Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, November 7, 1963, 4:00 p.m.

GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes: Adjourned Meeting October 10, 1963
             Regular Meeting October 17, 1963

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

American Federation of Teachers, Local 1081: Mr. James A. Jacobson,
President of Local 1081 of the American Federation of Teachers, has
submitted a letter requesting that representatives of the Local be given an
opportunity at this Board meeting to make a formal presentation concerning
fringe benefits for all employees. Mr. Jacobson and Mr. Frank D. Dobyns
will make the presentation.

1.7 Petition for Formation of Santa Barbara Junior College District: Attached
for the information of Board members is a draft of the proposed petition to
the County Committee on School District Organization and the State Board of
Education re. formation of the Santa Barbara Junior College District under
provisions of Education Code §§ 25450 - 25450.5. This draft provides for
transfer of the following properties to the new District:

a. The Mesa Campus, including additional land now
   in process of being acquired

b. 914 Santa Barbara Street, and 215 and 219 East Canon
   Perdido Street, all in Block 155

c. 814 Santa Barbara Street in Block 172

d. Lots at corner of East Canon Perdido and Olive Streets in
   Block 152 (portion of Santa Barbara High School site)

In accordance with the Board's intentions as expressed at the meeting on
October 10, and in order to assist the County Committee and State Board with
their considerations, the petition draft includes an attached statement that
outlines the Board's intentions on (1) the amount of bonded indebtedness to be
assumed by the Junior College District on July 1, 1964, and (2) the tax rate to be set for said District on that date.

The petition has been prepared in consultation with the County Counsel, Dr. Greenough, and Mr. Licker. It is recommended that the Board adopt said petition in its present form. The County Committee has scheduled a meeting for next Monday evening, November 11, to consider the Board's action at this meeting.

1.9 Order of Business to be Considered at This Meeting: It is recommended that the Board give consideration at this point to the items of business included under #4 - School Plants and Property - in order to oblige the audience members concerned with said items.

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Appointment of Principal for Goleta Valley Junior High School: The new Goleta Valley Junior High School is expected to open next fall as soon as it can be completed and made ready for use. A great deal of preliminary work will be required in the way of arranging for staff, supplies, equipment, etc., and school principals have customarily been appointed for new schools sufficiently far in advance to permit their assistance with such decisions.

Upon the recommendation of a special screening committee, the Superintendent recommends appointment of Linton Roberts as Principal-Elect of the Goleta Valley Junior High School as of February 3, 1964, at a classification of III-13 L-1 (annual salary rate, $12,779). Mr. Roberts is now Assistant Principal at La Colina Junior High School.

Further information concerning this recommendation will be presented at the Board meeting.

2. a Classified Personnel Assignments: The Superintendent recommends approval of classified personnel assignments in accordance with details of supplemental report 2.a.
3 CURRICULUM AND INSTRUCTION

3.1 Continuation of Clerk-Stenographer Training Program, Manpower Development and Training Act: On January 17, 1963, the Board authorized a clerk-stenographer training program requested by the California Department of Employment under provisions of the Manpower Development and Training Act passed by the U.S. Congress in 1962. The initial 27-week training program expired October 31, 1963. The District will be reimbursed for all direct expenses (teachers' services, supplies, equipment, operational expenses, etc.).

The Superintendent recommends continuation of this program for two additional 27-week periods as noted below:

1st period: December 2, 1963 - June 19, 1964 (includes lapsed time)
2nd period: July 6, 1964 - January 22, 1965

Mr. Robert C. McNeill, Assistant Dean of Instruction at the City College, will provide further information at the Board meeting.

3.2 Acceptance of Instructional Materials re. Banking: Resource units on banking have been provided each high school in the State through the efforts of the California Bankers Association and the Santa Clara County Office of Education. The units include film strips, wall charts, student workbooks, and a teachers' guide. They were developed to update this phase of business instruction in California high schools, and the units were tested in several counties. The Superintendent recommends that these materials be accepted with appreciation.

3.3 Approval of Evening Services by Santa Barbara High School Library: The Superintendent recommends that the hours for the Santa Barbara High School Library be established as follows:

Daily schedule: 7:30 a.m. - 4:30 p.m.
6:30 p.m. - 9:00 p.m.

Days/week: Mondays through Thursdays on which school is in session during regular school term

Mr. Hardesty and the Superintendent will present further details at the Board meeting.
4.1 **Public Hearing and Opening of Advertised Bids on Lease of Avocado Orchard:**
At its meeting on October 10, the Board adopted a resolution of intent to lease the avocado orchard on the San Ysidro Road school site, and set this Thursday, November 7, on or about the hour of 4:00 p.m., as the date and time for public hearing and opening of bids.

