1  GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes of Regular Board Meeting on January 4, 1962
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Meeting of Santa Barbara County School Boards Association (please see 1.6, Elementary District Agenda)

1.7 Proposed Statement of Intent re. Bond Building Programs (please see 1.7, Elementary District Agenda)

2  PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary District Agenda)
2.a Classified Personnel Assignments (please see 2.a, Elementary District Agenda)

3  CURRICULUM AND INSTRUCTION

4  SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing: The Superintendent recommends continuance to March 15, 1962, on or about the hour of 4:00 p.m. of public hearing on conveyance of property on West Cabrillo Boulevard to the City of Santa Barbara.

4.2 Report re. Storm Damage (please see 4.2, Elementary District Agenda)

4.3 Report by County Planning Director re. General Planning for School Sites: It is anticipated that Mr. Richard S. Whitehead, County Planning Director, will attend the Board meeting to report on general planning for school sites, and the general locations of recommended future secondary schools in the Santa Barbara High School District.
4.4 Change in Members and Name of Architectural Firm: On November 2, 1961, the Board of Education retained the firm of Chester L. Carjola, A.I.A., for architectural services in connection with proposed classroom additions at San Marcos High School. As reported at the last Board meeting, Mr. Carjola has retired for health reasons, and his firm has been taken over by Frost and Greer, Architects. The Superintendent recommends that the firm name of Frost and Greer, Architects, be entered on the Board's records as successor to Chester L. Carjola and Associates.

4.5 City College Landscape Architect: At the request of Daniel, Mann, Johnson, and Mendenhall, Architects, and upon the recommendation of the Superintendent, the Board took action on January 18, 1962, to retain Richard B. Taylor, Landscape Architect, for services in connection with the anticipated building program at Santa Barbara City College in order to facilitate and expedite the work to be done.

As reported to the Board at that time, DMJM has retained Mr. Taylor for assistance in rough site grading, etc. His services to the District would include preparation of preliminary design, working drawings, design of courtyards and walkways, etc., and all of this work would be done in consultation and coordination with the Project Architect.

At the time the Board took action to retain Mr. Taylor, it authorized and directed Mr. Browne to proceed with development of a proposed form of agreement. The proposed form of agreement was presented to the Board at its last meeting on February 1, 1962, at which time the entire matter was continued for discussion at this Board meeting.

5 BUSINESS AND FINANCE

5.1 Use of IBM for Payroll Procedures (please see 5.1, Elementary District Agenda)

5.2 Report re. Centralized Procurement and Warehousing of Maintenance Items (please see 5.2, Elementary District Agenda)

5.3 Amendment of Contract with Goleta Union School District for Reimbursement of Pupil Transportation Expense: On October 19, 1961, the Board approved the customary form of contract with the Goleta Union School District for reimbursement by said School District of a portion of the cost of transporting students to and from the San Marcos Pass area, since both elementary and secondary school students are involved. The reimbursement applicable at that time was $40.90 a day. Because of changes in scheduling at Cathedral Oaks Elementary School, the Superintendent recommends that said contract be amended as of January 2, 1962, to provide for reimbursement by Goleta in the amount of $35.65/day.
5. a Purchase Order Report (please see 5. a, Elementary District Agenda)
5. b Payment of Claims (please see 5. b, Elementary District Agenda)
5. c Financial Statements, January 31, 1962 (please 5. c, Elementary District Agenda)

6 PUPIL PERSONNEL

6.1 Inter-District Attendance Agreement: The Superintendent recommends approval of an inter-district attendance agreement with Carpinteria Unified School District to cover the attendance of Scarlett Holt, resident of the Santa Barbara High School District, at Carpinteria High School during 1961-1962.

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb
Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, February 15, 1962, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes of Regular Board Meeting on January 4, 1962
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Meeting of Santa Barbara County School Boards Association: Notice has been received of a regular meeting of the Santa Barbara County School Boards Association on Monday, February 19, 1962, at the Santa Maria Club in Santa Maria. Dr. Sybil Richardson, Professor of Education at San Fernando State College, will speak on "The Learning Process," and there will be discussion on new legislation. The Superintendent recommends that interested Board members and Mr. Douglas C. White, Assistant Superintendent of Personnel and Special Services, be authorized to attend with their actual and necessary expenses paid from school district funds.

