A regular meeting of the Board of Education of the Santa Barbara High School District was called to order by Mr. C. E. Sovine on Thursday, June 6, 1963, at 4:00 p.m. in Room 6 of the Administration Annex.

Present: Mrs. Elisabetta P. Henderson
Arnold W. Jacquemain
Robert E. Kallman
David S. Licker
C. E. Sovine

Absent: None

Others present for all or a portion of the meeting included:
Dr. Norman B. Scharer, Superintendent and Secretary-Clerk to Board
George E. Browne, Associate Superintendent and Assistant Secretary-Clerk to Board
Douglas C. White, Assistant Superintendent
R. V. Jackson, Assistant Business Manager
Glesola M. Brun, Executive Secretary
Harry Trimborn, News-Press Reporter
Robert N. Christian, City Teachers' Association President
Mrs. Thelma A. Varitz, President, Santa Barbara C.S.E.A. Chapter
Mrs. Richard M. Polsky, League of Women Voters Representative
Robert S. Grant of Arndt/Mosher/Grant, Architects
Mrs. Forrest T. Gutshall, Mrs. Armand Queille, and Mrs. William Poulin, PTA Representatives
Dr. Thelma J. Damgaard, Director of Elementary Curriculum
William E. McLaughlin, Director of Secondary Curriculum
The following members of the Secondary Curriculum Council:
M. Ross Everman, Robert E. Nurney, W. Doyle Lamb, Marshall von Bieberstein, June A. Lane and Guillermo Lopez
Several additional staff members including: Dr. J. Roy Barron, E. Grant Rayen, John J. Penney, Alice L. Boettner, Dr. Robert E. Barry, John V. Boettmer, Lloyd J. Pieters, Thomas J. Murphy, Kenneth G. Johnson, James W. Soxke and Virginia J. Faber

Dr. Jerry O'Brien
Don Rowland
Mrs. Robert E. Kallman

Mr. Sovine welcomed Mr. Kallman, new member of the Board of Education. Mr. Sovine then called for nomination for the position of President of the Board of Education. It was moved by Mr. Licker and seconded by Mr. Jacquemain, to nominate Mrs. Elisabetta P. Henderson as President of the Board. It
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was moved by Mr. Licker, seconded by Mr. Jacquemain, and
unanimously carried, that the nominations be closed and that
the Secretary be instructed to cast a unanimous ballot in
favor of Mrs. Henderson's election to the presidency.

It was moved by Mr. Licker and seconded by Mrs. Henderson
to nominate Mr. Arnold W. Jacquemain as Vice-President of the
Board. It was moved by Mrs. Henderson, seconded by Mr. Licker,
and unanimously carried, that the nominations be closed. It
was moved by Mr. Licker, seconded by Mrs. Henderson, and
unanimously carried, that the Secretary be instructed to
cast a unanimous ballot in favor of Mr. Jacquemain's election
as Vice-President of the Board.

Mr. Sovine turned the chair over to Mrs. Henderson.

Mrs. Henderson thanked the other members of the Board for the
honor of being elected to the presidency. Mr. Sovine stated
he felt sure she would be supported by all members of the
Board of Education.

Minutes

It was moved by Mr. Sovine, seconded by Mr. Jacquemain,
and unanimously carried, to approve the following Minutes
as submitted, with the exception of typographical errors on
pages 11, 12 and 20 of the Minutes for May 16, 1968:

Regular Meeting, May 2, 1968
Adjourned Meeting, May 9, 1968
Regular Meeting, May 16, 1968

Welcome to Guests and Staff Members

Mrs. Henderson welcomed guests and staff members present
at the meeting.
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Hearing of Citizens and Petitions: None

Communications

The Superintendent presented letters of appreciation from the following staff members who are retiring from public school service at this time:

Miss Helen E. Teesien, teacher at Santa Barbara High School
Mrs. Anna G. Schafer, matron at Santa Barbara Junior High School

Mrs. Henderson stated that a formal resolution had been prepared as a token of appreciation for Mr. O'Neal's services on the Board of Education. It was moved by Mr. Licker and seconded by Mr. Sovine, to adopt the following resolution:

WHEREAS, Mr. Bruce D. O'Neal has served with devotion as a member of the Board of Education of the Santa Barbara School District and Santa Barbara High School District from June, 1951, to May, 1963; and

WHEREAS, he has provided exceptional leadership as Vice-President and President of the Board of Education in the development of far-reaching programs and policies during a period of critical increases in school enrollments, great building expansion, and increasing emphasis on the importance of education; and

WHEREAS, he has demonstrated ability, creativity, imagination, and courage in meeting the challenges of his stewardship of public education affairs;

THEREFORE BE IT RESOLVED, that the Board of Education, representing the citizens of this community, express to him their appreciation for his twelve years of outstanding public service as a member of said Board of Education, and their high regard for his many fine personal attributes which distinguished his membership on the Board.

