A regular meeting of the Board of Education of the Santa Barbara
High School District was called to order by Mrs. Elisabetta P. Henderson,
President, on Thursday, July 18, 1963, at 4:00 p.m.

Present:  Mrs. Elisabetta P. Henderson, President
          Arnold W. Jacquemain, Vice-President
          Robert E. Kallman, Member
          C. E. Sovine, Member

Absent:  David S. Licker, Member

Others present for all or a portion of the meeting included:
          Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
          George E. Browne, Associate Superintendent and
            Assistant Secretary-Clerk to Board
          Douglas C. White, Assistant Superintendent
          Dr. Charles A. Woodfin, Assistant Superintendent-Elect
          R. V. Jackson, Assistant Business Manager
          Loretta N. Gardner, Senior Stenographer Clerk
          Harry Trimborn, News-Press Reporter
          Mrs. Silvio C. Varni, Santa Barbara PTA Council
          Mrs. John S. Kendrick, League of Women Voters
          Mrs. Thomas B. Faunce
          Mrs. Homer E. Gililland
          Raymond R. Haley, Jr., Gordon J. Wormald, M. A. Sharkey, and
            Norton R. Cowden, Santa Barbara Boys' Club representatives
          Arthur B. Clemens
          Don Rowland
          Christopher Story, Santa Barbara Apartment & Property Owners Assn.
          Mrs. Robert E. Kallman

Several staff members including:  Claud H. Hardesty, John V. Boettner,
          John K. Richards, Linton Roberts, Robert N. Christian, Paul C. Dal Bello,
          Everett B. Crist, Mrs. Marilyn W. von Bieberstein,
          Marshall von Bieberstein

Minutes

It was moved by Mr. Sovine, seconded by Mr. Kallman, and
unanimously carried, to approve Minutes of the Regular Board
Meeting of June 20, 1963, as submitted.

Welcome to Guests and Staff Members

Mrs. Henderson welcomed guests and staff members present
at the meeting.
Hearing of Citizens and Petitions: None

The Superintendent reported that News-Press reporter Harry Trimborn was transferring to the staff of the Los Angeles Times and that this was the last Board meeting he would attend. Dr. Scharer expressed appreciation to Mr. Trimborn for his services rendered to the District. Mrs. Henderson and Mr. Sovine conveyed the Board's thanks to Mr. Trimborn and expressed regret that he would be leaving Santa Barbara.

Communications

Mrs. Henderson read a letter from President Kennedy asking the Board's assistance in lowering school drop-out rates. She questioned whether there was a need to carry on a campaign to reduce school drop-outs in this community. Dr. Scharer reported this was not a problem in Santa Barbara and stated he would write Commissioner Keppel of the U. S. Office of Education, on behalf of the Board of Education emphasizing the local Work Education Program.

Mrs. Henderson read a letter dated July 9, 1963, from the County Committee on School District Organization requesting that the Board proceed with an appraisal of property now used for junior college purposes and an audit of high school district funds expended for junior college purposes, including funds raised by special bond elections during the past few years and expended for junior college purposes. Mrs. Henderson said the letter also requested the findings of the auditor and appraiser by August 26, 1963, the next meeting date of the County Committee.
Mr. Browne stated it would not be possible to have the information requested by August 26. In answer to a question by Mr. Jacquemain, Mr. Browne stated that Ralph M. Hults, M.A.I., would be well-qualified to handle the appraisal of junior college land and buildings due to past appraisals in the general area. Mr. Browne explained that Warren H. Baker, C.P.A., had previously audited financial records of both school districts and voiced his feeling that it would be less expensive to have Mr. Baker expand the customary audit he will make this fall, rather than employing an auditor for the specific purpose of auditing junior college expenditures.

Following brief discussion, it was moved by Mr. Kallman, seconded by Mr. Sovine, and unanimously carried, to authorize Mr. Browne to negotiate with Ralph M. Hults, M.A.I., for appraisal of junior college properties at a fee to be approved by the Board; and to make arrangements with Warren H. Baker, C.P.A., to expand the customary audit he will be making this fall to include the audit relating to expenditures for junior college purposes as requested by the County Committee.

Mrs. Henderson stated that discussion regarding a request by the Santa Barbara Boys' Club to lease school property would be carried on at this time.

The Superintendent reported that for a number of years the Santa Barbara Boys' Club has been endeavoring to find a suitable location on the west side of Santa Barbara so that activities of the Club might be expanded to better serve the entire community.
Dr. Scharer stated he had been approached some time ago with the request that the school district lease approximately 2½ acres of the La Cumbre Junior High School site so the Boys' Club might erect its own building on that property.

