Agenda for Adjourned Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, August 23, 1962, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes: Regular Meeting June 7, 1962
Regular Meeting June 21, 1962
Adjourned Meeting July 5, 1962
Regular Meeting July 5, 1962
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

2 PERSONNEL

2.1 Recommended Organization Changes During Transitional Period Prior to Employment of New City College President: At its last meeting the Board accepted the resignation of Joseph P. Cosand as President of Santa Barbara City College, effective August 31, 1962. The Superintendent has contacted a number of leading universities regarding candidates for this important position, and has reaffirmed that this is a difficult time of year to recruit top people.

Following are the Superintendent's recommendations for handling leadership of the City College for an interim period until a well-qualified successor for Dr. Cosand can be found:

1. Assignment of Douglas C. White as Assistant Superintendent and Acting President of Santa Barbara City College, with continuing responsibility for classified personnel administration;

2. Assignment of increased responsibilities for certificated personnel administration to Miss Frances Woods, Certificated Personnel Assistant, under the general direction of the Superintendent;

3. Assumption by the Superintendent of general responsibility for the Departments of Guidance, Health, and Special Education.

These reassignments are to be without change of salary for any of the persons concerned.
Arrangements for staff consultant and secretary assignments for the Salary Survey Committee and its subcommittees are now being developed.

The administration feels that these arrangements are the best way of handling this emergency situation because of Mr. White's capabilities and his close work with staffing and planning problems of the City College. We are of the opinion that bringing in an inexperienced person on a temporary basis to take over the City College leadership or Mr. White's functions would be detrimental rather than helpful to our continuing operations. This does not minimize the burden which will be put upon all of the staff members affected by this temporary arrangement, for it will mean that several already heavily-assigned staff members will have to assume additional responsibilities. If the emergency situation continues for too long a time, or if further problems develop, it may be necessary to make further adjustments.

The Superintendent recommends approval of his recommendations as set forth above. The school system is fortunate in having staff members who can meet such emergency situations.

2. 2 Certificate Personnel Assignments (please see 2.1, Elementary District Agenda)

2. a Classified Personnel Assignments (please see 2. a, Elementary District Agenda)

Additional recommendation: The Superintendent recommends employment of Richard Ramp as student laboratory assistant at the City College at an hourly salary of $1.63, beginning August 22, 1962.

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3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4. 1 Proposals on Lease of Pomatto Property: At its meeting on July 19, 1962, the Board adopted a resolution of intention to lease the recently acquired Pomatto property for purposes of growing and harvesting lemons and walnuts, and scheduled Thursday, August 16, 1962, on or about the hour of 4:00 p.m. as the date and time for receiving proposals thereon. Due to lack of a quorum at the regularly scheduled meeting on August 16, the Secretary-Clerk adjourned said meeting to August 23, 1962, beginning at 4:00 p.m., said action being in accordance with provisions of Government Code Section 54955. On the advice of the County Counsel, no proposals on said lease were accepted after 4:00 p.m. on August 16.

The proposals received, together with further information on terms of the resolution, will be presented at this meeting by Mr. Browne.
4.2 Concept Plan for Physical Education Activities Room at La Cumbre Junior High School: On July 19, 1962, Noel - Henderson, Architects, presented a concept plan for the recommended physical education activities room at La Cumbre Junior High School for the Board's consideration. The Architects were requested to develop an alternative concept plan for a combined physical education and cafeteria building at the Board meeting on August 2. Discussion lead to referral of both plans to the administration and the Architects, and continuance of the matter to the next regular Board meeting.

The administration and the Architects have restudied the problem, and recommend approval of the concept plans for a physical education activities room (Plan #1) at La Cumbre. We believe this plan is a more satisfactory answer to the needs at La Cumbre. This recommendation is also in accord with the recommendation of the 1961-1962 Citizens' Advisory Committee.