BE IT FURTHER RESOLVED that this resolution be spread upon the Minutes of this meeting, and that a copy be sent to Mr. O'Neal in token of the Board's recognition and appreciation for his outstanding leadership and services to youth.

Roll call on the motion was as follows:

Ayes: Mr. Jacquemain, Mr. Sovine, Mr. Kallman, Mrs. Henderson

RESOLUTION RE. SERVICES OF BRUCE D. O'NEAL ON BOARD OF EDUCATION
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Nays: None
Absent: None
Not Voting: None

Personnel

Upon the recommendation of the Superintendent, and following discussion on a question by Mr. Jacquemain concerning extended time assignments for teachers concerned with the gifted student program, it was moved by Mr. Sovine, seconded by Mr. Jacquemain, and unanimously carried, to approve certificated personnel assignments in accordance with details of Attachment #1 to the Minutes of this date in the Santa Barbara School District, with modification of said list to authorize leaves of absence without salary for 1963-1964 for the following teachers rather than acceptance of their resignations:

Mrs. Donna F. Hallenbeck Maternity leave
Mrs. Winifred H. Lancaster Professional leave, 2/5 time

The Superintendent presented a recommended list of classified personnel assignments. Mr. Jacquemain answered questions by Mr. Kallman concerning the summer recreation program at San Marcos High School. Mr. Kallman also questioned the salary rate for student helpers of junior high school age. Mr. White called attention to the retirement of Leo Navet, service department plumber who has been with the Santa Barbara City Schools for 19 years.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to approve changes in classified personnel...
assignments in accordance with details of Attachment #2 to

to Minutes of this date in the Santa Barbara School District;
and to authorize the Personnel Office to proceed with employment
of District classified employees and cafeteria employees for
1963-1964 in both school districts, said employment to be in
accordance with details of salary schedules for said classes
of employees approved by the Board of Education on

Curriculum and Instruction

Dr. Scharar introduced Mr. William E. McLaughlin,
Director of Secondary Curriculum, who summarized in-service
training activities of secondary school teachers. Mr. McLaughlin
reported that secondary school teachers have had intensive
training in specialized subject fields and that the approach
to in-service training for them is necessarily different therefor
from that of elementary teachers. He reported on training
programs available through NDEA funds, particularly in the
areas of mathematics, science, and foreign language; the
training open to science teachers through the National Science
Foundation; conferences and research projects sponsored or
reported by various professional organizations; and other
similar sources by which specialized secondary school teachers
may keep abreast of progress in their respective subject fields.

Mr. McLaughlin introduced the following members of the
Secondary Curriculum Council:

Mr. M. Ross Everman - Chairman, English Department
Mr. Robert E. Millaney - Industrial Arts
Mr. W. Doyle Lamb - Chairman, Foreign Language Department
Mr. Marshall von Bieberstein - Chairman, Mathematics Department
Mrs. June A. Lane - Chairman, Physical Education Department
Mr. Guillermo Lopez - Chairman, Science Department
Mr. McLaughlin reported that intensive studies are being given in foreign language instruction. Mr. McLaughlin expressed appreciation to Dr. Damgaard for the great amount of assistance she has given him in their joint efforts to coordinate the instructional programs on the elementary and secondary levels.

Mr. McLaughlin answered several questions by Board members, following which Mrs. Henderson thanked him for his report to the Board. Mr. McLaughlin asked that the members of the Secondary Curriculum Council be excused from the meeting because of their responsibilities in connection with the closing of the school term. A number of staff members left the meeting.

The Superintendent presented lists of junior high school, high school, and City College books to be recommended for Board adoption on June 20, 1963. He reviewed briefly the procedure for selecting textbooks and supplementary books. He also reported that, in accordance with customary practice here in Santa Barbara, the books would be available at the Instructional Materials Department for the next two weeks for examination by interested citizens. He also called attention to the fact that said books were on display at this meeting and that they would again be on display at the Board meeting on June 20.

There was discussion during which Dr. Barron and Mr. McLaughlin answered questions by Mr. Kallman concerning the audio-lingual approach to foreign language instruction, the number of years of foreign language instruction which may be credited toward college entrance requirements, the
difference between basic textbooks and supplementary books, and other details.

School Plants and Property:

Mr. Robert Grant of Arendt/Mosher/Grant, Architects, presented site development plans for the Goleta Valley Junior High School on Stow Canyon Road. There was discussion concerning details of said plans, as well as requirements prescribed by the County Flood Control Department, the County Road Department, the Goleta County Water District, and other public agencies.

Mr. Browne stated the Board of Education should have a clear understanding of the negotiations which have been carried on with the County Road Department. He reported details of said negotiations, stating the Road Department had agreed to recommend to the County Board of Supervisors that the High School District be released of any and all responsibility for grading and paving any portion of Cathedral Oaks Road if the District would agree to provide a box culvert under Stow Canyon Road.

There was discussion, during which Mr. Licker stated that agreements reached between representatives of the High School District and County Road Department should be confirmed in writing, with each party setting forth its commitments for initial and eventual developments relating to said school site. Mr. Grant estimated that the release of the High School District from responsibility for grading, paving, and a box culvert on
Cathedral Oaks Road would save the District approximately $20,000 to $25,000.

Mr. Licker explained briefly for Mr. Kallman's benefit the authority of the County of Santa Barbara, acting through the County Planning Commission and other County agencies, with reference to a public school site located outside the City of Santa Barbara.

Mr. Browne also reported on requirements by the Goleta County Water District relating to water service for the new school, said requirements calling for the following actions by the High School District:

a. Posting of a performance bond, prior to initiation of any work, in an amount to be determined by the Water District;

b. Indemnification of the Water District and its representatives against any claim arising out of any work done by the High School District or its contractors in connection with installation of water service;

c. Advance payment of administrative and inspection costs incurred by the Water District in an amount to be determined by the Water District.

Following further discussion, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to

1. Approve site development plans for the Goleta Valley Junior High School as presented and discussed at this meeting, and to authorize advertisement for bids thereon with the bid opening to be July 2, 1963, at 2:00 p.m.;

2. Authorize Mr. Browne to request the Goleta County Water District to waive the requirement for posting a satisfactory performance bond in connection with water service for the new school.
3. Authorize Mr. Browne to notify the County Road Department that the High School District agrees to assume the following responsibilities on the condition that the County will assume the entire responsibility for both grading and paving Cathedral Oaks Road, and construction of a box culvert under said Road.

Proposed responsibilities by the High School District:

a. Construction of drainage channel along easterly boundary of school site in accordance with details discussed with County Flood Control Department as reported at this meeting;

b. Granting of required easement necessitated by construction of Cathedral Oaks Road;

c. Granting of required easement for widening Stow Canyon Road, and payment for small amount of road construction necessitated by said widening; installation of curbs, gutters, and sidewalks along said Road in accordance with details outlined;

d. Construction of curbs, gutters, and sidewalks along boundary of Cathedral Oaks Road in conjunction with future construction of said Road.

Upon the recommendation of the Superintendent and following brief discussion, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to approve plans and specifications for the following electrical improvements at Santa Barbara Junior High School as approved by the State Division of Architecture and presented at this meeting; and to authorize advertisement for bids thereon, with the bid opening to be Tuesday, June 25, 1963, at 2:00 p.m.:

Public address system;
Certain rewiring and relighting improvements;
Improved dimmer equipment for auditorium stage.

Mrs. Kallman left the meeting.
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Upon the recommendation of the Superintendent, and following brief discussion, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve Change Order #2, Item #1, as summarized below, to the contract with J. W. Bailey Construction Company for the Classroom-Auditorium Building at La Colina Junior High School:

Item #1 - furnish and install panic hardware for one pair of doors as required by State Division of Architecture subsequent to approval of plans and specifications. . . . . . . ADD $385.00

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve Change Order #2, Item #2, as summarized below, to the contract with J. W. Bailey Construction Company for the Classroom-Auditorium Building at La Colina Junior High School:

Item #2 - change in fabrication of steel decking for roof (no cost change)

(Total contract to date. . . . . . . . $227,915.20)

Upon the recommendation of the Superintendent, and following brief discussion on the necessity of handling this item by Change Order, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve Change Order #4, as summarized below, to the contract with Columbia Construction Company for the new Library-Instructional Materials Building and Cafeteria-Instrumental Music Building at Santa Barbara High School:

Change Order #4 - Changes in locks and lock hardware to coordinate installation with existing locks. . . . ADD $168.24

