Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, June 21, 1962, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Subdivision Map from City of Santa Barbara (please see 1.6, Elementary District agenda)

2. PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary agenda)
2.2 Salary of Superintendent for 1962-1963 (please see 2.2, Elementary agenda)
2.3 Special Area Chairmanships:

(Please see 2.3, Elementary District agenda, for background information)

The Superintendent recommends assignment of the following persons in the positions noted for 1962-1963, with payment therefor at the rate of $125. each:

Chairman of Nurses: Sylvia K. Lohi
Chairman of Speech Therapists: Ruth R. Davis
Chairman of Secondary Special Education, Mentally Retarded Students: Allen B. Zietz

2.4 Classified Personnel Assignments (please see 2.4, Elementary District agenda)

3. CURRICULUM AND INSTRUCTION

3.1 Fall Semester Swim Program for High School Boys: Discussion was continued to this meeting on the request of a group of parents and students that a Fall semester swim program for boys be initiated at Santa Barbara High School. The Superintendent has notified the spokesman for the parents that this matter will be discussed at 5:30 p.m. We also expect Mr. Hardesty to be present.
4 SCHOOL PLANTS AND PROPERTY

4.1 Specifications on Plant Improvements: The Superintendent recommends that specifications on the following improvements be approved with authorization to advertise for bid, the bid opening to be Tuesday, July 17, 1962, at 2:00 p.m.

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Cost</th>
</tr>
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<tbody>
<tr>
<td>Shower heads, valves, etc.</td>
<td>$12,000</td>
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<tr>
<td>San Marcos High School</td>
<td>(to be reported at</td>
</tr>
<tr>
<td>Replace flooring, Santa Barbara</td>
<td>Board meeting)</td>
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<tr>
<td>Junior High School</td>
<td></td>
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</table>

These and the plant improvements recommended in 4.1 of the Elementary District agenda are all based on recommendations of the 1960-1961 and 1961-1962 Citizens' Advisory Committees.

4.2 Site for Goleta Valley Junior High School: A decision should be made as soon as possible on whether to proceed with acquisition of the Patterson Avenue site, or proceed with acquisition of another site for the Goleta Valley Junior High School. The Board has discretion to make either decision, since the Education Code provides that after a period of 30 days the Board may proceed to acquire a site which has not been approved by the Planning Commission. Mr. Browne will present further information at the Board meeting.

4.3 Concept Drawings, Multi-use Room, Santa Barbara Junior High School: Concept drawings on the multi-use facility have been completed by the architect, Serifo John Menegon, architect for this project at Santa Barbara Junior High School. They will be presented for the Board's consideration this Thursday. The Superintendent recommends that they be approved with authorization for the architect to proceed with preliminary drawings.

4.4 Concept Drawings, La Colina Multi-use - Classroom Building: The Superintendent will report to the Board on concept drawings for the La Colina Junior High School multi-use - classroom building.

5 BUSINESS AND FINANCE

5.1 Liability Insurance Coverage (please see 5.1, Elementary District agenda)

5.2 Investment of Surplus Funds:

Cafeteria Funds - (please see 5.2, Elementary District agenda)
High School District Bond Funds: According to the County Treasurer, proceeds from the recent sale of High School District bonds in the amount of $3,400,000 will be available on or about June 25. Inasmuch as this entire amount will not be needed within the next several months, the Superintendent recommends that the County Treasurer be authorized and directed to deposit the following amounts in special interest-bearing accounts:

- $400,000, for a period of 90 days at current interest rate
- $1,000,000, for a period of 180 days at current interest rate

Mr. Browne has been informed that the current interest rate for the 90-day period is 2-1/2%, and for the 180-day period, 3-1/2%. The latter rate is higher than the average effective rate the District will have to pay on the entire amount of the bond sale of $3,400,000. Mr. Browne will present the proper form of resolution at the Board meeting.

5.3 Transfer of Funds to Balance Year-End Accounts (please see 5.3, Elementary agenda)

5.4 Joint Powers Agreement on Cooperative Research Study on Public School Financing in California: At its meeting on May 17, the Board indicated its intention to join with other school districts throughout the State of California for the purpose of initiating and financing a comprehensive study by Stanford Research Institute on factors that will affect the requirements and support of public school education in California over the next decade. Los Angeles School Districts (Unified and City Junior College) have agreed to serve as administrative agent for the participating districts.