4.2 **Status of Changes in Named Subcontractors, General Contract on City College Building Projects:**
On June 27, 1963, the Board awarded the general contract for principal City College building projects (Phase I) to Viola, Inc.

On October 17, the Board approved Mr. Viola's written request of October 1 for changes in named subcontractors for masonry, painting, and plastering, as follows:

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<thead>
<tr>
<th>Item</th>
<th>Recommended Subcontractor</th>
<th>To Replace</th>
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<tbody>
<tr>
<td>Masonry</td>
<td>Viola, Inc., Oxnard</td>
<td>Lutts Bros., Santa Paula</td>
</tr>
<tr>
<td>Painting</td>
<td>United Specialty Contractors, Santa Barbara</td>
<td>Vitro Cem, Los Angeles</td>
</tr>
<tr>
<td>Plastering</td>
<td>United Specialty Contractors, Santa Barbara</td>
<td>Pacific Plastering Corp., Alhambra</td>
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Viola, Inc., was notified of the Board's action on October 18. On October 24 we were notified by the California Lathing & Plastering Contractors Association, Inc., of drastic changes, effective September 20, 1963, in the "Subletting and Subcontracting Fair Practices Act," said changes having been enacted by the 1963 State Legislature. Neither the County Counsel, the Architects, nor the administration had been notified that these changes in Government Code provisions had been presented to the State Legislature for consideration.

Among other changes in this law, Section 4104, concerning substitution of subcontractors, was amended and renumbered as Section 4107. The new Section 4107 sets forth the circumstances under which such substitutions may be made, and stipulates that the "awarding authority," in this case the Board of Education, must notify the listed subcontractors by registered mail of the prime contractor's request for such changes.

Viola, Inc., and the listed subcontractors have been notified that this entire matter will be reconsidered by the Board of Education at this meeting, and they and their legal counsels are expected to attend the meeting. The County Counsel was also asked for an opinion on the course of action the Board should follow at this time, and copies of his opinion have been sent to Board members. Mr. Robert D. Curtel, Deputy County Counsel, will also be present.

It is recommended that the Board rescind its action on October 17, 1963, as set forth above, and that it hear the arguments to be presented on behalf of the various parties concerned.
4.3 Proposed Change Orders to City College Building Contract:
Mr. Bruce Dunsmore of Daniel, Mann, Johnson, and Mendenhall, Architects-Engineers, will be present at the Board meeting to discuss details of three proposed change orders to the general contract with Viola, Inc., on the City College building projects. These change orders are summarized below:

a. Substitute underground pipe for open drainage ditch in the general area of lower Leadbetter Road and the future gymnasium. A primary purpose would be to provide space for 45 additional parking spaces. Estimated cost, $30,000.

b. Additional excavations in the area below the future gymnasium; required by the State Division of Architecture because of soil conditions. Estimated cost, $5,000.

c. Retaining wall or alternative plan for providing soil control in gymnasium area. The City College master plan calls for erection of a gymnasium at the lower level of the southern portion of the City College campus. The north wall of the gymnasium was planned to serve also as a retaining wall between the upper and lower levels of the campus in that particular location. The bid for Phase I projects included an alternate on the gym, but this contract was not awarded due to financial limitations.

At this point, it is necessary for the Board to make a decision on whether it wishes to construct a retaining wall that could later become a part of the gymnasium structure, or to solve the problem in some other manner. A wall would cost approximately $20,000. Mr. Dunsmore will discuss the alternatives at the Board meeting.

4.4 Progress Report re. Acquisition of Portion of Wolff Property: For months Mr. Browne has been attempting to complete preliminary negotiations with Jean Paul Wolff re. acquisition for City College purposes of a portion of the property across Leadbetter Road from the City College campus. Details have involved planning by the Architect-Engineers, Daniel, Mann, Johnson, and Mendenhall, and consultations with Ralph Hults, M.A.I., and the owner, who is also concerned with the effect of school use on development plans for the balance of his property.

Mr. Wolff is now considering a plan developed by DMJM involving a certain portion of said property fronting on Leadbetter Road and with additional access from Cliff Drive. If he approves, Mr. Hults will proceed with final appraisal figures. It is sincerely hoped by administration representatives that this property acquisition can be completed within the next several months.

The amount of money that will be available for development of this additional land will depend, of course, on the amount of the final purchase price. In
this regard, reference is made to the analysis of estimated expenditures and income for City College building projects that Mr. Browne submitted to the Board at the time the general contract was let.