4.3 Preliminary Plans for New Facilities at Santa Barbara High School: Arendt, Mosher, and Grant, Architects, will present preliminary plans for the following new facilities at Santa Barbara High School:

- Library and instructional materials building
- Cafeteria - music building

The Superintendent recommends that these plans be approved, and that the Architect be authorized to proceed with working drawings.

4.4 Change Order on San Marcos High School Classroom Additions: The Superintendent recommends approval of the following change order to the contract with J. W. Bailey Construction Company for additional classrooms at San Marcos High School:

Change Order #4: Elimination of aluminum sheet metal laminated beam caps - deduct $1,034.00 (net amount of contract to date - $221,814.00)

Further information will be provided at the Board meeting.

4.5 Anticipated Change Order on Portable Classrooms: It is anticipated that a change order to the contract with Peter Davidson and Son for construction of portable classrooms will be available for presentation to the Board at the meeting Thursday.

4.6 Advertised Bid on Shower Units, etc. at San Marcos High School: One advertised bid was received and opened Tuesday, August 7, 1962, at 2:00 p.m. on installation of certain specified shower units, soap dispensers, and supporting structures at San Marcos High School. The bid received was from Ott's in the amount of $12,475.00, and the estimated cost was $12,400.00. The Superintendent recommends acceptance of said bid, and authorization for the Business Office to proceed with contract documents.
4.7 Report re. Negotiations with City of Santa Barbara: Mr. O'Neal and Mr. Licker will report briefly concerning the present status of negotiations with the City of Santa Barbara regarding proposed joint use and development of City and School District properties in the vicinity of the present City College campus on the Mesa.

4.8 Report re. Meeting with Riviera Association Board of Directors: This is to report that a meeting between members of the Riviera Association Board of Directors and representatives of the Santa Barbara High School District is scheduled for Thursday, August 30, at 7:30 p.m. This meeting is for the purpose of discussing the zoning of the Riviera Campus.

4.9 Report re. Use of Certain School Auditoriums for School Purposes: Attached is a summary of reports from school principals concerning the use of the following school auditoriums for school purposes during the 1961-1962 school term. This information was requested at the Board meeting on July 19, 1962:

San Marcos High School
La Cumbre Junior High School
Santa Barbara Junior High School

5 BUSINESS AND FINANCE

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

5.c Financial Statements, June 30, 1962 (please see 5.c, Elementary District Agenda)

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb
1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Meetings of June 21, 1962, and July 5, 1962

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Classified Personnel Assignments: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.2.

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Acceptance of Painting Project at Jefferson School: The Superintendent recommends acceptance of exterior painting at Jefferson School from Tuttle and Bodganov, painting contractor from Whittier; and authorization for the Business Office to file notice of completion and to make progress payment in the amount of $1,644.75 (75% of $2,193.00) in accordance with contract provisions.

4.2 Change Order #1, Floor Tile Project at Lincoln School: The Superintendent recommends approval of the following change order #1 to the contract with Fashion Floors for installation of floor tile at Lincoln School:

Substitution of 4-inch rubber topset to match floor tile for oak base shoe stipulated in specifications - additional cost of $98.00 ($120.00/rubber topset less $22.00/oak base shoe), total net cost $1,141.12 ($1,043.12 plus $98.00)
5 BUSINESS AND FINANCE

Mr. Browne will briefly review provisions of Education Code Section 17503 enacted by the 1961 State Legislature, and the District's recent application for exemption from the provisions of this Section for 1961-1962.

5a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 2583 through 3005 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-412 through B-721
1406 payroll warrants for July, 1962, in amount of $627,032.71

5. c Financial Statements, June 30, 1962: Financial statements as of June 30, 1962, on the following funds are presented for your consideration. The Superintendent recommends they be received and ordered filed:

Santa Barbara School District: General Fund
Bond Fund
Child Care Fund

Santa Barbara High School District: General Fund
Bond Fund
Special Reserve Fund

Both School Districts: Warehouse Revolving Fund

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb