REGULAR MEETING
BOARD OF EDUCATION
SANTA BARBARA HIGH SCHOOL DISTRICT
July 5, 1963

A regular meeting of the Board of Education of the Santa Barbara High School District was called to order by President Henderson on Friday, July 5, 1963, at 4:00 p.m.

Present: Mrs. Elisabetta P. Henderson, President
Arnold W. Jacquemain, Vice-President
Robert E. Kallman, Member
David S. Licker, Member
C. E. Sovine, Member

Absent: None

Others present for all or a portion of the meeting included:
Dr. Norman B. Scharon, Superintendent and Secretary-Clerk to Board
C. E. Browne, Associate Superintendent and Assistant Secretary-Clerk to Board
Douglas C. White, Assistant Superintendent
Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services
R. V. Jackson, Assistant Business Manager
Cleola M. Brun, Executive Secretary
Harry Trimborn, News-Press Reporter

Several members of the Adult Division Advisory Council and staff, including: Dr. Charles A. Campbell, Harold S. Danenhower, Alton C. Berrick, Ripley Dorr, Mrs. Lee Gray, Mrs. Harry W. Heep, Mrs. Charles O. McCasland, Mrs. Eugene Harris, Mrs. Aaron B. Nadel, Mrs. Silvio Varni, S. O. Wake, Mrs. Alma Ritchie, Spencer Blickenstaff
Mr. Jack Roberts, Chairman of the Education Committee of the Santa Barbara Insurance Agents' Association
Wallace Arendt, Don Ziemer, Perry Hufford of Arendt/Mosher/Grant, Architects
Mrs. R. M. Polsky and Mrs. John S. Kendrick, League of Women Voters
Oliver Bedford and another gentleman representing the Santa Barbara Apartment House and Property Owners' Association

A number of staff members, including Robert Christian and Mrs. Alice Boettner, official representatives of the Santa Barbara City Teachers' Association, John Boettner,
Guido Dal Bello, Dr. Robert E. Barry, William C. Baise,
Virginia Faber, Kenneth Johnson, Thomas Martin, Dixon L. MacQuiddy, John J. Penney, Lloyd Pieters, E. Grant Ranyan, J. W. Soeske,
Robert L. Traugher, Louis Tzoutzouzas, Mrs. Thelma A. Varitz, Marshall von Bieberstein

Several other persons, including Mrs. M. Leslie Grant, Mrs. Robert E. Kallman, Dr. Jerry O'Brien

Minutes: None

Welcome to Guests and Staff Members

Mrs. Henderson welcomed guests and staff members present at the Board Meeting.
Hearing of Citizens and Petitions

Mr. Oliver Bedford, representative of the Santa Barbara Apartment House and Property Owners' Association, asked if it would be possible to hold an evening meeting of the Board of Education on the subject of the budget in the Santa Barbara High School District in order that more citizens might be able to attend. He stated the Association had several suggestions regarding the budget. There was discussion, during which it was suggested that Mr. Bedford be provided with copies of the tentative budget approved by the Board of Education on May 22, 1963, and the publication budgets scheduled for Board consideration at the meeting on July 18, 1963. Mr. Bedford stated that he had already obtained copies of the tentative budget. Following further discussion, it was agreed that the regular Board Meeting on August 1, 1963, would be adjourned to the evening for discussion on the final budgets. It was suggested that the Association submit its suggestions to the Board prior to August 1st in order that the Board could study them prior to the final budget hearing.

Mrs. M. Leslie Grant called attention to her Letter to the Editor of the News-Press which was published July 3, 1963, said letter being in opposition to the Santa Barbara Coordinated Education Project. She stated one of the main paragraphs of her letter had been deleted by the News-Press, and she read a statement by Sterling M. McMurrin, former Commissioner of Education, concerning the monolithic structure of education.
Communications

Mrs. Henderson read a letter from Mayor MacGillivray and distributed identification cards and parking stickers for the City Hall parking lot.

The following subdivision maps were received and ordered filed:

Tract #10225, Unit 3: 52 homes east of Winchester Canyon Road, north of Hollister Avenue & Highway 101; school attendance areas: Ellwood Union School District, La Cumbre Junior High and San Marcos High Schools

Tract #10279: 5 lots, Mountain Drive approximately at Hot Springs Road; school attendance areas: Cold Spring and/or Montecito Union School Districts, Santa Barbara Junior High and Santa Barbara High Schools

Personnel

Mr. Browne introduced Dr. Charles A. Woodfin, Assistant Superintendent-Elect, Business Services, who started his service with the Santa Barbara City Schools on July 1, 1963.

The Superintendent presented a proposed statement concerning certificated personnel organizations as recommended by the Santa Barbara City Teachers' Association. There was lengthy discussion, during which Robert Christian, CTA President, and Mrs. Alice Boettner, President-Elect, summarized the reasons for development of such a statement of policy and the procedure by which it had been developed. Mr. Licker questioned the mandatory tone of the statement, and inconsistencies in use of the verbs "shall" and "may". He questioned the need for having a policy statement of this kind, stating that the Board of Education should not be put in the position of abdicating its authority or its discretion by a
firm policy which might exclude it from dealing with several groups of employees.

Following discussion on certain details of the proposed statement, it was moved by Mr. Sovine, seconded by both Mr. Jacquemain and Mr. Kallman, and unanimously carried, to accept said proposed policy statement for first reading, and to delay the second reading until after the final budgets are adopted. (Please see Attachment #1 to these Minutes.)

Mr. Licker requested further information on the following points: use of mandatory language in the statement, and the need for having such a statement of policy.

Upon the recommendation of the Superintendent, and following brief discussion concerning proposed curriculum workshops, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to approve certificated personnel assignments in accordance with details of Attachment #2 to these Minutes; and to employ the following persons as High School Summer School teachers:

<table>
<thead>
<tr>
<th>Name</th>
<th>2 hours a day</th>
<th>6/17 - 6/28</th>
<th>7/1 - 7/26</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leo P. Kennedy</td>
<td>$6.00/hour</td>
<td>$6.50/hour</td>
<td></td>
</tr>
<tr>
<td>Marjorie D. Meyer</td>
<td>2 hours a day</td>
<td></td>
<td>$6.50/hour</td>
</tr>
</tbody>
</table>

Upon the recommendation of the Superintendent, and following brief discussion concerning establishment of the classified position of "Printex-Job Shop", it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve classified personnel assignments in accordance with details of Attachment #3 to these Minutes; and further,
to establish the position of "Printer-Job Shop" in accordance with details of the recommended job specification.

**Curriculum and Instruction**

Following an introductory statement by Dr. Scharer, Mr. Wake, Director of the Adult Division of the City College, introduced several members of the Adult Division Advisory Council. There was discussion concerning proposed adult classes for 1963-1964, during which Mr. Kallman stated he was very favorably impressed with the wide scope of the educational offerings for adults, but that he was concerned about the low cost to the individual student. Dr. Scharer stated that consideration had been given from time to time to the question of raising adult education fees, and he suggested that the matter be considered again early this fall. It was moved by Mr. Sovine, and seconded by Mr. Licker, to approve classes and instructors for the 1963-1964 Adult Division program in accordance with the details of Attachment #4 to these Minutes. Following comments by Mrs. Charles Cammer, the motion was carried unanimously.

A number of people left the Board meeting.

**School Plants and Property**

Mr. Browne presented the tabulation of advertised bids received Tuesday, July 2, at 2:00 p.m. on preliminary site work for the Goleta Valley Junior High School. (Please see Attachment #5 to these Minutes.) Following brief discussion, it was moved by Mr. Sovins, seconded by Mr. Licker, and unanimously carried, to accept the low bid of S. A. Cummings Contracting Corporation in the amount of $69,995.00, and to authorize and direct that the Business Office proceed with
the necessary contract documents.

It was moved by Mr. Sovine, seconded by Mr. Jacquemain, and unanimously carried, to appoint Olaf O. Alstead as Inspector on said project at a salary of $709 a month (classification 23-C) effective at commencement of work on said project, said appointment to be subject to approval by Arendt/Mosher/Grant, Architects.

Advertised bids on electrical improvements at Santa Barbara Junior High School were again presented for consideration, said item having been continued from the Adjourned Board Meeting on June 27, 1963. (Please see Attachment #6 to these Minutes.) There was discussion, during which Mr. Browne reported that the low bid exceeded the Citizens’ Advisory Committee’s estimate by approximately $4,000. Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to accept the low base bid of Ott’s in the amount of $21,800, and to authorize the Business Department to proceed with preparation and execution of contract documents.

Mr. Kallman requested that the Minutes show that a savings of $4,000. would be effected from some other project in order to finance the amount needed for the above-noted electrical improvements.

The Superintendent presented advertised bids on classroom furniture for consideration, said bids having been continued from the Adjourned Meeting on June 27, 1963. (Please see Attachment #7 to these Minutes.) Following discussion, and upon the recommendation of the Superintendent,
it was moved by Mr. Jacquesmain, seconded by Mr. Sovine, and unanimously carried, to accept the lowest and best bids as recommended, and to authorize the Business Office to proceed with issuance of purchase orders in the following amounts from the High School District Bond Fund:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virco Corporation</td>
<td>$10,528.75</td>
</tr>
<tr>
<td>Sierra Furniture Company</td>
<td>$92.11</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$11,520.86 (Including Sales Tax)</strong></td>
</tr>
</tbody>
</table>

Upon the recommendation of the Superintendent, and following discussion, it was moved by Mr. Kallman, seconded by Mr. Sovine, and unanimously carried, to approve specifications on the following projects; and to authorize advertisement for bids thereon, the bid openings to be on Tuesday, July 28, 1963, at 2:00 p.m.

a. Replacement of roof, Santa Barbara High School Girls' Gym and Auditorium - Estimated cost, $6200., General Fund

b. Relocation of five (5) portable classrooms at City College - Bond Fund project

c. Replacement of boiler at City College - estimated cost of $12,000., General Fund

d. Folding partitions in classrooms at San Marcos High School - estimated cost of $20,000., 1957 Bond Fund

Mr. Kallman suggested that investigation be made prior to said bid opening of the use of heavy canvas in lieu of folding classroom partitions at San Marcos High School, calling attention to such an installation at Alpha School.

Mr. Sovine called attention to the administrative recommendation that said folding partitions be purchased from the 1957 Bond Fund balance. Mr. Browne stated an analysis
of said Bond Fund balance would be presented at the next Board meeting.

Mr. Arendt of Arendt/Mosher Grant, Architects, presented working drawings for the Goleta Valley Junior High School and outlined particulars of said drawings, especially as they differed from plans and specifications for La Colina Junior High School. There was general discussion, following which it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to approve said working drawings, and to authorize their submission to the State Division of Architecture together with the necessary filing fee.

Mr. Don Ziemer, of Arendt/Mosher/Grant, Architects, presented specifications for alteration of the fly gallery at the Santa Barbara High School Auditorium. There was discussion, during which it was pointed out that said improvement had been recommended by the 1961-1962 Citizens' Advisory Committee. It was then moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve specifications for said alteration project as presented, and to authorize advertisement for bids with the bid opening to be on Tuesday, July 28, 1963, at 2:00 p.m.

Upon the recommendation of the Superintendent, and following an explanation by Mr. Browne, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to approve the following change orders to general contracts for the building projects at La Cumbre Junior High School:

(Please refer to next page)
J. W. Bailey Construction Company, General Contractor
on Multi-purpose Building (Phase 1):

Change Order #6, as summarized below:
- Item #1 - delete landscaping contract
  Add $2,972.
- Item #2 - delete landscape sprinkler system
  " 1,200.
- Item #3 - delete finish installation of
  2 lighting fixtures inside planter
  adjacent to Music wing
  "  9.
- Item #4 - delete portions of outdoor concrete
  slabwork and planter wall
  "  730.
Total deduction $4,911.*

(Total contract to date - $90,801.00)

Don Greene - Kenneth G. Urton Joint Venture, General
Contractor on Remodeling and Rehabilitation (Phase 2)

Change Order #1, as summarized below:
- Item #1 - add landscaping contract
  Add $2,972.
- Item #2 - add landscape sprinkler system
  "  1,200.
- Item #3 - add finish installation of 2
  lighting fixtures inside planter
  adjacent to Music wing
  "   9.
- Item #4 - add portions of outdoor concrete
  slabwork and planter wall
  "  730.
Total addition $4,911.*

Change Order #2, as summarized below:
Relocation of existing sprinkler main
  to clear new footing for Snack Shack
  (discovered during excavation)
Adding:
  Add $  404.

(Total contract to date - $340,125.)

Mr. Browne reported briefly on the present status of
condemnation proceedings initiated against the owners of
the so-called Tatum property on Hollister Avenue at Old
San Marcos Road for a junior high school site of approximately
24 acres. Mr. Kallman stated he wished to register his
opinion that said property was not a good location for a
junior high school for several reasons, including the
necessity for initiating condemnation proceedings, the high
traffic pattern in that general area, and the value of said
property. There was brief discussion, during which

Mrs. Henderson pointed out that the County Planning Commission
had recommended the location of a future junior high school on said site; and Mr. Licker pointed out that schools cannot hope to avoid traffic density, since they attract it.