Mr. R. R. Haley and Mr. Gordon Wormal presented a proposed plot plan of the Boys' Club, showing a semi-permanent structure on the La Cumbre property. Mr. Haley stated that several Boys' Club representatives were present and would be glad to answer questions. Mr. Haley stated the building was designed primarily for evening use and that the facility would be available for school use during the daytime. In answer to a question, Mr. Haley said the building size was 150' by 50' and that the property requested was closer to 2 acres in size rather than 2½ acres mentioned previously.

Mr. Kallman wondered whether the Boys' Club was prepared to begin building immediately on the property. Mr. Haley stated that assurance was needed from the Board that the property could be leased but that the Club was financially able to begin as soon as possible. Mr. Kallman voiced his opinion that any property not now in use for District purposes might be used to acquire property for the administration center. Mr. Haley said a Boys' Club was needed in the area of La Cumbre Junior High School and Mr. Wormal commented that the Boys' Club located on Goleta School District property had worked out very well for both the District and Boys' Club. Dr. Scharer also expressed the need for a
facility of this type in the area discussed. Mr. Sovine wondered what legal aspects were involved between the District and the Boys' Club. Mr. Browne stated that the Board would need to indicate its intent to lease this property for a certain period of time and establish a minimum lease price. He said that school property could only be disposed of by sale or lease as specified in the California Education Code.

In answer to a question by Mr. Jacquemain, Mr. Wormal stated they had hoped to complete the building in September. During discussion of the broad plan for this facility, Mrs. Varini voiced her hope that the Board would assist this worthy project. Both Mrs. Varini and Mr. Sovine stated they would not be in favor of selling any of the La Cumbre property for any purpose. In answer to a question, Mr. Browne stated it would be necessary to have a resolution of intent to lease prepared if the Board agreed to let the Boys' Club use the property.

Mr. Sovine suggested that the Board proceed to investigate the legal technicalities. Mr. Browne said he would make a preliminary investigation of the matter and report back to the Board for action. It was moved by Mr. Kallman, seconded by Mr. Jacquemain, and unanimously carried, to direct the administration to proceed further with negotiations with the Boys' Club exploring the legal aspects and other relevant considerations.

Boys' Club representatives left the meeting.
Communications (continued)

Mr. Browne read a letter from the Santa Barbara
Apartment and Property Owners Association, following which
Mrs. Henderson stated the letter would be discussed in
connection with the budget later at this meeting.

Mr. Browne reported receipt of a letter from the City
Recreation Department requesting the same budget appropriation
as last year for the 1963-1964 school year. Mr. Browne
informed the Board that this amount was included in the
Publication Budget.

Personnel

Following a request by Mr. Kallman for a breakdown of
actual hourly employment of consulting physicians and the
reasons for their employment which Mr. White said he would
provide, it was moved by Mr. Sovine, seconded by Mr. Kallman,
and unanimously carried, to approve the following summer
employments and certificated personnel assignments in accordance
with details of Attachment #1 to these Minutes in conjunction
with the Santa Barbara School District:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Rate</th>
<th>Start</th>
<th>End</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marshall von Bieberstein</td>
<td></td>
<td>$6.50/hr</td>
<td>7/15/63</td>
<td>7/26/63</td>
<td>Substitute as needed at high school summer session</td>
</tr>
<tr>
<td>Claxence E. Bishop</td>
<td>4 hrs.</td>
<td>6.50/hr</td>
<td>7/29/63</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Walter F. Evans</td>
<td>daily</td>
<td></td>
<td>8/16/63</td>
<td></td>
<td>Driver training at high school post summer session</td>
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<tr>
<td>D. Harper Ormsby</td>
<td>1 hr.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert E. Mullaney</td>
<td>daily</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charles E. Peters</td>
<td>4 hrs.</td>
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<td>Robert V. Stansbury</td>
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<td>John B. Stoney</td>
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<td>Jay L. Turner</td>
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<td>George T. Wollsclaeger</td>
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<td>Allen B. Zietz</td>
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<td></td>
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<tr>
<td>Richard G. Everett</td>
<td></td>
<td>Alternate</td>
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</tbody>
</table>
Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve classified personnel assignments in accordance with details of Attachment #2 to these Minutes and in conjunction with the Santa Barbara School District.

Curriculum and Instruction

Dr. Scharer reported details of the following summer session programs conducted in the Santa Barbara City Schools this summer:

<table>
<thead>
<tr>
<th></th>
<th>Total Students</th>
<th>Class Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>City College</td>
<td>318</td>
<td>29</td>
</tr>
<tr>
<td>(32 vocational nurses)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>High School</td>
<td>1275</td>
<td>25.7</td>
</tr>
<tr>
<td>Junior High School</td>
<td>375</td>
<td>33.7</td>
</tr>
<tr>
<td>S.B. Nursery</td>
<td>45</td>
<td></td>
</tr>
<tr>
<td>Extended Day Care</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td>Program, Wilson School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawrence M. Parma</td>
<td>24 (legal limit)</td>
<td></td>
</tr>
</tbody>
</table>

Dr. Scharer urged Board members to visit the summer session classes at the various schools to see the work being done. Mr. Kallman stated he had visited the summer session at La Colina Junior High School and was very impressed with the classes and attentiveness of students. Following brief discussion on the comparison of this year's enrollments to last year's, the report was received and ordered filed.

School Plants and Property

Mr. Browne stated that the County Road Department had formally requested the High School District to grant a 20-foot request for road easement, Santa Barbara County.
easement for road purposes along the southern boundary of the proposed Junior high school site on San Ysidro Road. Mr. Browne said he had prepared a resolution of intent to grant said easement if the Board so desired. There was discussion, during which it was generally agreed that if the Board granted the easement it should not have to participate in the costs of road development. Following a suggestion by Mr. Sovine, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to authorize Mr. Browne to negotiate with the County Road Department, particularly regarding the expense, if any, to the District for construction of said road.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to accept the low bid of Edward A. Wopschall, Inc., for interior painting at Santa Barbara Junior High School in the amount of $20,719. (Base Bid plus Alternate #1) and to authorize and direct the Business Office to proceed with the necessary contract documents. (Please see Attachment #3 to these Minutes.)

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Sovine, and unanimously carried, to accept the low bid of R. D. Arnold & Sons for exterior painting at Santa Barbara High School in the amount of $17,275. (Base Bid plus Alternate #1), and to authorize and direct the Business Office to proceed with the necessary contract documents (please see Attachment #3 to these Minutes).
Regular Meeting, Santa Barbara High School District, July 18, 1963, Page 9

Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Kallman, and unanimously carried, to appoint Harlow G. Tidd as inspector on the painting projects at Santa Barbara Junior High School and Santa Barbara High School at a salary of $689. per month effective July 22, 1963, plus transportation of $35. per month in conjunction with the Santa Barbara School District.

There was brief discussion regarding details of installation of a replacement boiler at La Cumbre Junior High School, following which it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and unanimously carried, to accept the low bid of Ott’s in the amount of $6,472. for a replacement boiler at La Cumbre Junior High School and to authorize and direct the Business Office to proceed with the necessary contract documents, with the stipulation that Mr. Sovine and a member of the administration would thoroughly investigate details prior to installation of the boiler (please see Attachment #4 to these Minutes).

Business and Finance

Proposed publication budgets for the General Fund and Bond Fund of the Santa Barbara High School District for 1963-1964 were presented for the Board’s consideration, together with a letter of transmittal. Mr. Browne reviewed the letter of transmittal and procedures relating to preparation of the budget. In answer to a question, Mr. Browne stated that if additional funds were made available through State Legislation, it would be the administrative recommendation that they be
included in the reserve fund in order to bring it up to a reasonable amount. He explained that most school districts carry a 5% undistributed reserve plus a general reserve, and stated that this District’s reserves do not begin to approach that point.

There was discussion regarding the rate of interest paid by the District on borrowed monies, and the need for contingency funds.

Mr. Christopher Story representing the Santa Barbara Apartment and Property Owners Association, referred to the letter from his Association read earlier at this meeting, requesting that the Board cut the total High School District tax rate by 10¢ which would cut the tax rate from $1.95 to $1.85, and asked that the Board give consideration to this request at this meeting. Mr. Browne pointed out that in order to reduce the tax rate by any amount it would be necessary to cut the budget expenditures by approximately $185,000 before it would affect the tax rate. Mr. Browne said that if the budget were cut in line with Mr. Story’s request, it would not be possible for the Board to continue to carry out recommendations of the Citizens’ Advisory Committees. Mrs. Varni stated this budget was restoring certain areas such as cuts in library books at all schools and in the instructional materials department, and said she would hate to see these important items cut from the budget.
Mr. Kallman questioned the need of a bond contingency fund of $110,000, stating he was concerned that the District had gotten along without this fund for many years. Mr. Browne stated that in previous years there was a contingency fund for individual projects and that at present there were no funds of this type for the various projects being carried on. Mr. Browne stressed the need for contingency funds in order that projects could be completed satisfactorily even if costs of labor and materials did increase materially.

