Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, September 6, 1962, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes:
   Adjourned regular meeting June 21, 1962
   Regular meeting July 19, 1962
   Regular meeting August 2, 1962
   Special meeting August 17, 1962

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

California Teachers Association - Southern Section
(please see 1.6, Elementary District Agenda)

Subdivision Maps: Subdivision maps have been received from the County
of Santa Barbara concerning development of Units 2 and 3 of Tract 10194
in Goleta Valley. These homes will be constructed in the general vicinity
of Walnut Park in the area generally bounded by San Marcos Lane, Hollister
Avenue, Maria Ygnacia Creek, and Highway 101, said area being in the
present attendance areas for Goleta Union School District, La Colina Junior
High School, and San Marcos High School. A total of 95 additional homes
are planned (46 in Unit Two, 49 in Unit Three).

2 PERSONNEL

2.1 Certificated Personnel Changes (please see 2.1, Elementary District Agenda)

2.2 Report re. Petition for Writ of Mandate: This is to report that on Tuesday
   afternoon, September 4, 1962, the Superintendent was served with a copy of
   a petition for writ of mandate being filed that afternoon with the Superior
   Court of the County of Santa Barbara by Ardy V. Barton, attorney for the
   petitioner, Alexander V. Alm, a probationary certificated employee in the
   Santa Barbara High School District who was dismissed by the Board of
   Education, effective June 15, 1962. Said petition copy has been referred to
   the County Counsel's Office.
2. a **Classified Personnel Changes** (please see 2. a, Elementary District Agenda)

2. b **Establishment of Position of Executive Secretary** (please see 2. b, Elementary District Agenda)

3 **CURRICULUM AND INSTRUCTION**

3. 1 **Agreements with County Superintendent of Schools re., Audio and Visual Education Materials and Services for 1962-1963** (please see 3. 1, Elementary District Agenda)

3. 2 **Agreement with Santa Barbara Council for Retarded Children for Occupational Training Program for Mentally Retarded Minors:** At its meeting on May 3, 1962, the Board authorized the administration to arrange with the Santa Barbara Council for Retarded Children for enrollment of older mentally retarded students in the Alpha School work - training program, said arrangements to be subject to further approval by the Board. A form of agreement has been prepared for execution by the Santa Barbara High School District and the Santa Barbara Council for Retarded Children. Said agreement and other planning details have been approved by the Bureau of Special Education of the State Department of Education.

The Superintendent recommends approval of said agreement, and authorization for the President and Secretary-Clerk to execute it on behalf of the District. Further details will be reported at the Board meeting.

3. 3 **Acceptance of Research Grant from Joseph P. Cosand:** The Superintendent is pleased to recommend the Board’s acceptance from Joseph P. Cosand, recent President of Santa Barbara City College, of a research grant in the amount of $500, to be used during 1962-1963 "for the purpose of improving instruction at the City College as related to various teaching methodologies, use of equipment, etc." Said research grant is to be known and designated as the "Santa Barbara City College Instructors' Grant for Improvement in Instruction," and Dr. Cosand has stipulated certain terms and conditions for the use of the funds, and for evaluation procedures. Further details will be reported at the Board meeting.

3. 4 **Report re., NDEA Applications:** At its meeting on April 19, 1962, the Board authorized submission of six (6) applications for NDEA Title III funds for science, mathematics, and foreign language equipment for the City College for 1962-1963, said applications totaling $5,833., with "matching funds" to be provided from the City College Special Reserve Fund. This is to report that all of these applications were approved by the State Department of Education.

At the same meeting, the Board authorized application for NDEA Title II funds in the amount of $10,800. for a student loan program at City College.
with $1,200. to be provided from Student Body funds. No District funds are involved for this student loan program which will be administered by the City College staff. This is to report that said application has been approved by the Department of Health, Education, and Welfare of the U.S. Office of Education.

4. SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing: The Superintendent recommends continuance to October 4, 1962, on or about the hour of 4:00 p.m. of public hearing on conveyance of property on West Cabrillo Boulevard (so-called "Fossil Rock") to the City of Santa Barbara.

4.2 Preliminary Plans for Multi-Use Auditorium at La Colina Junior High School: Arendt/Mosher/Grant, Architects, will present preliminary plans for the proposed multi-use auditorium at La Colina Junior High School. The Superintendent recommends that said plans be approved, and that the Architect be authorized to proceed with working drawings.

4.3 Proposals on Lease of San Ysidro Property: At its meeting on August 2, the Board adopted a resolution of intention to lease school property on San Ysidro Road according to the following terms and conditions, with the bid opening to be Thursday, September 6, 1962, on or about the hour of 4:00 p.m.

Minimum consideration: $1,000.00
Period: September 10, 1962 - September 30, 1963

Sealed proposals will be presented for the Board’s consideration at this meeting.

4.4 Joint Exercise of Powers Agreement with City of Santa Barbara: At its meeting on August 28, 1962, the City Council approved and executed an agreement between the Santa Barbara High School District and the City of Santa Barbara providing for joint development and use for educational and recreational purposes of publicly owned properties on or adjacent to the City College campus on the Mesa.

The Superintendent recommends that said agreement be approved with authorization for the President and Secretary-Clerk of the Board to sign it on behalf of the High School District. The form of agreement has been reviewed by Mr. Licker and approved by Robert D. Curiel, Deputy County Counsel.

4.5 Further Planning with Reference to City College Development: As you know, the lengthy period of time encompassed by negotiations with the City regarding use of City properties for City College purposes necessitated instructions to the Architect, Daniel, Mann, Johnson, and Mendenhall, to proceed no further
with plans for the City College. Now that agreement with the City has been reached, it is necessary to proceed immediately with the building program in order that facilities will be available for the anticipated numbers of students.

The administration would appreciate direction from the Board concerning (1) instructions to the Architect; (2) negotiations for acquisition of additional land at District expense.

4.6 Report re. Request for Rezoning of Riviera Campus: Mrs. Henderson and Mr. O'Neal will review conclusions reached last Thursday evening, August 30, at a meeting between members of the Riviera Association Board of Directors and representatives of the Santa Barbara High School District regarding the proposed rezoning of the Riviera Campus.

A hearing on this matter is scheduled before the City Planning Commission this Thursday, September 6, beginning at 1:00 p.m., and Mr. Browne and Mr. Curriel of the County Counsel's Office plan to attend. Mr. Browne will report on said hearing at the Board meeting.

4.7 Purchase of Riviera Campus: At its meeting on July 19, 1962, the Board authorized Mr. Browne to notify the Regents of the University of California that the Board wished to exercise its option to purchase the Riviera Campus during the current option period expiring August 31, 1962. Mr. Robert M. Underhill, Secretary-Treasurer for the Regents, has requested Title Insurance and Trust Company to open escrow on this property transaction.

Mr. Browne will present a copy of the escrow instructions at the Board meeting. The Superintendent recommends they be approved and that Mr. Browne be authorized to sign them on behalf of the District. Formal acceptance of the grant deed is anticipated at the Board meeting on September 20.

4.8 Progress Report re. Acquisition of Site for Goleta Valley Junior High School: Mr. Browne will report on progress to date in acquiring a 24-acre parcel of the Willard property as the site for the Goleta Valley Junior High School. Said property, which is located at the north-east intersection of San Marcos Lane and Hollister Avenue, was approved for this purpose by the Santa Barbara County Planning Commission at its meeting on August 1, 1962.

4.9 Request for Use of Light Fixtures Removed from Peabody Stadium: As you know, improvements were made this summer to the lighting at Peabody Stadium. The City Recreation Department is interested in acquiring the old fixtures in order to improve lighting at Pershing Park. There are about 50 of the old fixtures available.

Unfortunately, the District cannot legally give these fixtures to the City, but they can be sold at a very nominal cost. The Superintendent recommends
that Mr. Browne be authorized to provide said fixtures to the City Recreation Department at a nominal cost of $1.00 each.

5 BUSINESS AND FINANCE

5.1 Cash to Meet Current Obligations (please see 5.1, Elementary District Agenda)

5.2 Distribution of Detailed Budgets for 1962-1963 (please see 5.4, Elementary District Agenda)

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

Note re. General Staff Meeting next Monday: Please see page 6 of Elementary District Agenda.

/gmb
Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, September 6, 1962, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Meetings on July 19, 1962, and August 2, 1962

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

California Teachers Association - Southern Section:
A letter addressed to the Board President has been received from
Charles L. Ruby, President of CTA-SS, under date of August 22, 1962.
This letter calls the Board's attention to the 100th birthday of CTA,
and to the professional growth program sponsored by CTA. It expresses
the hope that the Board of Education will honor requests from staff
members for released time to attend conferences scheduled on other days
than Saturdays during 1962-1963, and encourage membership in CTA and
participation in the professional growth program which it conducts.
The Superintendent recommends that this communication be received
and ordered filed.

2. PERSONNEL

2.1 Certificated Personnel Changes: The Superintendent recommends approval
of changes in certificated personnel assignments in accordance with details
of supplemental report 2.1.

2.2 Classification Personnel Changes: The Superintendent recommends approval of
changes in classified personnel assignments in accordance with details of
supplemental report 2.2.

2.3 Establishment of Position of Executive Secretary: After careful consideration
and consultation with Mr. Browne, Mr. White, and other chief school
administrators, the Superintendent recommends:

1. Discontinuance of the classified position of Administrative Secretary III;
classification 19 on the classified salary schedule, effective
August 31, 1962;
2. Establishment of the classified position of Executive Secretary to the Superintendent and Secretary-Clerk to the Board of Education, classification 20, effective September 1, 1962.

3. Employment of Glenda M. Brun as Executive Secretary, classification 20-E, salary $646/month, effective September 1, 1962.

The Superintendent will discuss this recommendation further at the Board meeting.

3 CURRICULUM AND INSTRUCTION

3.1 Progress Report re. Expansion of Elementary School Instruction by Means of Cooperative Television Programs: Contract with County Superintendent of Schools: On April 5, 1962, the Board authorized application for a grant of $10,640 in NDEA funds for use during 1962-1963 in expanding elementary school instruction by means of cooperative television programs. The Superintendent is pleased to report that this application has been approved. He will report further details of this program at the Board meeting.

In this connection, the Superintendent recommends approval of an agreement between the Santa Barbara School District and the Santa Barbara County Superintendent of Schools for educational television services to be arranged by the County Superintendent, and payment to the County School Service Fund therefor of $2,866 ($50/unit of a.d.a. in grades kindergarten through grade 6 for 1961-1962). Further details concerning this agreement will also be reported at the Board meeting.

3.2 Agreements with County Superintendent of Schools re. Education of Mentally Retarded Students: The Superintendent recommends approval of customary forms of agreement with the County Superintendent of Schools covering attendance during 1962-1963 of students in outlying elementary school districts in classes for mentally retarded children maintained by the Santa Barbara School District. One agreement covers instruction of educable mentally retarded students (former "Point 1" program); the other agreement, instruction of trainable mentally retarded students (former "Point 2" program). Mr. Browne will present further details at the Board meeting.

3.3 Agreements with County Superintendent of Schools re. Audio and Visual Education Materials and Services for 1962-1963: The Superintendent recommends approval of customary forms of agreement between the County Superintendent of Schools and each of our school districts covering provision by the County Superintendent of certain audio and visual education materials and services during 1962-1963, and payment therefor by each school district. Mr. Browne will review the terms and conditions of said agreement forms at the Board meeting.
3.4 **Agreement with County Superintendent of Schools re. Data-Processing Services by Santa Barbara School District:** The Superintendent recommends approval of an agreement with the County Superintendent of Schools covering data-processing services by the Santa Barbara School District on certain tests to be administered this fall to students in the various elementary school districts comprising the Santa Barbara High School District, with payment of $75.00 to the School District for its services in this regard. The Superintendent will review further details at the Board meeting.

4 **SCHOOL PLANTS AND PROPERTY**

4.1 **Continuance of Public Hearing:** The Superintendent recommends continuance to October 4, 1962, on or about the hour of 4:00 p.m. of public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara.

4.2 **Authorization to Advertise for Bids on Headsets and Television Receivers:** The Superintendent recommends approval of specifications and authorization to advertise for the following items of equipment for use in connection with the NDEA - TV Program reported under 3.1 above:

- 224 headsets
- 45 television receivers, 23"

detailed description as noted in specifications, estimated cost of $12,000.

The bid opening will be scheduled for Tuesday, September 25, 1962, at 2:00 p.m., and information on the bids received will be presented at the Board meeting on October 4, 1962. Further details regarding this recommendation will be presented at the Board meeting.

4.3 **Acceptance of Floor Tile Installation, Lincoln School:** The Superintendent recommends acceptance from Fashion Floors, Contractor, of installation of floor tile in certain specified rooms at Lincoln School; and authorization for the Business Office to file notice of completion and to make progress payment in the amount of $834.84 (75% of $1,113.12, total contract price).

4.4 **Acceptance of Interior Painting, Wilson School:** The Superintendent recommends acceptance from Sidney J. Smith, Inc., Contractor, of interior painting at Wilson School; and authorization for the Business Office to file notice of completion and to make progress payment in the amount of $6,333.75 (75% of $8,445.00, total contract price).