(Total Contract to date. . . . . . . $372,040.94
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Upon the recommendation of the Superintendent, it was moved by Mr. Sovine, seconded by Mr. Licker, and unanimously carried, to approve Change Order #1, as summarized below, to the contract with Thielmann Construction Company for construction of the new Multi-Use Building at Santa Barbara Junior High School:

Change Order #1 - Substitution of Raymond Pipe-Step Taper pile in lieu of Raymond Step Taper pile. . . . no change in cost

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Kallman, and unanimously carried, to approve Change Order #2, as summarized below, to the contract with Thielmann Construction Company for construction of the new Multi-Use Building at Santa Barbara Junior High School:

Change Order #2:

Replacement of existing sub-surface drain line which carries water from roof drains of main building to a 6" line emptying into storm drain (existing line broken and beyond repair)

Add - $201.71

Mrs. Polsky left the meeting.

The Superintendent presented a tabulation of advertised bids received and opened Tuesday, June 4, 1963, on kitchen equipment for La Cumbre Junior High, Santa Barbara Junior High, and Santa Barbara High Schools (please see Attachment #1 to these Minutes). Following brief discussion and a report by Mr. Jackson on the cost which had been estimated for said
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equipment, it was moved by Mr. Licker, seconded by Mr. Jacquemain, and unanimously carried, to accept the following low bids and to authorize the Business Office to proceed with the necessary contract documents:

$27,562.00 Ott’s (equipment for Santa Barbara High School)
13,960.00 Ott’s (equipment for Santa Barbara Junior High School)
7,035.60 Fred Griswold Company (equipment for La Cumbre Junior High School)

$48,557.60 Total (High School District Bond Fund)

The Superintendent presented specifications on classroom furniture for the following secondary schools:

La Colina Junior High School    San Marcos High School
La Cumbre Junior High School    Santa Barbara High School

Mr. Jackson estimated the total cost to be $14,800. Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve said specifications and to authorize their advertisement for bids, the bid opening to be Tuesday, June 25, at 2:00 p.m.

Upon a suggestion by Mr. Jacquemain, the recommended modification of the contract with Daniel, Mann, Johnson & Mendenhall, Architects, was continued to the next Board meeting.

Business and Finance

Upon the recommendation of the Superintendent, and following explanations by Mr. Browne and Mr. Licker, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, that, in accordance with Education Code 20951, the County Superintendent of Schools be authorized to make necessary transfers between the Undistributed Reserve and any expenditure
classifications for 1962-1963, or to balance any expenditure classifications for 1962-1963 in the Santa Barbara High School District budgets,

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Licker, and unanimously carried, to authorize and/or ratify the purchase of supplies, equipment and services on purchase orders numbers 2014 through 2141 in conjunction with the Santa Barbara School District.

Following a brief explanation by Mr. Browne regarding the procedure for certifying progress payments to building contractors, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to authorize payment of the following claims presented at this meeting; and to authorize and/or ratify payment of claims summarized below in conjunction with the Santa Barbara School District:

High School District Bond Fund (presented at this meeting):

Colombo Construction Co. $61,659.00
R. L. Hertel, et al $120.00

In conjunction with Santa Barbara School District:

General claims on warrants numbers B-6845 through B-6718
1463 payroll claims for May, 1963, in amount of $697,281.00

Pupil Personnel

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, that, effective June, 1963:

Those 9th grade students recommended by junior high school principals be promoted to the 10th grade of a senior high school:
the administration that the opening of bids be changed to
Wednesday, June 26, at 2:00 p.m. in order to encourage more
competitive bidding on the part of interested contractors.

There was discussion, following which it was moved by
Mr. Jacquemain, seconded by Mr. Sovine, and unanimously
carried, to amend the Board's action on May 9, 1963,
regarding the time for opening of sealed bids, and to set
Wednesday, June 26, at 2:00 p.m. as the date and time for
opening of bids on the City College construction project; and
to authorize the Business Office to advertise the amended
date for opening of bids in accordance with legal requirements.

In response to a question by Mr. Kallman, Mr. Browne and
Dr. Scharer outlined the calendar of Board meetings at which
budgets for 1963-1964 will be given further consideration
in accordance with legal requirements.

Adjournment

No further business being presented, the meeting adjourned
subject to the call of the Chair.

Attest:

Mrs. Elisabetta P. Henderson, President

Norman B. Scharer, Superintendent and Secretary-Clerk to Board of Education

Approved by Board of Education

on ____________________, 1963