4.5 Use of City Personnel for Professional Services re. Development of City-Owned Properties Adjacent to the City College: A recommendation was made at the Board meeting on October 3, 1963, that Daniel, Mann, Johnson, and Mendenhall, Architects-Engineers, be retained for professional services in connection with planning for development at District expense of City-owned properties adjacent to the City College. It was suggested at that time that the City be approached on whether it had personnel who were qualified professionally to do the work required, and whether it would make such personnel available to the High School District.

It is our understanding that this request was considered by several members of the City's staff, as well as Council members. Mayor MacGillivray has informed Mr. Browne that City personnel are not in a position to provide such professional services because of their commitments to the City as a whole on other projects.

The Superintendent recommends that DMJM be retained for such professional services in accordance with terms and conditions of their basic contract with the High School District, and in order to comply with District obligations set forth in the joint-exercise-of-powers agreement with the City on August 28, 1962.

4.6 Proposed Change Orders on Rehabilitation Project at La Cumbre Junior High School: There was discussion at the Board meeting on October 3, 1963, re. the present status of the bond fund appropriation for rehabilitation and modernization of the main building at La Cumbre Junior High School, and further needs that would require expenditures beyond this appropriation.

Mr. Browne recommended that the Board consider such additional needs in the light of balances in bond fund appropriations for other projects, keeping in mind (1) the difficulty, if not impossibility, of anticipating accurately all details of the work involved in rehabilitating a school building constructed almost 36 years ago, and (2) the reasonableness of the requests made.

During the past several months, Noel-Henderson, Architects, the central administration, and key members of the La Cumbre staff have been evaluating additional needs connected with this project to determine whether they are urgent now, needed when other funds are available, or desirable at some future time.

Attached is a summary of change orders recommended at this time by the Architects. The administration recommends approval of the following items at an estimated cost of about $30,000, most of which would have to be transferred from balances in other project appropriations and/or the
contingency fund included in the total bond fund budget. Mr. Noel will attend the Board meeting to present further details.

Following is a summary of the administration's recommendations:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>1(a)</td>
<td>Double counterweights, and counterweight beams - auditorium stage; loading bridge and fly gallery</td>
</tr>
<tr>
<td>2</td>
<td>Improvements to Quad Area</td>
</tr>
<tr>
<td>3</td>
<td>New asphalt paving west of shower building; patching or repaving area south of buildings</td>
</tr>
<tr>
<td>4</td>
<td>Repainting interior of auditorium</td>
</tr>
<tr>
<td>7</td>
<td>New roofing, flat portion of auditorium roof</td>
</tr>
<tr>
<td>9</td>
<td>Concrete curb at Modoc and west entrance</td>
</tr>
<tr>
<td>10</td>
<td>Auditorium entrance ceiling, lathing and plastering</td>
</tr>
</tbody>
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4.7 Acceptance of Multi-purpose Building, La Cumbre Junior High School:
The Superintendent recommends acceptance of the Multi-purpose Building at La Cumbre Junior High School from J.W. Bailey Construction Company, and authorization for the Business Office to file notice of completion and to proceed with progress payments according to contract provisions. The total cost of this building, including all change orders, was $90,301.00.

4.8 Reports re. Alternative Junior High School Site on Willard-Tatum Property:
The County Planning Commission has approved an alternative junior high school site on the Willard-Tatum property (Hollister Avenue and Old San Marcos Road) as verbally proposed by Mr. Tatum in lieu of the site on the Hollister Avenue frontage on which the Board initiated condemnation proceedings some time ago.

Mr. Browne has asked Mr. Tatum to put his proposal in writing for the Board's consideration at this meeting, along with other factors that must be taken into consideration also in deciding on a final site. These factors include noise because of the immediate proximity of the alternative site to the railroad tracks and Highway 101, site development costs, drainage problems, etc.

Board members have been sent copies of the Planning Commission’s report, and it is hoped that Mr. Tatum's written proposal will be received by the time of the Board meeting, in order that the Board may proceed with determination of its intentions regarding a junior high school site in the named area.
4.9 Report re: Traffic Conditions in Area of La Colina Junior High School

A request was made at the last Board meeting for investigation and report this Thursday on possible ways of alleviating traffic problems for student pedestrians in the vicinity of La Colina Junior High School. Mr. Brown referred the matter to J. Brady Howell, Consultant in Practical Arts and Safety. Following are the principal points resulting from Mr. Howell's personal investigation of the problem:

a. There is insufficient pedestrian traffic at present to warrant special traffic control on Foothill Road at the entrance to La Colina.

b. Foothill Road for 3/4 mile east of La Colina is a safety hazard, and needs work to make it safer for pedestrians. Mr. Howell has been assured by the State Division of Highways that maintenance work will be done within a few days to improve the situation.