The Superintendent reviewed recommendations by the 1961-1962 Citizens' Advisory Committee concerning sale by competitive bids of the Riviera Campus and the present Administration Center property, and the acquisition of a more adequate site on less expensive property at some other location. The Superintendent recommended that the most recent appraisal of the administration property be brought up-to-date, and that the administration be authorized to proceed with investigations concerning other suitable locations for an Administration Center. There was discussion on whether it would be advisable to have said appraisal revised at this particular time. Mr. Jacquemain stated he would be against selling said property until after overtures had been made to the City to determine its interest and/or ability in acquiring it from the High School District.

Mrs. Henderson and Mr. Licker concurred on the necessity for having the appraisal revised at some time prior to disposition of the property, while Mr. Jacquemain questioned the need for such an appraisal. Mr. Browne stated the Board of Education has the responsibility for setting a minimum value on any property it sells, and that it could easily be open to criticism if the value were determined on any basis other than the best information it could get. It was the consensus among Board members that an up-to-date appraisal should be postponed to a later time. It was moved by Mr. Kallman,
seconded by Mr. Licker, and unanimously carried, to authorize the Administration to proceed with investigations concerning other suitable locations for an Administration Center.

Business and Finance

Mr. Jack Roberts of Cameron and Roberts, Inc., presented a written recommendation dated July 3, 1963, on behalf of the Santa Barbara Insurance Agents' Association concerning the District's "all-risks" floater insurance policy on portable equipment. He verbally summarized the District's present coverage, the quotations received from four companies, and the insurance coverage of the company recommended by the Association. Mr. Licker stated that Mr. Roberts and the Association had given the Board of Education excellent service in the capacity of an advisory group in the highly technical area of insurance.

It was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, that, upon the recommendation of the Santa Barbara Insurance Agents' Association, the Santa Barbara High School District (in conjunction with the Santa Barbara School District) purchase an "all-risks" floater insurance policy on portable equipment for a three-year period, effective July 1, 1963, at a three-year premium rate of 1%, the initial premium to be $4,385.50, based on present values of $438,550.; said policy to provide for an annual audit of insurable values and a $100. deductible clause.

Mr. Roberts left the meeting.

Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Licker,
seconded by Mr. Sovine, and unanimously carried, to approve specifications on the following items as presented at this meeting, and to authorize advertisement for bids thereon, said bids to be opened Tuesday, July 28, 1963, at 2:00 p.m.

Typewriters, replacement and additional, for Santa Barbara High School and La Cumbre Junior High School; estimated cost - $7,000., General Fund

Cabinets and shelving for Art Room at San Marcos High School; estimated costs - $6,400., 1957 Bond Fund

635 corridor lockers at San Marcos High School; estimated cost - $6,500., 1957 Bond Fund

Upon the recommendation of the Superintendent, and following discussion, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment and services on purchase orders numbers 2194 through 2778 in conjunction with the Santa Barbara School District.

It was moved by Mr. Locker, and seconded by Mr. Sovine, to authorize and/or ratify payment of the following claims in conjunction with the Santa Barbara School District, as well as to authorize payment of the following claims presented at this meeting:

General claims on warrants numbers B-7109 - 7124, and B-1 - 143
1452 payroll warrants for June 1963, in amount of $705,389.69

High School District Bond Fund:

$51,101.76 Colombo Construction Company - progress payment on construction of new buildings at Santa Barbara High School

23,450.50 Kenneth C. Urton - progress payment on alteration project at Santa Barbara High School
Sewer Assessment Fund:

§ 322.71 Montecito Sanitary District (junior high school site on San Ysidro Road)

The motion was carried unanimously following brief discussion re. selection of newspapers of general circulation to publish the District's legal advertisements.

Pupil Personnel

Community Relations

For purposes of the official record, Mrs. Henderson summarized discussion at an informal luncheon meeting earlier this week attended by representatives of the City of Santa Barbara and the High School District, said discussion having concerned the joint exercise of powers agreement between the two agencies, and other details relating to development of the City College.

The Superintendent called attention to the interim report dated June 24, 1963, by the County Committee on School District Organization regarding formation of a Santa Barbara Junior College District. There was brief discussion concerning the obligations of the High School District to provide for audit of junior college properties, and an appraisal of the present City College plant.

No further business being presented, the meeting adjourned subject to the call of the Chair.

Attest:

Norman B. Schurer, Superintendent and Secretary-Clerk to Board of Education

Mrs. Elisabetta P. Henderson, President

Approved by Board of Education on __________, 1963