1.7 Proposed Statement of Intent re. Bond Building Programs: In order to answer a number of questions that have been asked regarding the recommendations of the Citizens' Advisory Committee, the PTA Study Committee, and the PTA Council, the Superintendent recommends that the Board of Education adopt the attached statement of intent concerning the proposed bond building programs.

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Classified Personnel Assignments: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.2.
4 SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing: The Superintendent recommends continuance to March 15, 1962, on or about the hour of 4:00 p.m., of public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara.

4.2 Report re. Storm Damage: The administration is pleased to report that damage to school properties during the recent rain storm was very slight, considering the number of buildings in the school system and the amount of rain which fell. The following summary of damages is for your information:

Scattered roof and wall leaks

Cleveland: Earth slides on banks

Wilson: Flooding of basement sump which necessitated 24-hour pumping operation to keep basement rooms, boiler room, and transformer room dry (Normal drainage system cut off during construction of Highway Improvement)

Santa Barbara High School: Boiler rooms and swimming pool equipment room sand-bagged to keep water out; transformer room in basement near cafeteria bailed

San Marcos High School: Wind drove water through walls at some exposures

We had a crew of ten men working on Saturday and Sunday to handle the emergencies.

5 BUSINESS AND FINANCE

5.1 Use of IBM for Payroll Procedures: For the last several years, the actual writing of payroll warrants has been handled for all school districts in Santa Barbara County by the County Superintendent of Schools. In cooperation with the County IBM Service Center, the County Superintendent's Office has been in process of gradually converting the payroll procedure to IBM equipment. Payrolls for the Santa Barbara City Schools will be put on IBM this spring according to the following schedule:

March 1, 1962 All regularly employed certificated personnel in the Santa Barbara School District

April 1, 1962 All regularly employed certificated personnel in the Santa Barbara High School District
May 1, 1962  

All regularly employed classified personnel in both school districts

Payroll warrants for intermittently employed substitute and hourly employees will be put on IBM before the end of the fiscal year.

5.2 Report re. Centralized Procurement and Warehousing of Maintenance Items:
One of the recommendations of the 1960-1961 Citizens' Advisory Committee was that "efforts be continued to effect more economical purchasing through centralized procurement and warehousing of maintenance items, establishing more standardization of color selections for interior and exterior painting, and making preventive maintenance more economical through continued efforts to utilize new methods and tools of maintenance."

Steps were taken last spring to provide a place at the maintenance center for departmental supplies, and approximately 1200 items have been stocked. Copies of the new Catalog of Maintenance Department Supplies will be circulated for your information at the Board meeting.

The next step will be to complete the equipping and stocking of maintenance trucks for plumbers, carpenters, and painters, as part of the preventive maintenance program recommended by both last year's and this year's Citizens' Advisory Committees.

Mr. Browne and Mr. Jackson will report further details at the Board meeting.

5.3 Amendment to Transportation Contract: The Superintendent recommends amendment to the contract with Tanner Motor Livery, Ltd., to cover transportation of a student to and from the Franklin special training class at a cost of $1.20/day, effective February 13, 1962 (trips #3 & #13).

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 128 through 263 in conjunction with the Santa Barbara High School District.

5.b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-3934 through B-4151
1553 payroll warrants for January, 1962, in amount of $555,309.76

6 PUPIL PERSONNEL

6.1 Inter-District Attendance Agreements:
The Superintendent recommends approval of inter-district attendance agreements covering the school attendance of the following students during 1961-1962:

To: Santa Barbara School District

From: Cold Spring School District
       McDowell, Lori - SM/R - Garfield

From: Ellwood Union School District
       Martinez, Frank - M/R, Harding
       Martinez, Reuben - M/R, Monroe

From: Goleta Union School District
       Webb, Deborah - M/R, Harding

From: Hope School District
       Barkers, James - M/R, Harding

From: Montecito Union School District
       Nancarrow, Chris
       Nancarrow, David - Cleveland
       Nancarrow, Janet

From: Santa Barbara School District

To: Hope School District
    Monclus, Jose - Hope Kdgn.

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb