ADJOURNED MEETING
BOARD OF EDUCATION
SANTA BARBARA HIGH SCHOOL DISTRICT
August 1, 1963

An adjourned meeting of the regular meeting of August 1, 1963, of
the Board of Education of the Santa Barbara High School District, was
called to order by President Henderson, on Thursday, August 1, 1963,
at 7:30 p.m. in Room 6 of the Administration Annex.

Present:  Mrs. Elisabetta P. Henderson, President
         Arnold W. Jacquemain, Vice-President
         Robert E. Kallman, Member
         David S. Licker, Member

Absent:   C. E. Sovine, Member

Others present for all or a portion of the meeting included:
Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
George E. Browne, Associate Superintendent
and Assistant Secretary-Clerk to Board
Dr. Charles A. Woodfin, Assistant Superintendent-Elect
R. V. Jackson, Assistant Business Manager
Loretta H. Gardner, Senior Stenographer Clerk
Barclay Brantingham, News-Press Reporter
Mrs. Frederic Slavin
Mrs. John C. Rennie
Mrs. Frank P. Leckie
Wilbur Fillippini
Miss Margaret Kindred, Superintendent, Hope School District
R. R. Haley, Jr.
Mrs. Silvio Varni
Lloyd E. Iverson
Mrs. Robert E. Kallman
Christopher Story, Santa Barbara Apartment & Property Owners Association
Don Rawland
Oliver Bedford
Mr. Eliott
Mrs. Sorenson
Mrs. Thomas B. Faunce
Mrs. M. Leslie Grant
Leo Bower
Frank Villalba
Mrs. Pedrie
Mrs. C. R. Davis
Several staff members including:  John V. Boettner, Dixon L. MacQuiddy,
     B. Cedric Boeseke, Bruce W. Benedict, Robert N. Christian,
     Lorenzo Dall'Armi, Paul C. Dal Bello, Dr. J. Roy Barron,
     William E. McLaughlin, Mrs. Dorothy Matousek, John K. Richards,
     Faith C. Mason, E. Grant Runyan, Lloyd J. Pieters, Thomas V. Martin,
     Robert L. Traughber, Selmer O. Wake

Approximately 50 unidentified observers
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Minutes: None

Welcome to Guests and Staff Members

Mrs. Henderson welcomed guests and staff members present at the meeting.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to accept the low bid of Ebersole Office Equipment Company in the amount of $5,432.32, for replacement and additional typewriters at Santa Barbara High School and San Marcos High School, and to authorize and direct the Business Office to proceed with execution of the necessary contract documents (please see Attachment #1 to these Minutes).

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Licker, and unanimously carried, to accept the low bid of St. Charles Manufacturing Company in the amount of $6,500, for cabinets and shelving for an Art Room at San Marcos High School, and to authorize and to direct the Business Office to proceed with execution of the necessary contract documents (please see Attachment #2 to these Minutes).

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Jacquemain, and unanimously carried, to accept the low bid of Worley and Company in the amount of $6,500, for corridor lockers at San Marcos High School, and to authorize and direct the Business Office to proceed with execution of the necessary contract documents (please see Attachment #3 to these Minutes).
Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to accept the low bid of Almas Brothers House Movers Inc., in the amount of $4,794. (Base Bid plus Alternate #1) for relocation of portable classrooms at Santa Barbara City College, and to authorize and direct the Business Office to proceed with execution of the necessary contract documents (please see Attachment #4 to these Minutes).

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Licker, and unanimously carried, to reject all bids opened July 30, 1963, at 2:00 p.m. for replacement of a boiler in the existing main building at Santa Barbara City College and to continue making necessary repairs on the boiler until a clear picture of the heating needs at City College is established by the Architect.

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded both by Mr. Kallman and Mr. Jacquemain, and unanimously carried, to accept the low bid of H & H Roofing & Supply Company in the amount of $5,870, for roof repairs at Santa Barbara High School and to authorize and direct the Business Office to proceed with execution of the necessary contract documents (please see Attachment #4 to these Minutes).

Business and Finance

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to authorize and/or ratify the purchase
of supplies, equipment, and services on purchase orders
numbers 3230 through 3589 in conjunction with the Santa
Barbara School District.

Upon the recommendation of the Superintendent, it was
moved by Mr. Kallman, seconded by Mr. Licker, and unanimously
carried, to authorize and/or ratify payment of the following
claims in conjunction with the Santa Barbara School District:

General claims on warrants numbers B-332 through B-465
1591 payroll warrants for July, 1963, in amount of $716,718.50;
and to authorize payment of the following progress payments
from the High School District Bond Fund:

Noel-Henderson, Architects - remodeling and
rehabilitation at La Cumbre Junior High School $1,206.03

Kenneth Urton, Contractor, Santa
Barbara High School alterations 96,528.60

Kenneth Urton-Don Greene, Joint Venture,
La Cumbre Junior High School rehabilitation 42,072.14

Arendt/Mosher/Grant, Architects - services on
Goleta Valley Junior High School 25,850.00

Colombo Construction Company, General Contractors
new construction at Santa Barbara High School 72,373.47

S. A. Cummings Contracting Corporation - site
development at Goleta Valley Junior High School 3,779.73

Pupil Personnel

Following brief discussion, it was moved by Mr. Licker,
seconded by Mr. Kallman, and unanimously carried, to approve
a one year inter-district attendance agreement for 1963-1964,
covering attendance at Santa Barbara City College, of students
residing in the Santa Maria Joint Junior College District and/or
the Los Angeles Junior College District and providing that the
governing boards of these two districts pay to the Santa Barbara
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High School District the full cost of students attending Santa Barbara City College.

**Community Relations**

The Superintendent reported that guest tickets were available for the Children's Fiesta Parade on August 10, 1963, for use by Board members. He suggested that interested Board members contact his office for tickets.

Following verbal presentation by Mr. Browne of several change orders, the Board agreed the changes should be in hand in writing prior to action by the Board. Mr. Browne stated they would be presented at the next Board meeting.

Following an introductory statement by the Superintendent, Mr. Browne presented the Santa Barbara High School District final budget for the 1963-1964 school year covering the following funds, together with a letter of transmittal:

- General Fund
- Bond Building Fund
- Cafeteria Budget

In accordance with details of the publication budget, a public hearing was held on the final budget. Mr. Browne stated that due to a reduction in rate for the District's contribution for classified employee retirement, Total Expenditures and Transfers for 1963-1964 would be $37,000, less than noted in this budget.

Mr. Browne pointed out that reserves included in this budget were less than 3% of the expenditures. He said that most districts try to carry reserves in the amount of 5%.
There was lengthy discussion regarding details of the budget including the need for a bond fund contingency fund in addition to undistributed reserve funds; the possibility of reduction in the general operational tax rate; and disposition of funds not used in a given school year.

Mr. Oliver Bedford stated that the Santa Barbara Apartment and Property Owners Association wished to petition the Board to put the $110,000 transferred from the 1957 Bond Fund to the General Fund at the July 18 Board meeting, back into the 1957 Bond Fund.

Further discussion ensued concerning the amount of teachers' salaries included in the budget; the reason for the 1957 Bond Fund balance; and salaries paid in this District in relation to other comparable districts.

In answer to several questions, Mr. Browne stated that a bond contingency fund was important in order that projects could be satisfactorily completed even if costs of labor and materials did increase materially. He also pointed out that although citizens' advisory committees attempted to do the best possible job in pricing out job costs, they were not qualified specialists in that area and estimates were not always accurate. Mr. Browne said that another case where additional funds might be required would be in remodeling projects where additional work must be done due to unforeseen deterioration until certain areas are exposed.

Mrs. Faunce commented at length regarding use of reserve funds in 1950 for construction of the Santa Barbara High
School gymnasium building, voicing her opinion that funds could have been used for other projects.

Mr. Kallman stated that after reviewing the budget there were only two possible areas where cuts might be effected, said areas being salaries and reserves. There was discussion regarding the importance of reserves, the cost of the La Cumbre Junior High School fire in relation to funds used from reserves, and possible emergencies which might arise which would draw on reserve funds such as law suits against the District. Mr. Licker cited the current legal action by Signal Oil Company as involving a possible judgment against the High School District.

Mrs. Grant questioned whether certain Adult Education courses were necessary or if fees could be charged in certain courses. Dr. Scharer stated the matter of fees for adult education would be placed on the agenda for an early fall Board meeting at which time it would be gone over thoroughly.

In answer to a question by Mr. Bower, Mr. Browne stated it was expected that junior college tuition would be increased by a newly adopted law.

There was brief discussion regarding the vocational training programs in the schools.

In line with discussion on areas for budget savings, Mr. Villalba stated he recognized difficulties in accurately estimating work projects, however he suggested that in the future extreme care be given to surveys of
labor and materials needed in order to avoid extra costs because certain problems were not observed by architects or persons responsible.

Mr. Pedrie voiced his feeling that having "noses to the grindstone" would not hurt anyone including the administration.

Mrs. Davis stated she had two children in the school system and voiced her hope that the Board would give more consideration to the educational program for students that to where cuts in the budget could be made, and voiced her confidence in the Board.

Mr. Runyan called attention to the continuing decrease in State apportionments for education and asked people present interested in cutting District budgets to give thought to working at the State level for additional funds.

Following further discussion, it was moved by Mr. Jacquemain and seconded by Mr. Licker to approve the final budget as submitted at this meeting.

Mr. Kallman expressed his opinion that too much had been set aside in reserve funds and stated some attempt should be made to reduce them. He said he would be forced to vote against the motion to approve said budget unless cuts were made in the reserves.

There was discussion on details of how the estimated tax rate could be reduced, during which Mr. Kallman suggested that community services be financed from the undistributed reserve rather than levying an excess tax.

Mrs. Varni voiced confidence in the Board and stated that the tax rate should not be cut since the schools need
all possible financial assistance. She said she would like to see the Board continue to put emphasis on good education and not cutting costs.

Mr. Licker stated he was inclined to agree that financing community services from the undistributed reserve might "hold the line" on tax rate increases and said that State apportionments would help take care of any increased expenses or enlarged enrollments in the future.

Following further discussion, Mr. Jacquemain withdrew his motion and Mr. Licker withdrew his second. Mr. Jacquemain then moved that the budget for 1963-1964 be approved with the following changes:

- Reduction of proposed expenditures $37,000.
- Reduction of undistributed reserve 37,600.
- Reduction of income from taxes required for retirement fund 37,000.
- Reduction of community services fund 37,600.

The motion was unanimously carried. (Please see Attachment’s #’s 5, 6 and 7 to these Minutes).

Adjournment:

It was moved by Mr. Licker, seconded by Mr. Jacquemain, and unanimously carried, to adjourn to Tuesday, August 6, 1963, at 4:00 p.m. in Room 6 of the Administration Annex, for consideration of the Administration Center Site, Change Orders and other necessary business.

Attest:

Norman B. Schuex, Superintendent and Secretary-Clerk to Board of Education

Mrs. Elisabetta P. Henderson, President

Approved by Board of Education on 1963