Mr. Kallman stated that since he was a new member of the Board, he wished to go over the budget in great detail in order to give him a complete understanding of the various general items in the publication budget. Dr. Scharer said he would make arrangements for a meeting between Mr. Kallman, Mr. Jackson, and available Board members in order to assist Mr. Kallman. Mrs. Henderson stated she would be available for such a meeting.

In answer to a question by Mr. Kallman, Dr. Scharer stated that after approval of the publication budgets today, the final budgets would be presented at the August 1 Board Meeting for approval.

Mr. Story wondered why the Board met at the hour of 4:00 p.m. rather than in the evening. Mr. Sovine stated that the board had met in the evening in the past and very few people attended. Mrs. Henderson stated that the hour has customarily been set by the members of the Board depending on their convenience, and she and Mr. Kallman indicated they might find it satisfactory to
meet in the evening.

In answer to a question by Mr. Story, Dr. Scharer explained the timetable in agenda preparation. When questioned by Mr. Story as to why the agendas are not printed in the News-Press prior to Board meetings, Mr. Trimborn stated that the information was provided the News-Press on Wednesday prior to a given meeting but that the News-Press preferred to report on the outcome of the meetings.

Following further brief discussion, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve publication budgets for the General Fund and Bond Fund of the Santa Barbara High School District for 1963-1964 in accordance with recommendations submitted at this meeting, and to schedule public hearing and final adoption thereof on August 1, 1963 (please see Attachments #’s 5 and 6 to these Minutes).

Upon the recommendation of the Superintendent, it was moved by Mr. Kallman, seconded by Mr. Sovine, and unanimously carried, to approve the supplement to the transportation contract with the City School Bus System to provide transportation for orthopedically and physically handicapped pupils attending the 1963 summer classes at Lawrence M. Parma School for three routes from June 17 through July 26, 1963, at a total daily rate of $74.52.

Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and
unanimously carried, to authorize and/or ratify the purchase of supplies, equipment, and services on purchase orders numbers 2779 through 3229 in conjunction with the Santa Barbara School District.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to authorize and/or ratify the payment of the following claims in conjunction with the Santa Barbara School District:

General claims on warrants numbers B-144 through B-331.

The Superintendent reported that a letter dated July 11, 1963, had been received from Wallace W. Hall, Chief, Division of Higher Education, stating that Senate Bill 647 regarding tuition for out-of-state junior college students had been signed into law to become effective September 20, 1963. He stated that this law makes it mandatory to charge a tuition fee to out-of-state students who attend our junior college and that the fee to be charged non-residents is to be determined by the State Board of Education. Dr. Scharer further stated that the amount, if any, to be charged foreign students is to be determined by the governing board of the district but shall not exceed the total nonresident fee set by the State Board of Education; and that the law will not be actually in operation until the second semester of the 1963-1964 school year. Following a statement by the Superintendent that he would keep the Board informed on this matter, the report was received and ordered filed.
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Pupil Personnel

The Superintendent reported that a bomb scare occurred at San Marcos High School this morning and that the buildings were thoroughly searched by County authorities and the call proved to be a hoax. Dr. Scharer stated that students at junior and senior high school summer sessions were being notified on July 19 that all time missed because of bomb scares would be made up in the afternoons.

Mr. Jacquemain commented that Board members had received a copy of a paper written by John Alan Boeschen, a student at San Marcos High School, and he said the article, "Democracy's Promise - And Our Schools" was very well done. Mr. Boettner stated that the young man who wrote the article was currently in West Germany in connection with the American Field Service program.

Dr. Scharer commended the representatives of the Santa Barbara Apartment and Property Owners Association for the businesslike manner of their approach in presenting their request for a tax rate cut in writing to the Board.

Mr. Story thanked the Board for the opportunity to present his organization's request and he wondered about the possibility of an evening meeting when the final budget is discussed by the Board.

Informational Reports

Financial statements as of June 30, 1963, were received and ordered filed for the following funds:

   General Fund
   Bond Fund
   Cafeteria Account
Adjournment

Following discussion, it was moved by Mr. Kallman, seconded by Mr. Jacquemain, and unanimously carried, to conduct public hearing and final adoption of the 1963-1964 budget at an Adjourned Board Meeting on August 1, 1963, at 7:30 p.m. Dr. Scharer confirmed that the Regular Board Meeting would be held at the customary hour of 4:00 p.m. to consider regular agenda items until approximately 5:30 p.m. and then adjourned to 7:30 p.m. for budget discussion.

Superintendent and Secretary-Clerk
to Board of Education

Attest:

Mrs. Elisabetta P. Henderson, President

Approved by Board of Education

on __________________, 1963