Agenda for Adjourned Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, July 5, 1962, 4:00 p.m.

Decision on Dismissal of Probationary Teacher: A public hearing on dismissal of Mr. Alexander V. Alm, a probationary certificated employee, was held on Thursday evening, June 21, 1962. The meeting was adjourned until July 5, 1962, for the purpose, among other things, of arriving at a decision on whether or not the evidence was sufficient to justify Mr. Alm's dismissal.

Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, July 5, 1962, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of regular meeting of May 3, 1962, and adjourned meeting of June 18, 1962

Note: The Secretary calls the Board's attention to the following corrections in the minutes of June 18, 1962:

Page 8, PP 2, sentence 2: "One thing we had to make sure of was whether there were any deed restrictions which would prohibit our carrying out the joint use concept."

Page 19, second statement by Mr. O'Neal: "Another example of cooperative use is La Playa Field. The City owns it, the University leases it, ............

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

-1-
Communications:

Resolution by Retail Merchants Association of Santa Barbara:
Attached for the information of Board members is a copy of a resolution concerning the location of Santa Barbara City College which was adopted by the Retail Merchants Association at its meeting on June 22, 1962.

Letter to City Council from Santa Barbara PTA Council:
We have received a copy of a letter which Mrs. Aaron B. Nadel, President 1961-1962, of the Santa Barbara PTA Council sent to the City Council of Santa Barbara on June 29, 1962. Following is the text of Mrs. Nadel's letter:

"We would like to inform you of our feeling with regard to expansion of the present City College site, and the joint use of facilities as requested by the Board of Education.

"As is customary before PTA can take a position, the PTA Council conducted a study of the Citizens' Advisory Report and subsequently endorsed the conclusions which were arrived at, prior to supporting the high school district bond election this Spring. The matter of the master plan for the City College not only was approved, but at a special meeting of the Council, details were fully explained, and when the PTA Council voted its approval, it was with the complete understanding that the funds were to be used to expand the existing campus.

In that spirit, our efforts in support of the bond election were committed to the belief that arrangements might be made when necessary to see that the college would flourish on the site which could readily be adapted.

"Many of us attended the hearing on June 18 when joint use was discussed, and we left with an even greater conviction that the best interests of the community would undoubtedly be served by implementing the Master Plan. The advantages that would accrue to the citizens by the availability of education dollars to the city property involved seemed very evident, quite aside from the fact that the college would also be better served.

"We seldom find an opportunity to see so clear a situation where two civic bodies can work together to improve public facilities. We hope the details facing you both can be worked out speedily and amicably, and that in so doing Santa Barbara will benefit educationally, culturally, and in civic stature."

Letter from Southern California Junior College Association: Attached for the information of Board members is a copy of a letter dated June 28, 1962, from James K. Duncan, President of the Southern California Junior College Association, concerning Joseph P. Cosand's services as First Vice-President and then President of the California Junior College Association.
Communications (continued)

County Planning Department: A request has been filed with the County Planning Department by the Commonwealth Savings and Loan Association of North Hollywood to rezone approximately 49 acres of the "Pomatto property" north of El Encanto Heights from A-1-X (certain agricultural use on five-acre parcels) to 7-R-1-0 (single family dwellings on 7000-square foot parcels). This property is contiguous to that being acquired by the High School District as sites for future secondary schools.

Public hearing on the rezoning request is scheduled for Wednesday, July 11, at 2:15 p.m.

1.7 Certification of Authorized Signatures: (please see 1.7, Elementary Agenda)

2 PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary Agenda)

2.2 Approval of Adult Education Classes and Instructors for 1962-1963: The administration recommends approval of the attached list of instructors and classes in the adult education program for 1962-1963.

2.3 Establishment of Special Area Chairmanships (please see 2.2, Elementary District Agenda)

2.4 Award of Honorary Doctorate to Joseph P. Cosand: The administration wishes to call the Board's formal attention to the recent award by Whittier College of an honorary Doctor of Laws degree to Joseph P. Cosand, President of Santa Barbara City College. It is a pleasure to acknowledge this richly deserved honor to an outstanding staff member.

2.5 Classified Personnel Assignments (please see 2.5, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Plans for Multi-Use Building at Santa Barbara Junior High School: Serifo John Menegon, Architect, will present concept and preliminary drawings for the new multi-use building at Santa Barbara Junior High School. The administration recommends that they be approved and that the Architect be authorized to proceed with working drawings.

4.2 Bids on Portable Classrooms: Advertised bids on 10 portable classrooms were opened on July 3 at 2:00 p.m. They will be presented at the Board meeting.
4.3 Approval of Specifications and Advertisement for Bids: Specifications on the following projects will be submitted at the Board meeting. It is recommended that they be approved with authorization to advertise for bids, the bids to be opened Tuesday, July 24, 1962, at 2:00 p.m.

Shower heads, valves, etc. at San Marcos High School; estimated cost of $12,000.; improvement recommended by 1961-1962 Citizens' Advisory Committee.

Lighting improvements at Peabody Stadium, Santa Barbara High School; estimated cost of $9,000.; project recommended by 1961-1962 Citizens' Advisory Committee.

Replacement of floor covering at Santa Barbara Junior High School; estimated cost of $10,000.; project recommended by 1961-1962 Citizens' Advisory Committee.

4.4 Change Orders #1 & 2 on Construction Contract for San Marcos High School Classrooms: The administration recommends approval of the following change orders to the contract with J. W. Bailey Construction Company on the classroom project at San Marcos High School:

**Change Order #1:**
- Item 1: Eliminate folding doors and miscellaneous items for hanging thereof between classrooms 305-311, 405-411, 506-507, and 508-509; details according to wording of change order proper.
  - Credit: $18,368.00

- Item 2: Substitution of Owens-Corning Fibreglass built-up roof, (Underwriters' Laboratory, Class A rating with 20-year bond) for Owens-Corning Fibreglass Thermo-Bonded roof as specified; details according to wording of change order proper.
  - Credit: $4,783.00

Original contract price: $245,759.00
Total credit as above: 23,151.00
Net contract amount: $222,608.00

**Change Order #2:**
Substitution of Incense Cedar for Englemann Spruce in roof decking on recommendation of Structural Engineer (original item not available); details according to wording of change order proper. No change in contract price.

4.5 Progress Report re. Acquisition of Site for Goleta Valley Junior High School: Mr. Browne will report on progress to date in negotiating for a portion of the Willard property at Hollister Avenue and Old San Marcos Pass Road for the site for the new Goleta Valley Junior High School.
At its meeting on June 21, the Board authorized Mr. Browne to proceed with an appraisal on said property. The cost of such an appraisal by Ralph M. Huets, M.A.I., will be $1,150.

4.6 Acceptance of Grant Deed for Pomatto Property: Mr. Browne will present the proper form of resolution providing for acceptance of the grant deed to approximately 70 acres of the Pomatto property north of El Encanto Heights, and authorization to pay Security Title and Trust Company $500,000, for said property.

4.7 Progress Report re. City College Location: At the request of the City administration last Friday morning, another public meeting of Board and City representatives was held last Friday evening, June 29, in the City Council Chambers to again discuss the location of Santa Barbara City College and the proposed joint use of School District and City properties for both City College and community purposes. Mr. Browne will report on further developments on this matter since last Friday evening.

4.8 Bell and Light Civil Air Raid Warning System: The administration requests authorization to apply to the U.S. Office of Civil and Defense Mobilization for matching funds for installation of Bell and Light Civil Air Raid Warning Systems on switchboards at the following seven school plants: 3 junior high schools, 2 high schools, City College, and Administration Building.

The cost per unit would be $125. for installation, and $5.25 a month rental. General Telephone Company will install and maintain the equipment. If the OCDM approves the application, the total cost to the District would be $658. for the first year, and $220.50 each year thereafter.

Mr. Browne will present further information at the Board meeting.

5 BUSINESS AND FINANCE

5.1 Investment of Surplus Cafeteria Funds (please see 5.1a, Elementary Agenda)

5.2 Investment of Additional Bond Funds: After consultation by Mr. Browne with the County Treasurer and David N. Siebert of Crocker-Anglo Bank, the administration recommends that Mr. Browne be authorized to purchase through Crocker-Anglo National Bank of Santa Barbara, United States Treasury Bills in an amount of not to exceed $1,000,000., said bills to be held for safe keeping by said Bank and retained for a period ending not later than November 1, 1962, unless sold prior to that time at the request of Mr. Browne.

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)
6 PUPIL PERSONNEL

6.1 Voluntary Health and Accident Insurance for City College Students:
Students at the City College level are not eligible for CIF health and
accident insurance. Such insurance is available, however, on a voluntary
student-pay basis through Higham, Nielson, Whitridge and Reid of Los
Angeles. The administration recommends that the City College administra-
tion be authorized to offer said insurance coverage to City College students.
Mr. Browne and Mrs. Lantagne of the City College staff will present further
information at the Board meeting.

7 COMMUNITY RELATIONS

7.1 Acceptance of Gift from 20 - 30 Luncheon Club #551 of Santa Barbara
(please see 7.1, Elementary District Agenda)

8 ADJOURNMENT

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Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, July 5, 1962, 4:00 p.m.

1  GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes of Regular Meeting on May 3, 1962
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications
1.7 Certification of Authorized Signatures:

In accordance with Education Code Sections 21103 and 21104, the County Superintendent of Schools has requested verification of the signatures of Board officers and members, and of the signatures of persons authorized to sign orders drawn on school district funds.

It is suggested that the Board consider at this meeting whether it wishes to elect a President and Vice-President at this meeting, or whether it wishes to continue for 1962-1963 the terms of office of the present incumbents in these positions.

