the Board on November 7, 1963, in connection with remodeling and rehabilitation at La Cumbre Junior High School:

a. Change Order #16, to the General Contract with Don Greene-Kenneth C. Urton, Joint Venture, at an additional cost of $2937, to cover landscaping of the quad (approximately $2500, previously approved for this).

b. Change Order #17, to the General Contract with Don Greene-Kenneth C. Urton, Joint Venture, at an additional cost of $5003, to install fly gallery and loading bridge (approximately $5000, previously approved). Total contract cost to date, including above two change orders — $360,275.21.

c. Specifications for the installation of ten sets of double counterweights and two sets of track for the stage, and authorization to advertise for bids to be opened at 2:00 p.m., Tuesday, January 28, 1964, at an estimated cost of $10,000, payable from Bond Fund.

4.2 Change Order #4, Santa Barbara City College: The Superintendent recommends approval of Change Order #4 to the General Contract with Viola, Inc., on the Santa Barbara City College building project. This change order authorizes a four-day extension of time due to weather conditions, at no increase in the cost of the project. This extension of time is recommended by Daniel Mann, Johnson & Mendenhall, architects on the project.

4.3 Santa Barbara Junior High School Multi-Use Building: The Multi-Use Building at Santa Barbara Junior High School has been substantially completed. The Superintendent recommends that use of the building be authorized and that the General Contractor, Thielmann Construction Company, be relieved of any penalty due to the liquidated damages clause in the contract. There are several items appearing on a "punch" list which must be taken care of before the architect will recommend that the District formally accept the building and file notice of completion therein. According to the specifications and contract documents, use of all or any portion of the building, on the part of the District, does not constitute acceptance.

4.4 Progress Reports on Property Acquisition: Mr. Browne and Dr. Woodfin will present brief oral reports on the progress of the acquisition of the Wolff property for City College parking, and the Tatum property for use as a junior high school site.

4.5 Change Order #1, Goleta Valley Junior High School: The Superintendent recommends approval of Change Order #1 to the General Contract with Greynald Construction Company, Inc., in the amount of $1,362.66.
The change order covers modifications in the kitchen and serving area plus a contract extension of fourteen days. The extension is necessary because work was stopped until plans could be modified, prices obtained, and approval received. Total contract to date, including above, $2,084,362.66.

4.6 Use of Pershing Park: Official communication has been received from the City of Santa Barbara stating:

"It was the consensus that the School Board be requested not to develop the property in the Pershing Park/Leadbetter Beach area for a period of not exceeding two months, in order to allow the City Planning Staff to make a study as to desirable location for baseball diamond, tennis courts, auditorium, related parking, landscaping and other related facilities."

The Superintendent recommends that this be taken under advisement.

5 BUSINESS AND FINANCE

5.1 Acceptance of Portion of Bids on Warehouse Supplies: Advertised bids on paper items of warehouse stock were opened on Tuesday, December 10, 1968. Attached for the Board's consideration is a tabulation of the lowest and best bids received on a portion of the items. The Superintendent recommends that the bids listed be accepted. Analysis of bids received on other items is continuing, and further recommendations will be submitted to the Board at a later time.

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders 1252 through 1462 in conjunction with the Santa Barbara School District.

5.b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-3288 through B-3814 in conjunction with the Santa Barbara School District.

5.2 Independent Audits of School District Funds: Our Agreement with Mr. Warren H. Baker (dated May 9, 1962) for the conduct of an audit of the books, records and accounts of the Santa Barbara School District and/or Santa Barbara High School District for the 1962-1963 school year, provides that the audit reports be delivered to the District on or before November 5, 1963. By law the audit reports must reach various governmental agencies on or before December 31, 1963. We have been notified by Mr. Baker that due to "circumstances beyond our control" the actual delivery of the audits will be delayed from ten days to two weeks. Mr. Baker has so notified the agencies concerned. Immediately upon receipt of the audit reports we shall forward them to the governmental agencies, as required by the provisions of the Education Code, and also present them to the Board at the next regular meeting.

6 PUPIL PERSONNEL

6.1 Agreement with General Electric Company: The new mandatory State testing program has brought about a significant increase in the number of tests to be scored. If we score the tests on a computer rather than a standard test
scoring machine, the savings in purchase of answer sheets alone will more than offset the cost of computer time. The Superintendent recommends that an agreement be entered into for the 1963-1964 school year with the General Electric Company, Santa Barbara, California, for use of their 704 main frame at the rate of $200 per hour and their 1401 computer at the rate of $55 per hour. It is estimated that the cost will not exceed $750.

6.2 Report re. Anticipated Enrollments; Attached is a report compiled by Mr. Kenneth G. Johnson of the Pupil Personnel Services Department, under the supervision of Mr. R. V. Jackson, Assistant Business Manager. This report shows the estimated enrollment expectancies and related school plant needs for the next five years. The Superintendent will present and discuss this report. Formal recommendations regarding ways to meet the increased enrollment for the 1964-1965 school year will be made to the Board at an early meeting.

7 COMMUNITY RELATIONS

8 GENERAL REPORTS

8.1 Formation of Junior College District: In accordance with Article 3.5, Chapter 2, Division 18.5 of the Education Code, Mr. Hal D. Caywood, Superintendent of Schools, Santa Barbara County, has been informed by the State Department of Education of its approval of the petition of the Santa Barbara High School District to form a separate junior college district, boundaries coterminous with the Santa Barbara High School District. Mr. Caywood, in turn, according to Education Code provisions, has notified Mr. J. E. Lewis, County Clerk, of the action of the State Board of Education. This means that as of July 1, 1964, the Santa Barbara Junior College District will be operative for all school purposes. Other details in connection with the formation of the new district which need to be worked out will be reported to the Board as soon as possible.

8.2 Formation of Committee to Evaluate Junior High School Program: Last spring when the Board, upon the recommendation of the Superintendent, established the seven-period day for junior high school students and a six-period teaching day for junior high school teachers, the suggestion was made that the entire junior high school program be evaluated during the 1963-1964 school year. The Superintendent has been meeting with the Professional Relations Committee of the City Teachers' Association (the committee which was active last year on the problem) to determine a technique for evaluation which is both efficient and educationally sound. It is felt that a committee representing the following would be most acceptable to the teachers and to the administration for this evaluation:

(a) A representative of the State Department of Education
(b) A representative of the California Teachers Association
(c) A representative of the University of California, Santa Barbara
(d) A superintendent of schools
(e) A private citizen with an educational background
The Superintendent recommends that he be authorized to proceed with this plan of evaluation and that $500 be approved by the Board for this purpose.

9 ADJOURNMENT

This is to remind Board Members and other interested persons that the next Board Meeting will be held on January 23, 1964.

S/ecn