A regular meeting of the Board of Education of the Santa Barbara High School District was called to order by President O'Neal on Thursday, January 17, 1963, at 4 p.m. in Room 6 of the Administration Annex.

Present: Bruce D. O'Neal, President
C. E. Sovine, Vice-President
Elisabetta P. Henderson, Member
Arnold W. Jacquemain, Member
David S. Licker, Member

Absent: None

Others present for all or a portion of the meeting:
Dr. Norma K. Scherer, Superintendent and Secretary-Clerk to Board
George E. Browne, Associate Superintendent and
Assistant Secretary-Clerk to Board
Douglas C. White, Assistant Superintendent
Glenda M. Brun, Executive Secretary
William C. Raikes, Purchasing Agent
Bill Botwright, News-Press Reporter
William Martin, California State Employment Office
Mrs. R. M. Polsky, League of Women Voters
Mrs. Forrest T. Gatesall and several other PTA representatives
B. Cedric Boeseke, Coordinator, Work Education
William E. McLoughlin, Director, Secondary Curriculum
Dr. Robert E. Barry, Director, Pupil Personnel Services
Several members of the City College staff including: Robert Casier,
Eugene D. Gingerich, Ralph E. Vernon
Several other staff members
Robert D. Curiel, Deputy County Counsel
Several members of the Riviera Association including: Clement W. Ausman,
Herbert S. Woodward, Roger M. Gildersleeve, and others

Minutes

It was moved by Mr. Sovine, seconded by Mrs. Henderson, and unanimously carried, to approve Minutes of regular Board meetings on December 20, 1962 and January 3, 1963, as submitted.

Welcome to Guests and Staff Members

Mr. O'Neal welcomed guests and staff members present at the meeting.

Hearing of Citizens and Petitions: None
Communications

The Superintendent called the attention of Board members to a regular meeting of the Augmented County Committee on School District Organization on Monday, January 28, 1963, at 8 p.m., at Ellwood Union School.

Personnel

Upon the recommendation of the Superintendent, it was moved by Mrs. Henderson, seconded by Mr. Jacquemain, and unanimously carried, to approve changes in certificated personnel assignments in accordance with details of Attachment §1 to the Minutes of this date in the Santa Barbara School District and in conjunction with said District.

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve changes in classified personnel assignments in accordance with details of Attachment §2 to the Minutes of this date in the Santa Barbara School District as corrected to delete assignment of Ted Kamka as an Assistant Custodian in both school districts, and in conjunction with said School District.

The Superintendent presented for first reading a proposed statement of Board policy on Political Activities of Staff Members. He stated there is a particularly close relationship between this policy and the proposed statement of policy on Controversial Issues in the Schools which was also being recommended to the Board at this meeting. There was discussion, following which it was moved by Mr. Sovine, seconded by
Mr. Jacquemain, and unanimously carried, to accept said policy statement on Political Activities of Staff Members for first reading, subject to the following amendment in the opening sentence:

The Board of Education recognizes (delete "and encourages") the right of its employees, as responsible citizens, to engage in political activities....

The Superintendent called the attention of the Board to the fact that Douglas C. White, Assistant Superintendent, would relinquish his functions as Acting President of Santa Barbara City College on January 25, 1963. The Superintendent stated he wished to take this opportunity to acknowledge publicly Mr. White's outstanding services in providing leadership for the City College during the interim period between Dr. Cosand's resignation and the beginning date of Dr. Rockwell's employment on January 28. Individual members of the Board concurred with the Superintendent's statements, as did representatives of the City College faculty.

Curriculum and Instruction

The Superintendent recommended acceptance for first reading of a proposed statement of policy on Controversial Issues in the Schools. There was discussion, during which Mrs. Henderson suggested and other Board members concurred that said policy statement be amended to refer more particularly to Education Code Sections 7851 and 8455. Mrs. Henderson was requested to work with the Superintendent's Office on said revisions in wording. The proposed policy statement was continued to the next regular Board meeting on February 7, 1963.
Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to accept for second reading and final adoption the following policy statement regarding class transfer credit for in-service training courses:

The year of graduate work shall consist of a program of graduate study organized exclusively for graduate students, and/or one or more of the following equivalents:

a. Upper division courses which may be taken by students for graduate credit after the Bachelor's Degree has been received;

b. In-service training courses set up under the direction of the Director of Elementary Curriculum and/or the Director of Secondary Curriculum with the approval of the Superintendent. 15 hours of attendance in such an in-service training course to be equivalent to one (1) unit of college or university credit. Not more than 2/3 of the credits qualifying as a year of graduate work shall consist of credits for in-service training courses.