It is also recommended that the Board authorize the following persons to sign warrants drawn on funds of the Santa Barbara School District and/or Santa Barbara High School District, thereby continuing in effect the Board's present authorization in this regard:

G. E. Browne  Associate Superintendent and
Assistant Secretary-Clerk to Board of Education

Norman B. Scharer  Superintendent and
Secretary-Clerk to Board of Education

2  PERSONNEL

2.1 Certified Personnel Assignments: The administration recommends approval of certified personnel recommendations in accordance with details of supplemental report 2.1.
2.2 Establishment of Special Area Chairmanships: This matter was continued from the regular Board meeting on June 21 due to the lengthy agenda for that Board meeting. The Superintendent recommends establishment of the following special area chairmanships, effective 1962-1963, and payment therefor at the annual rate of $125./chairmanship, said action to be in conjunction with the Santa Barbara High School District. The Superintendent also recommends that the persons noted be assigned to said chairmanships for 1962-1963:

Chairman of Nurses (former position being reactivated):
Sylvia K. Lohi

Chairman of Speech Therapists (former position being reactivated):
Ruth R. Davis

Chairman of Secondary Special Education for Mentally Retarded Students (new position):
Allen B. Zietz

applicable to
Santa Barbara High School District only

At its meeting on June 7, the Board requested further information on the need for these positions, the inter-relationship of departmental positions, and the proposed functions of the recommended chairmen. Attached is the following information in this regard:

Revised organization chart for the school system
Charts on the relationships of positions assigned to the Departments of Health and Special Education
Proposed functions of the recommended chairmen positions
Up-to-date listing of special differentials included in the Board's present compensation plan

Mr. White will be happy to answer further questions at the Board meeting.

2.3 Appointment of Elementary School Principal: On behalf of the Superintendent, Mr. White will present a recommendation at the Board meeting regarding appointment of a principal at Wilson School to succeed John V. Boettner who has been assigned as a high school principal.

2. a Classified Personnel Assignments: It is recommended that the Board approve changes in classified personnel assignments in accordance with details of supplemental report 2. a.

3 CURRICULUM AND INSTRUCTION
4 SCHOOL PLANTS AND PROPERTY

4.1 Specifications on Installation of Floor Covering at Lincoln School: Specifications on floor covering at Lincoln School will be presented at the Board meeting. It is recommended they be approved with authorization to advertise for bids, the bid opening to be Tuesday, July 24, 1962, at 2:00 p.m. $700 is the estimated cost of this improvement which was included in Phase II of the 1960-1961 Citizens' Advisory Committee recommendations.

4.2 Rental of Classrooms to Goleta Union School District: Goleta Union School District has requested use of six classrooms from September through November, 1962, pending completion of the new Hollister School. Rooms can be made available at Adams and Peabody Schools. The administration recommends that this request be granted at a rental of $5.00 a classroom a week day. A similar request was granted the Goleta District last year.

5 BUSINESS AND FINANCE

5.1 Investment of Surplus Cafeteria Funds: This item was also carried over from the regular Board meeting on June 21. On July 1, 1962, we had a surplus of approximately $20,000 in the Elementary District Cafeteria Fund, and approximately $25,000 in the High School District Cafeteria Fund. It is recommended that the major portion of these funds be invested so they may draw interest during the summer months.

After consultation by Mr. Browne with Paul Grim, County Treasurer, and Robert MacDonald of Security First National Bank, the Superintendent recommends that Mr. Browne be authorized to purchase through said Bank of Santa Barbara United States Treasury Bills in the following amounts, said bills to be held for safekeeping by the Bank and retained for a period ending no later than October 1, 1962, unless sold at the request of Mr. Browne prior to that time:

Elementary District Cafeteria Fund: not to exceed $15,000.
High School District Cafeteria Fund: not to exceed $20,000.

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1233 through 1696 in conjunction with the Santa Barbara High School District.

5.b Payment of Claims: The administration recommends authorization and/or ratification of the payment of general claims on warrants numbers B-6503 through B-6584, and B-1 through B-151 in conjunction with the Santa Barbara High School District.
6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

7.1 Gift from Santa Barbara 20-30 Club. Last year the Santa Barbara 20 - 30 Luncheon Club #551 offered polio clinics to the public. The clinics were held in school buildings, and the School Health Department assisted with organization details. The Club wishes to use the profits from these clinics on various local service projects, and has given the Health Department the following materials to assist the tuberculin testing program:

- 1000 Tuberculin Tine Tests
- 2 Sterneedle Tuberculin Testing Kits, 10 vials of concentrate Tuberculin P. P. D., 700 Sterneedle #6 cartridges with plastic applicators.

The value of this gift is approximately $508. The administration recommends that the Board accept this gift with appreciation.

8 ADJOURNMENT

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