4.5 **Resolution of Intent to Convey Sewer Easement to City of Santa Barbara:** The Superintendent recommends adoption of the prescribed resolution of intent to convey to the City of Santa Barbara an easement for sewer purposes
across the lower end of the Jefferson school site, together with scheduling of public hearing thereon Thursday, September 20, 1962, on or about the hour of 4:00 p.m. This action requires approval by a 2/3 majority of the Board (4 members).

5. BUSINESS AND FINANCE

5.1 Cash to Meet Current Obligations: As is customary this time of year in view of the low amount of reserve funds in each school district, we need cash to meet current obligations payable prior to the apportionment of the first installment of tax payments. We have been notified that the County has insufficient funds available to meet this need. It is therefore recommended that the Board request the County Board of Supervisors to offer for sale tax anticipation notes in each district as set forth below and in accordance with provisions of Government Code Sections 53820 - 53833.

Santa Barbara School District:
A careful analysis of Santa Barbara School District revenues and expenditures indicates the need to borrow a total of $500,000 prior to December 1, 1962, according to the following schedule:

- $250,000 prior to November 1, 1962;
- $250,000 prior to December 1, 1962
- $500,000 total

Santa Barbara High School District:
A similar analysis of the financial situation in the High School District indicates a need to borrow a total of $1,200,000 prior to December 1, 1962, and according to the following schedule:

- $200,000 prior to October 1, 1962;
- $500,000 additional prior to November 1, 1962;
- $500,000 additional prior to December 1, 1962
- $1,200,000 total

Mr. Browne will discuss the situation further at the Board meeting, and will present the prescribed forms of resolution, which require approval by a 2/3 majority of the Board members. If at least four (4) members of the Board are not present at this meeting, it will be necessary to schedule an adjourned meeting of the Board prior to next Monday, September 10.

5.2 Lease of Buses from Los Angeles Unified School District:
For many years, a number of physically handicapped and mentally retarded students have been transported by taxi cabs to and from special education classes. This arrangement has been difficult and cumbersome to administer due to constant changes in students assigned to said classes, residence
locations, and daily costs.

After discussing the matter with Mr. Murphy, Director of Special Education, we discussed it with Mr. Peter Johnson, General Manager of the City School Bus System, our contractor for all other types of student transportation. Mr. Johnson has had experience elsewhere with transportation of special education students. After reviewing our requirements, he assures us the City School Bus System can provide such transportation at a lower cost and a minimum of administration detail through extending the existing contract to cover special education students. The cost for this additional service would be in accordance with rates submitted in the original proposal by this firm.

Such additional service will necessitate additional small-capacity buses which have been ordered, but which will not be delivered until about December 1, 1962. Mr. Johnson and Mr. Jackson have been in contact with the Los Angeles Unified School District which has such buses available, but which it cannot legally lease to the City School Bus System. The LAUSD is willing to enter into a lease agreement with the Santa Barbara School District for our use of four 24-passenger buses for the period September 7 through December 7, 1962.

This procedure has been checked with and approved by the County Counsel’s Office. All expense therefor will be borne by the City School Bus System through deductions from its claims for services rendered to the Santa Barbara School District.

Mr. Browne will present the following proposed agreements at the Board meeting, and the Superintendent recommends they be approved:

1. Lease agreement with Los Angeles Unified School District;
2. Agreement with City School Bus System.

5.3 Proposed Assessment by City for Street Improvements: Official notice has been received from the City of Santa Barbara regarding its intention to proceed with certain street improvements in the general vicinity of Monroe Elementary School at a total estimated cost of $163,674.23. The estimated cost to the Santa Barbara School District for the following improvements on Flora Vista Drive would be $1,551.06: regrading, curb and gutter, sidewalk, driveways, street pavement.

Public hearing on this proposed improvement is scheduled for Tuesday, September 11, at 2:00 p.m. in the City Council Chambers. The administration would appreciate direction from the Board of Education on this matter.

5.4 Distribution of Detailed Budgets for 1962-1963: Copies of detailed budgets for the funds of both school districts for 1962-1963 will be distributed to
Board members at the meeting. Said details are in accordance with final budgets adopted by the Board on August 2, 1962.

5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 3006 through 3412 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-722 through B-885 in conjunction with the Santa Barbara High School District.

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

Note: The Superintendent calls the Board's attention to the general meeting for certificated staff members next Monday afternoon, September 10, at 2:00 p.m., at the Santa Barbara High School Auditorium.

Dr. Vernon I. Cheadle, new Chancellor at UCSB, will be the featured speaker. The Superintendent would be pleased to have as many of the Board members as possible attend this meeting.

/gmb