Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, November 1, 1962, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Board Meetings on:
   August 23, 1962
   September 6, 1962
   September 20, 1962
   October 4, 1962

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

   Appointment of Trustee Delegate (please see 1.6, Elementary Agenda)

2. PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary Agenda)

2.a Classified Personnel Assignments (please see 2.a, Elementary Agenda)

3. CURRICULUM AND INSTRUCTION

4. SCHOOL PLANTS AND PROPERTY

4.1 Approval of Modified Working Drawings on City College Building Projects:
The Superintendent recommends approval of modified working drawings on
City College building projects, and authorization for the Architect, Daniel,
Mann, Johnson, and Mendenhall, to proceed with completion of the working
drawings. Details of the modified plans and revised cost estimates are
being presented at the luncheon meeting scheduled for this Thursday noon.

4.2 Approval of Partial Working Drawings on Multi-use Building at
Santa Barbara Junior High School: The Superintendent recommends
that the Board:

   a. Approve approximately 50% of the working drawings for
      the multi-use building at Santa Barbara Junior High School
and authorize the architect, Serifo John Menegon, to proceed with completion of working drawings. Details of said working drawings were discussed at the last Board meeting.

b. Authorize transfer of $20,000 from the unexpended bond fund balance for portable classrooms to the budgetary appropriation for the additional unit at Santa Barbara Junior High School, said transfer to allow for the estimated additional cost of the pile foundation necessitated due to unusual soil conditions on the site.

4.3 Approval of Partial Working Drawings on La Colina Junior High School Multi-use Auditorium: Arendt, Mosher, and Grant, Architects, have completed approximately 50% of working drawings on the multi-use auditorium at La Colina Junior High School. They will be reviewed at the Board meeting. The Superintendent recommends they be approved, and that the Architects be authorized to proceed with completion of said drawings.

4.4 Change Order #6, San Marcos Classroom Addition: The Superintendent recommends approval of Change Order #6 to the contract with J. W. Bailey Construction Company for classroom additions at San Marcos High School. Said change order is summarized as follows:

Utilize existing sound cable runs (4) and conduit; deduction of $400. (total contract to date - $221,704.00)

4.5 Change Order #1, Hollister Avenue Construction Job: The Superintendent recommends approval of Change Order #1, summarized as follows, by and between the County of Santa Barbara and O'Shaughnessy Construction Company, contractor on the Hollister Avenue Construction Job which includes drainage improvement and widening of Hollister Avenue adjacent to San Marcos High School:

Installation of drop inlet on east end of project at San Marcos, and installation of 30' driveway - additional cost to the District of not to exceed $500.

4.6 Acceptance of Portable Classrooms: The Superintendent recommends acceptance of ten (10) portable classrooms from Peter Davidson and Son, general contractor, and authorization for the Business Office to file notice of completion and to proceed with progress payments.

4.7 Approval of Specifications on Boiler: The Superintendent recommends approval of specifications and authorization to advertise for bids on replacement of one of the boilers at the Santa Barbara High School Field
House, said bids to be opened in public on November 27, at 2:00 p.m. The estimated cost is $4,300., payable from General Funds. The other Field House boiler was replaced several years ago.

4.8 Resolution of Intent to Convey Property to City of Santa Barbara:
The Superintendent recommends adoption of a resolution of intent to convey the so-called "Fossil Hill" on West Cabrillo Boulevard to the City of Santa Barbara at a cost of $100. This action must be approved by all of the members of the Board.

4.9 Conveyance of Easement to County of Santa Barbara: The Superintendent recommends adoption of the necessary form of resolution to convey an easement to Santa Barbara County and the County Flood Control and Water Conservation District for the purpose of operating and maintaining pipe lines in the recently constructed covered, concrete drainage channel at Sand Marcos High School.

5 BUSINESS AND FINANCE

5.1 Amendments to Transportation Contract with City School Bus System:
Attached for the information of Board members is supplemental information on pupil transportation services provided by City School Bus System during the current school year. The Superintendent recommends approval of contract amendments as noted thereon, and authorization for the Business Office to proceed with payments to the contractor.

5.2 Referral of Insurance Claim: The Superintendent recommends referral to the District's liability insurance carrier of a letter dated October 14, 1962, from Mrs. Marjorie E. McCreery, 314 Evonshire Ave., Santa Barbara, requesting damages of $500. for expenses due to injuries she claims were sustained in a fall on school property.

5.3 Reinvestment of Funds in U. S. Treasury Bills: Last July the Board authorized Mr. Browne to purchase U. S. Treasury Bills in the amount of approximately $1,000,000. in High School District bond funds. These bills are being handled by Crocker-Anglo Bank, and they expire November 1, 1962. The Superintendent recommends that Mr. Browne be authorized to arrange for reinvestment of said funds in U. S. Treasury Bills expiring January 3, 1963.

5.a Purchase Order Report: (please see 5.a, Elementary District Agenda)

The Superintendent also recommends approval of the purchase of supplies, equipment, and services in the High School District as listed on purchase orders numbers 3961 through 4197 presented for the Board's consideration at its last meeting. (Please see duplicate copy of purchase order report for 10/18/62 attached.)
5. b  Payment of Claims  (please see 5. b, Elementary District Agenda)

The Superintendent also recommends payment of High School District claims included in warrants numbers B-1559 through B-1871 presented for the Board's consideration at its last meeting. (Please see attached portion of payment of claims list for 10/18/62)

6  PUPIL PERSONNEL

6.1  Inter-District Attendance Agreements: The Superintendent recommends approval of High School District inter-district attendance agreements included in the list recommended to the Board on October 18, 1962.

6.2  Report re. Junior and Senior High School Enrollment Expectancies: Following is the summary of an up-to-date analysis of junior and senior high school enrollment expectancies for the next four years. This analysis was prepared by Mr. Kenneth G. Johnson, Assistant Director of Pupil Personnel Services, and was based on statistical methods similar to those developed and used by other members of the staff in past studies.

<table>
<thead>
<tr>
<th>School Year</th>
<th>CAC Estimate</th>
<th>Revised Estimate</th>
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<tbody>
<tr>
<td>Junior High School Enrollments:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1962-1963</td>
<td>4067</td>
<td>(4217, actual figure this Fall)</td>
</tr>
<tr>
<td>1963-1964</td>
<td>4238</td>
<td>4464</td>
</tr>
<tr>
<td>1964-1965</td>
<td>4490</td>
<td>4808</td>
</tr>
<tr>
<td>1965-1966</td>
<td>4794</td>
<td>5239</td>
</tr>
<tr>
<td>1966-1967</td>
<td>5137</td>
<td>5645</td>
</tr>
</tbody>
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| Senior High School Enrollments: | | |
| 1962-1963    | 3417         | (3527, actual figure this Fall) |
| 1963-1964    | 3837         | 4046             |
| 1964-1965    | 4090         | 4324             |
| 1965-1966    | 4345         | 4654             |
| 1966-1967    | 4516         | 4894             |

* - enrollment estimates in Fall of 1961 by 1961-1962 Citizens' Advisory Committee to Board of Education

It is imperative that the facilities included in the current bond building program in the High School District be completed as quickly as possible to meet pressures of accelerating enrollment increases.

7  COMMUNITY RELATIONS

8  ADJOURNMENT
GENERAL FUNCTIONS

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1.2 Roll Call

1.3 Minutes of Regular Board Meetings on:
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1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Appointment of Trustee Delegate: Education Code 3103 provides that "the governing board of each school district shall officially appoint one of its members as their representative to assist in the selection of members to the County Committee on School District Organization." According to information from the County Superintendent of Schools, a meeting will be called sometime prior to January 1, 1963, to elect two members to the County Committee on School District Organization for four-year terms. The terms of the following members expire December 31, 1962:

Roland McIntyre - First Supervisorsial District
Ernest Righetti - Fifth Supervisorsial District

A member of our Board of Education should be designated as a trustee delegate for this purpose.

PERSONNEL

2.1 Certified Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.a Classified Personnel Assignments: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.a.
3 CURRICULUM AND INSTRUCTION

3.1 Report re. Use of Television in Elementary Schools:
Dr. Thelma J. Damgaard, Director of Elementary Curriculum, will report briefly to the Board on the use of television for instructional purposes in Santa Barbara elementary schools.

4 SCHOOL PLANTS AND PROPERTY

4.1 Resolution of Intent to Sell School District Property: The Superintendent recommends that the Board adopt a resolution of intent to sell approximately one-half acre of the lower portion of the Jefferson School property at a minimum price of $5,000. At its meeting on October 4, the Board determined that said property is not, and, in the foreseeable future, will not be needed for school purposes.

The form of resolution provides that sealed proposals will be received at 4:00 p.m. on Thursday, December 6, 1962, following publicizing according to legal requirements.

4.2 Consideration of Option on Former Barker Property Contiguous to Wilson School Grounds: Consideration of the purchase of a $500. option on the former Barker property at 1225 Castillo Street next to Wilson School was continued from the Board meeting on October 4 to a Board meeting at which all of the members of the Board were present.

This option would be applicable until August 15, 1963, and the amount thereof would apply on the purchase price of $17,500. The property is now owned by Earl H. Bixby, Realtor.

Following is an analysis of the estimated cost of acquiring this property and developing it for school use:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
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<tbody>
<tr>
<td>$500.</td>
<td>Cost of option</td>
</tr>
<tr>
<td>17,000.</td>
<td>Balance due on purchase price</td>
</tr>
<tr>
<td>700.</td>
<td>Estimated expense to demolish and remove existing structure (house has no value for moving purposes)</td>
</tr>
<tr>
<td>1,800.</td>
<td>Estimated expense for fill and grading, extension of fence, sprinkler system, and landscaping</td>
</tr>
<tr>
<td>$20,000.</td>
<td>Total estimated cost</td>
</tr>
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</table>

The Wilson School site is one of our two smallest elementary school sites, and it is the only one of our schools located immediately next to a U.S. Highway and the railroad tracks. All indications are that Wilson School will be needed indefinitely. The Superintendent recommends that the Board purchase the above-described option from Mr. Bixby, that it request the City Planning Commission for an investigation and report
on use of said property for school purposes, and that it direct the Business Division to make preliminary plans for purchase of said property from the General Fund Budget for 1963-1964, subject to approval of the Board.

5 BUSINESS AND FINANCE

5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders numbers 4198 through 4447 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-1872 through B-2137 in conjunction with the Santa Barbara High School District.

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

INFORMATIONAL REPORTS:

This is to remind the Board members of the following scheduled meetings:

12 m., Thursday, November 1: Luncheon meeting in Board Room at which time Daniel, Mann, Johnson, and Mendenhall will present modified plans and revised cost estimates on City College building projects.

6:45 p.m., Monday, November 5: Dinner meeting of Santa Barbara County School Boards Association, Ortega Dining Commons, UCSB (Board members have received reservation cards by direct mail).

Statement re. Disaster Preparedness: A number of questions have been received about the disaster preparedness of Santa Barbara City Schools in the light of recent international developments. The Santa Barbara City Schools will follow explicitly any orders or instructions from higher governmental agencies having jurisdiction in this regard. In the meantime, the disaster preparedness plan already in operation in the City Schools will prevail in all aspects.

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