Mr. Howell will report further details at the Board meeting.

5 BUSINESS AND FINANCE

5.4 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase order numbers 326 through 659 in conjunction with the Santa Barbara School District.

5.6 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara School District:

General claims on warrants numbers B-1730 through B-2642 1549 payroll warrants for October, 1963, in amount of $761,184.09

6 PUPIL PERSONNEL

? COMMUNITY RELATIONS

FOR YOUR INFORMATION:

Letter of Appreciation, Carpinteria Unified School District:

Following is an excerpt from a letter dated October 30, 1963, from Dr. Wm. T. Carty
District Superintendent of the Carpinteria Unified School District:

"On Monday, October 28, 1963, members of the staff of the Carpinteria Unified School District visited your District. I thank you for your assistance in making the school district's annual visitation day a success. The personnel returned with many new ideas and with the feeling that educators are truly a dedicated group. If, at any time, you would like to arrange for visits by your personnel to the Carpinteria Unified School District, please do not hesitate to call upon it."

Districts of Residence Represented by City College Enrollments:
A request was made at the Board meeting on October 3, 1963, for information on the number of students attending Santa Barbara City College from Los Angeles. Following is a summary of the number of full-time students attending the City College as of October, 1963, and the junior college, unified, or high school districts from which they came:

1,180 full-time students (12 or more units)
1,091 full-time students from within Santa Barbara High School District, or from high school or unified districts that do not maintain jr. colleges
16 full-time students from other California school districts that do maintain junior colleges
89 full-time students from other California school districts that do not maintain junior colleges

Supplemental information re. 89 students (7.5% of total full-time students) who are legally residents of other California school districts that maintain junior colleges:

<table>
<thead>
<tr>
<th>Number</th>
<th>District of Residence</th>
</tr>
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<tbody>
<tr>
<td>27</td>
<td>Los Angeles Junior College District</td>
</tr>
<tr>
<td>11</td>
<td>Allan Hancock</td>
</tr>
<tr>
<td>9</td>
<td>San Mateo</td>
</tr>
<tr>
<td>7</td>
<td>San Diego</td>
</tr>
<tr>
<td>5</td>
<td>Ventura County</td>
</tr>
<tr>
<td>3 ea.</td>
<td>El Camino, Kern, Mt. San Jacinto (total of 9)</td>
</tr>
<tr>
<td>2 ea.</td>
<td>Foothill, Fresno, Fullerton, Glendale, Sacramento, West Valley (total of 12)</td>
</tr>
<tr>
<td>1 ea.</td>
<td>Monterey, Mt. San Antonio, Oceanside-Carlsbad, San Jose, Santa Monica, Santa Rosa, College of the Sequoias, South County, Rio Hondo (total of 9)</td>
</tr>
</tbody>
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In addition, there were 1,263 part-time students at City College, taking 1 to 11 units of work. 1,187 (94%) of these part-time students were from the Santa Barbara High School District or districts that do not maintain junior colleges; and 76 (6%) came from 27 other high school, unified, or junior colleges that do maintain junior colleges. 15 of these 76 students came from L.A., 11 from Allan Hancock, 9 from Ventura, 5 from Palomar, 6 from Kern, and 1 to 3 each from the remaining 22 districts.
We do not know the total number of Santa Barbara High School students attending other junior colleges throughout the State, since many districts utilize blanket inter-district permits rather than specific releases by the district of residence.

Meeting of Trustee Delegates:
Mrs. Henderson served as trustee delegate on October 28, for the purpose of selecting members to the County Committee on School District Organization. This meeting was held prior to the County School Boards Association meeting that evening at Buellton. Mrs. Henderson will report further details at the meeting.

Tentative Study Schedule by County Committee on School District Organization:
The attention of Board members is called to the materials they recently received from the County Superintendent's Office concerning the tentative study schedule for 1963-1964 of the County Committee on School District Organization. It is the present plan for the Committee to study organization of the Santa Barbara High School District in April, May, and June of 1964.

Region 7 Conference, California Board Members Association:
Board members are reminded again of the Region 7 conference of the California School Boards Association at San Marcos High School on Saturday, November 16.

December Board Meeting Schedule:
As reported at an earlier Board meeting, the annual conferences of the California Association of School Administrators and the California School Boards Association will be held in San Francisco the first week in December. A regular Board meeting is scheduled for Thursday, December 5. The Superintendent suggests that the Board give consideration to holding an adjourned Board meeting on Thursday, December 12, in lieu of a regular meeting on December 5.

ADJOURNMENT

S-b/gmb