Upon the recommendation of the Superintendent, and following discussion, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to approve the following new courses at Santa Barbara City College, effective 1963-1964:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Weeks</th>
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<tbody>
<tr>
<td>Business 72</td>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>Business 74</td>
<td>2</td>
<td>18</td>
</tr>
<tr>
<td>English 27</td>
<td>3</td>
<td>18</td>
</tr>
<tr>
<td>English 29</td>
<td>3</td>
<td>18</td>
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<tr>
<td>English 43</td>
<td>3</td>
<td>18</td>
</tr>
<tr>
<td>Speech 9</td>
<td>3</td>
<td>18</td>
</tr>
<tr>
<td>Spanish 23 &amp; 25</td>
<td>3-3</td>
<td>18-18</td>
</tr>
<tr>
<td>Mathematics 31 &amp; 32</td>
<td>5-5</td>
<td>18-18</td>
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<tr>
<td>Mathematics 29</td>
<td>2</td>
<td>18</td>
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<tr>
<td>Political Science 4</td>
<td>3</td>
<td>18</td>
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<tr>
<td>Psychology 3</td>
<td>3</td>
<td>18</td>
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<tr>
<td>Electronics 43</td>
<td>3</td>
<td>18</td>
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<tr>
<td>Electronics 44</td>
<td>3</td>
<td>18</td>
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</tbody>
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The Superintendent reviewed provisions of the Manpower Development and Training Act passed by the United States Congress in March, 1962. He stated the school system had been asked by the California Department of Employment to conduct a training program for clerks and stenographers under the provisions of this Act; and that preliminary details had been arranged by the following persons, subject to approval of the Board:

Mr. William Martin, Manager of the local State Employment Office
Mr. Robert C. McNeill, Assistant Dean of Instruction, Santa Barbara City College
Mr. Selmer O. Wake, Director of the City College Adult Division

Messrs. Martin, McNeill, and Wake outlined further details of the program. There was lengthy discussion, following which it was moved by Mr. Licker, seconded by Mrs. Henderson, and unanimously carried, to approve said training program for clerk-stenographers in the Santa Barbara area beginning the spring of 1963 in accordance with the following details included in the agenda and discussed at this meeting:

**Santa Barbara Clerk-Stenographer Training Program:**
- 6 hours/day, 5 days/week/27 weeks; instruction to cover all aspects of clerical and stenographic subjects, including:
  - Typing, shorthand, duplicating machines, calculating machines, transcribing, filing, general office procedures, business letter and report writing, record keeping, etc.
  - 2 instructors, each assigned 15 hours/week/27 weeks.
- State Department of Employment responsible for certifying training needs, selecting trainees, and placing them when they are trained.
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School Plants and Property

The Superintendent reviewed recent actions by the City Planning Commission and City Council relative to rezoning the Riviera Campus. He also reported that Mr. Browne had reason to believe there were one or two prospective buyers interested in the Riviera Campus, and that the matter of zoning was not a major issue for either of them. The Superintendent recommended that the Board give consideration to proceeding with disposal of the Riviera Campus as recommended by the 1961-1962 Citizens' Advisory Committee, and according to competitive bid procedures prescribed by law. He stated the Board of Directors of the Riviera Association had been informed of this recommendation and invited to attend this Board meeting.

Mr. Browne stated he had asked the County Counsel's office to prepare a form of resolution of intent to sell said property. At the request of Mr. O'Neal, Mr. Browne read the proposed resolution in its entirety.

At the request of Mr. O'Neal, Mr. Licker reviewed highlights of community concern regarding disposition and future use of the Riviera Campus, particularly by a number of property owners in the vicinity of the Riviera Campus. He stated that the Board of Education had retained a qualified appraiser to give the Board his professional advice regarding the value of the property on the basis of various types of zoning. He also stated that conclusions of the above-mentioned Citizens' Advisory Committee concerning the total amount of bond funds needed in the
High School District were predicated upon sale of the Riviera Campus by competitive bid, and allocation of proceeds from said sale to the appropriation for a new administration building.

Mr. Licker stated that unfortunately, a number of divergent opinions had developed regarding the Board's plans to sell the property due to the concern by some citizens that the Board was taking a position contrary to the best interests of the community. He stated this concern was contrary to the fact, since the Board is a public body entrusted to function on behalf of all of the citizens of the District. Mr. Licker stated that the Board of Education is properly concerned with selling the property at the highest amount of money it can obtain, but that it should not concern itself with matters of planning or zoning which are under the proper jurisdiction of other governmental agencies. He stated that for the reasons outlined above, the matter of sale of the subject property was on the agenda for this meeting, and that representatives of the Riviera Association had been invited to appear and to express their views.

Mr. O'Neal asked if any of the members of the Association wished to be heard at this time.

Mr. Woodward said it was his understanding that the Association members had been invited to attend this meeting for the purpose of listening to the Board's discussion and he thought this was their proper function at the present time.

Mr. Browne reviewed details of the required resolution of intent which constitutes public notice that the property is not and will not be required for school purposes as well as public notice calling for bids. Mr. Licker stated he wished to make
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it clear that the procedure for selling School District property is stipulated by laws applicable to all school districts in the State. He briefly reviewed said legal procedures.

There was lengthy discussion among Board members, Mr. Browne, and Mr. Curiel on details of the terms and conditions to be included in the resolution of intent to sell the subject property under consideration. It was agreed that details of said terms and conditions would be as follows:

Minimum sale price: $330,000.

Date of public hearing and time for opening of bids: 4:00 p.m. on Thursday, February 7, 1963

If a bid is accepted, the time schedule on which the successful bidder shall make final payment:

Deposit of 10% at time of bid, balance due in 30 days

Costs to be absorbed by seller:

Policy of title insurance
Internal revenue stamps
Half of the escrow fee
Half of the deed tax, if any

Costs to be absorbed by buyer:

Cost of drawing and recording deed
Half of the escrow fee
Half of the deed tax, if any

Following further discussion, it was moved by Mr. Sovine, and seconded by Mr. Jacquemain, to adopt a resolution of intent to sell the Riviera Campus by competitive bid in accordance with details agreed upon at this meeting.
Roll call on the motion was as follows:

Ayes: Mrs. Henderson, Mr. Jacquemain, Mr. Licker
      Mr. O'Neal, Mr. Sovine

Nays: None

Absent: None

Not Voting: None

Mr. Woodward stated that, speaking personally and not on behalf of the Riviera Association, he felt sure the Association would very much appreciate knowing at this time the names of the prospective buyers of the Riviera Campus. He said the Association did not want to get into any controversy if it could be avoided.

Mr. O'Neal stated that the names of the prospective buyers could not be disclosed since they were confidential until such time as they actually submitted formal bids in accordance with legal requirements.

Mr. Ausman asked for information on the basis upon which the minimum price had been established. Mr. O'Neal responded that the figure of $330,000 represented the minimum price the Board of Education would consider under any circumstances, and that it was not necessarily related to either the highest or the lowest amount which the Board might expect to receive for the property. Mr. Browne said that the Citizens' Advisory Committee estimated a net realization of $300,000 would be required to support the bond fund budget appropriation for a new administration building and that some expenses would have to be paid by the District. Mr. Jacquemain pointed out that the District had paid $275,000, plus interest for the property
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and that it was unreasonable to expect that the Board would accept less than this amount in sale price. Following a further brief exchange of comments, Riviera Association representatives left the meeting.

Mr. Browne reviewed the Board's action on January 3, 1963, directing him to inform the legal counsel for the owner of the so-called Willard property that, if the Board's offer to purchase a specified 24 acres of said property did not receive a favorable response by this Thursday, January 17, the Board intended to instruct the County Counsel to initiate condemnation proceedings on said property. He stated it had been his understanding that Mr. Donn B. Tatum and/or Mr. Julien F. Goux, Mr. Tatum's local legal counsel, had planned to attend the Board meeting this Thursday to discuss the matter further with the Board members. He stated he had been informed earlier today that it would be impossible for Mr. Tatum to be in Santa Barbara for the Board Meeting, and that he had requested permission to appear before the Board at some other time to discuss the Board's proposed acquisition of a junior high school site on his property.

Mr. Browne reminded the Board that it was planned to use said site for the Goleta Valley Junior High School, and that this school was urgently needed. There was discussion, during which the Board members concurred on the need to schedule such a meeting at the earliest possible time. The Superintendent and Mr. Browne were directed to arrange for a special meeting to be held during the week of January 21 for the purpose of discussing the subject property with Mr. Tatum.
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Upon the recommendation of the Superintendent and following brief discussion, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to approve final plans and specifications for the classroom-auditorium building at La Colina Junior High School; to authorize advertisement for bids thereon, said bids to be opened February 19, 1963, at 2 p.m.; and to proceed with progress payments to the Architect.

Serifo John Menegon, Architect, presented completed working drawings on the new multi-use building at Santa Barbara Junior High School. Following brief discussion, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to approve said working drawings, to authorize their submission to the State Division of Architecture, and to authorize the Business Office to proceed with progress payment to the Architect.

Upon the recommendation of the Superintendent, it was moved by Mr. Licker, seconded by Mr. Sovine, and unanimously carried, to accept parking lot paving and sidewalks at San Marcos High School from C. W. Berry Construction, Inc.; and to authorize the Business Office to file notice of completion and to proceed with progress payments according to contract provisions.

Business and Finance

Upon the recommendation of the Superintendent and following discussion, it was moved by Mrs. Henderson and seconded by Mr. Licker to adopt the prescribed resolution.
requesting the County Board of Supervisors to offer for sale
tax anticipation notes in the Santa Barbara High School
District as outlined below and in accordance with provisions
of Government Code Sections 53820 through 53833:

$100,000, note dated February 25, 1963;
500,000, note dated March 25, 1963;
400,000, note dated April 24, 1963.

Roll call on the motion was as follows:

Ayes: Mrs. Henderson, Mr. Jacquemain, Mr. Licker
Mr. O'Neal, Mr. Sovine

Nays: None

Absent: None

Not Voting: None

Upon the recommendation of the Superintendent, it was
moved by Mr. Jacquemain, seconded by Mr. Sovine, and
unanimously carried, to authorize the Associate Superintendent
to purchase U. S. Treasury Bills in the following amounts from
High School District bond funds, said purchase to be handled
through the Crocker-Anglo Bank of Santa Barbara, with the bills
to be held for safekeeping by said Bank and retained for the
periods noted unless sold prior to maturity dates at the request
of Mr. Browne:

Not to exceed $1,000,000, in Bills maturing in 90 days
Not to exceed $500,000, in Bills maturing in 180 days

Upon the recommendation of the Superintendent and
following discussion, it was moved by Mr. Jacquemain, seconded
by Mr. Sovine, and unanimously carried, to authorize and/or
ratify the purchase of supplies, equipment and services on
purchase orders numbers 202 through 359 in conjunction with
the Santa Barbara School District.
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Upon the recommendation of the Superintendent, it was moved by Mrs. Henderson, seconded by Mr. Licker, and unanimously carried, to authorize and/or ratify payment of general claims on warrants numbers B-3516 through B-3974, in conjunction with the Santa Barbara School District.

Pupil Personnel

Upon the recommendation of the Superintendent, it was moved by Mr. Jacquemain, seconded by Mr. Sovine, and unanimously carried, to authorize the Principal of Santa Barbara High School to issue diplomas of high school graduation to 38 students who have completed requirements for high school graduation during the summer session and/or first semester of the prevailing school year, with the understanding that these diplomas will be issued without ceremony, and that said students will be eligible to participate in the June, 1963, graduation exercises at Santa Barbara High School if they so desire.

Upon the recommendation of the Superintendent, the Board authorized referral to the District's liability insurance carrier of a claim in an unspecified amount received January 10, 1963, from Mrs. Robert B. Jameson, 527 Casitas Road, for expenses resulting from an alleged injury to her daughter, Jane Jameson, at Santa Barbara High School late in 1961.

Community Relations

Dr. Scharer reminded the Board members that reservations were being taken for a dinner arranged by the Community Council of Santa Barbara City College in honor of Dr. Robert C. Rockwell, new President of the City College, on Wednesday
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evening, January 23, at El Paseo.

Informational Reports

The following reports were submitted for the information of Board members:

1) Visit by C. Carson Conrad, Chief of the Bureau of Health Education, Physical Education, and Recreation, of the State Department of Education, to observe the physical education program at all educational levels in the City Schools, January 16 and 17.

2) Financial statements as of December 31, 1962, for the General Fund, Cafeteria Fund, and Bond Building Fund of the Santa Barbara High School District.

Adjournment

No further business being presented, the meeting adjourned subject to the call of the Chair on a date and time during the week of January 21 to be determined in consultation with Mr. Donn B. Tatum.

Attest:

Bruce D. O'Neal, President

Norman B. Scharer, Superintendent and Secretary-Clerk to Board of Education

Approved by Board of Education on __________, 1963