Copies of the Joint Powers Agreement have been received and will be presented at the Board meeting, together with a summary by the Superintendent of the agreement provisions. The Superintendent recommends that the Board proceed with participation in this very important research study, that it approve the agreement submitted, that it authorize the Superintendent and Secretary-Clerk to sign said agreement on behalf of the Santa Barbara School District and Santa Barbara High School District, and that it authorize payment of $3,015.97 to the Los Angeles City Schools as our Districts' cost of participation in the study.

Note: This matter should also have been included in the Elementary District agenda, and the Board's action thereon should be taken in both the Elementary and the High School Districts

5.5 Amendment to Transportation Contract: The Superintendent recommends amendment to the contract with Tanner Motor Livery, Ltd., to cover transportation for a physically handicapped student to and from summer classes at Parma School for the period June 18 - July 25 at a cost of $23/day.

5.6 Purchase Order Report (please see 5.6, Elementary District agenda)
5. b  Payment of Claims  (please see 5. b, Elementary District agenda)

5. c  General Fund Financial Statement, May 31, 1962  (please see 5. c, Elementary District agenda)

6  PUPIL PERSONNEL

6.1  Referral of Accident Claims:  Mrs. Willard D. Brown has submitted a
letter of claim dated June 13, 1962, for the following injuries she states
were suffered by her children on school premises:

March 20, 1962 - Robert James Brown, student at Santa Barbara
High School - broken leg

April 25, 1962 - Bonnie Jo Brown, student at La Colina Junior
High School - broken finger

The Superintendent recommends that this claim be referred to the District's
liability insurance carrier for disposition.

7  COMMUNITY RELATIONS

8  ADJOURNMENT

The Superintendent recommends that this meeting be adjourned to
7:30 p.m. this evening, June 21, 1962, for the purpose of a hearing
on dismissal of a probationary teacher.

/gmb
Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, June 21, 1962, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Subdivision Map: A tentative subdivision map has been received from the City of Santa Barbara re. proposed development of "Solimar Subdivision" in the Barker Pass area. This development is in the present attendance areas for Cleveland, Santa Barbara Junior High, and Santa Barbara High Schools. 14 single-family dwellings are planned.

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends approval of recommendations regarding certificated personnel in accordance with details of supplemental report 2.1.

2.2 Salary of Superintendent for 1962-1963: The Salary Survey Committee recommended that the salary for the position of Superintendent of Schools and Secretary-Clerk to the Board be a matter for direct negotiation between the Board and the Superintendent. It is recommended that the Superintendent's salary for 1962-1963 be given consideration at this meeting.

2.3 Establishment of Special Area Chairmanships: At its meeting on June 7, the Board discussed at length the recommendation on establishment of the following special area chairmanships, and continued discussion to this meeting with the request for further information on the need for these positions, the interrelationship of departmental positions, the proposed functions of the recommended chairmen, and other details:

   Chairman of Nurses (former position being reactivated)
   Chairman of Speech Therapists (former position being reactivated)
   Chairman of Secondary Special Education for Mentally Retarded Students (new position)

Attached for the Board's information are a revised organization chart for the school system, charts on the relationships of positions assigned to the
Departments of Health and Special Education, proposed functions of the recommended chairman, and an up-to-date listing of the special differentials included in the Board's present compensation plan.

The Superintendent recommends establishment of the special area chairmanships listed above, effective 1962-1963, and payment therefor at the annual rate of $125./chairmanship, said action to be in conjunction with the High School District. The Superintendent also recommends that the following persons be assigned to said positions for 1962-1963:

**Chairman of Nurses:** Sylvia K. Lohi  
**Chairman of Speech Therapists:** Ruth R. Davis  
**Chairman of Secondary Special Education, Mentally Retarded Students (please see High School District agenda)**

2. a **Classified Personnel Assignments:** The Superintendent recommends approval of classified personnel assignments in accordance with details of supplemental report 2. a, and in conjunction with the High School District.

## 3 CURRICULUM AND INSTRUCTION

3. 1 **Cooperative Program to Upgrade Mathematics Instruction in Elementary Schools:** The Superintendent recommends that the Board approve a cooperative arrangement among UCSB and the following school districts to provide a University class in Modern Mathematics for Elementary School Teachers (Course #X349 ABC) June 25 – July 13: Santa Barbara School District, Goleta Union School District, Carpinteria Unified School District. The Superintendent also recommends that the Board authorize payment of $340. from School District funds as our portion of the cost of providing research people for this course. The course will be offered under auspices of University Extension.

3. 2 **Second Reading and Adoption of Proposed Statement on Purposes and Objectives in the Santa Barbara City Schools:** The Superintendent recommends second reading and adoption of the statement on purposes and objectives in the Santa Barbara City Schools which was presented for your consideration at the Board meetings on May 17 and June 7.

## 4 SCHOOL PLANTS AND PROPERTY

4. 1 **Specifications on Plant Improvements:** Specifications on the following plant improvements will be presented at the Board meeting. The Superintendent
recommends they be approved, with authorization to advertise for bids thereon. Tuesday, July 17, 1962, at 2:00 p.m. is the date and time set for bid opening.

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Cost</th>
</tr>
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<tbody>
<tr>
<td>Interior painting, Wilson School</td>
<td>$7000</td>
</tr>
<tr>
<td>Exterior stucco painting, Jefferson School</td>
<td>$2600</td>
</tr>
<tr>
<td>Painting sash and trim, Lincoln School</td>
<td>$5000</td>
</tr>
<tr>
<td>Replace sewer line, Roosevelt School</td>
<td>$4900</td>
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<tr>
<td>Electrical improvements, Jefferson School</td>
<td>$15000</td>
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</tbody>
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5 BUSINESS AND FINANCE

5.1 Liability Insurance Coverage: For a number of years the school system has carried its comprehensive liability insurance with Truck Insurance Exchange. Our experience with this firm has been very satisfactory, but from time to time other liability insurance carriers, notably United Pacific, have been interested in giving us quotations. The Santa Barbara Insurance Agents Association has prepared a quotation for us with United Pacific as carrier. The proposal is on a "package deal" including coverage for comprehensive liability, fleet and driver training cars, blanket honesty bond, money and securities, etc. Our present liability policy expires July 1, 1962. Mr. Jack Roberts plans to attend the Board meeting to present the highlights of the new proposal.

5.2 Investment of Surplus Funds: On July 1, 1962, we expect to have a surplus of approximately $20,000 in the Elementary District Cafeteria Fund, and approximately $25,000 in the High School District Cafeteria Account. It is recommended that the major portion of these funds be invested so they may draw interest during the summer months.

After consultation by Mr. Browne with Paul Grim, County Treasurer, and Robert MacDonald of Security First National Bank, the Superintendent recommends that Mr. Browne be authorized to purchase through the Security First National Bank of Santa Barbara United States Treasury Bills in the following amounts, said bills to be retained for a period ending no later than October 1, 1962, unless sold at the request of Mr. Browne prior to that time:

- Elementary District Cafeteria Fund: not to exceed $15,000.
- High School District Cafeteria Fund: not to exceed $20,000.

Mr. Browne will present further details at the Board meeting.

5.3 Transfer of Funds to Balance Year-End Accounts: The Superintendent recommends that the Board take the necessary action authorizing and directing Mr. Browne to request the County Superintendent of Schools and County Auditor to make necessary transfers between the Undistributed Reserve and
any expenditure classifications for 1961-1962, or to balance any expenditure classifications of the budgets of the Santa Barbara School District and/or Santa Barbara High School Districts for said school year, said action(s) to be in accordance with Education Code Section 20951.

5.4 Approval of Transportation Contract: The Superintendent recommends approval of a contract with Santa Barbara Transit Company to cover transportation of physically handicapped students to and from summer classes at Lawrence M. Parma School for the period June 18 - July 27, 1962, at a cost of $46 a day. 27 students are presently covered by this contract.

5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1170 through 1232 in conjunction with the High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants B-6274 through B-6502
1316 payroll warrants for May, 1962 - $550, 551, 71

5. c Financial Statements, May 31, 1962: The Superintendent recommends that the attached general fund financial statements as of May 31, 1962, be received and ordered filed.

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT