Agenda for Regular Board of Education Meeting
SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, September 7, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes: Special meeting July 18; regular meetings July 20, August 3, and August 17, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications:

Subdivision Map re. Victoria Park #1 (please see 1.6, Elementary Agenda)

2 PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary Agenda)

2.a Classified Personnel Assignments (please see 2.a, Elementary Agenda)

2.2 General Meeting of City Schools' Personnel,
Friday, September 8, 1961, 3:00 p.m. (please see 2.2, Elementary Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 List of Regularly Scheduled Meetings (please see 3.1, Elementary Agenda)

4 SCHOOL PLANTS AND PROPERTY

4.1 Form of Agreement with Daniel, Mann, Johnson, and Mendenhall: At its meeting on July 20, 1961, the Board retained Daniel, Mann, Johnson, and Mendenhall, Architects of Los Angeles, for services in connection with development of the City College. Mr. Browne was authorized to proceed with development of the form of agreement covering said services, subject to approval by the Board. He will present the proposed agreement at the Board meeting this Thursday.

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4.2 **Quitclaim Deed to Right of Way for Water Pipeline Purposes**: The High School District purchased the Wing Property (portion of San Marcos site) in 1953, at which time it also acquired a right of way for water pipeline purposes to a well (since abandoned) on property on Turnpike Road across the Wing property. This right of way is now meaningless, and Mr. C. W. Grandin, owner of said property, has requested that the High School District execute a quitclaim deed on the right of way.

The Superintendent recommends that the Business Department be directed to investigate the legal procedure necessary to accomplish this action, and to report further to the Board.

4.3 **Proposed Sidewalks on Hollister Avenue and Turnpike Road (San Marcos High School Campus)**: With completion of the Turnpike Road Overpass, and continuing development of subdivisions in the vicinity of San Marcos High School, it is highly desirable that sidewalks be installed on a portion of Hollister Avenue and the Turnpike Road frontage of the San Marcos High School site. Student pedestrians for both San Marcos and the Cathedral Oaks Elementary School will be using these traffic arteries, and the California Highway Patrol is urging immediate development of said sidewalks.

The Superintendent recommends that the Business Department be authorized to proceed with planning in cooperation with the County Road Department, subject to the Board's approval of cost estimates and other details.

4.4 **Acceptance of Moving of Portable Classrooms**: The Superintendent recommends acceptance of the moving of portable classrooms to La Colina Junior High School and the City College, and authorization for the Business Office to file Notice of Completion and to proceed with payment of $2,955.60 to Almas Brothers House Movers Inc., the contractor, in accordance with contract details.

4.5 **School Bus Loading Zone at La Colina Junior High School**: Following discussion at the Board meetings on August 3 and 17, plans and specifications have been prepared on the following alternative methods of improving the bus loading zone at La Colina Junior High School: (1) reinforced concrete; (2) heavy-duty asphalt concrete. It is recommended that both of these alternatives be approved for advertisement for bids for two successive weeks, with the bid opening on Tuesday, October 3, at 2:00 p.m. Further details will be presented at the Board meeting.

4.6 **Report on Civil Defense Contacts** (please see 4.2, Elementary District Agenda)
5 BUSINESS AND FINANCE

5.1 Proposed Fire and Extended Coverage Insurance (please see 5.1, Elementary District Agenda)

5.2 Distribution of Budget Details, 1961-1962 (please see 5.2, Elementary District agenda)

5.3 Surplus Property Authorization (please see 5.3, Elementary District Agenda)

5.4 Data Processing Interpreting Service (please see 5.4, Elementary District Agenda)

5.5 Cash to Meet Current Obligations: The High School District will need cash to meet current obligations prior to apportionment on or about December 31 of first installments on tax payments. This has been the customary situation for several years.

In the past, school districts have been able to borrow unused County monies from the County Board of Supervisors. In July we were notified that such monies would not be available during 1961-1962, and procedures have been worked out to borrow money from local banks on tax anticipation notes.

A careful analysis of High School District revenues and expenditures indicates it will be necessary for us to borrow $940,000 prior to December 31, 1961, according to the following schedule:

- $200,000 prior to October 1, 1961;
- 400,000 additional prior to November 1, 1961;
- 340,000 additional prior to December 1, 1961.

The County Counsel has prepared a resolution in accordance with Government Code Sections 53820 - 53833 requesting the County Board of Supervisors to offer for sale tax anticipation notes based on this schedule of needs. Mr. Browne will present said resolution at the Board meeting.

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

6 PUPIL PERSONNEL

6.1 Junior College Inter-District Attendance Agreements: At the present time, Mr. Browne is authorized by the Board to sign all inter-district attendance
agreements on behalf of the School Districts. With the increasing number of students from other school districts at Santa Barbara City College, and complexities due to recent legislation in the field of junior college attendance accounting, it appears desirable that all aspects of such accounting be transferred from the Business Office to the City College, effective immediately.

The Superintendent recommends that, effective immediately, the Board authorize and direct Joseph P. Cosand, President of Santa Barbara City College, to execute junior college attendance agreements on behalf of the Santa Barbara High School District, together with related documents as noted below:

Release and acceptance of students under said agreements;
Verification of addresses of such students;
Verification of addresses to counties for students not residing in districts maintaining junior colleges (necessary for tuition billing).

7 COMMUNITY RELATIONS

7.1 Withdrawals from Membership on Citizens' Advisory Committee (please see 7.1, Elementary District Agenda)

7.2 Radio Broadcasts of High School Football Games: In accordance with requests from the respective radio stations, the Superintendent recommends that permission be granted for:

KTMS to broadcast the 1961 season of Santa Barbara High School football games;

KIST to broadcast the 1961 season of San Marcos High School football games;

KVEN (Ventura) to broadcast the Santa Barbara High School - Oxnard High School game at Peabody Stadium October 20, and the San Marcos High School - Oxnard High School game at La Playa Field November 11.

It is also recommended that each of the local radio stations be asked to contribute $50.00 to the Associated Student Body of the local high school with which it is concerned.
7.3 Referral of High School District Pupil Transportation Problems to Citizens' Committee: Pupil transportation costs and problems were discussed at length at the Board meeting on August 3. At that time, the Board took action regarding appointment of an advisory committee of representative citizens "to study the entire matter of pupil transportation services in the Santa Barbara High School District and to advise the Board on development of a long-range policy with reference to such transportation services, keeping in mind that the problem is becoming increasingly complex and the cost increasingly burdensome to the High School District."

The matter of pupil transportation has been discussed somewhat by the current Citizens' Advisory Committee, and its School Finance Subcommittee has agreed to study it further. Mr. Browne will report further details at the Board meeting.

8 ADJOURNMENT

S/gmb
1. **GENERAL FUNCTIONS**

1. 1 Call to Order

1. 2 Roll Call

1. 3 Minutes: Regular meetings of July 20, August 3, August 17, 1961

1. 4 Welcome to Guests and Staff Members

1. 5 Hearing of Citizens and Petitions

1. 6 Communications:

   Subdivision Map, City of Santa Barbara:  
   A subdivision map has been received from the City Planning Commission  
   regarding the proposed development of "Victoria Park #1," consisting of  
   16 homes on West Victoria Street directly East of La Mesa Reservoir.  
   This locality is in the present attendance areas for Washington School,  
   La Cumbre Junior High School, and Santa Barbara High School.

2. **PERSONNEL**

2. 1 Certificated Personnel Changes: The Superintendent recommends approval  
   of certificated personnel assignments in accordance with details of  
   supplemental report 2. 1.

2. a Classified Personnel Assignments: The Superintendent recommends approval  
   of classified personnel assignments in accordance with details of supplemental  
   report 2. a.

2. 2 Report re. General Staff Meeting: The Superintendent calls the attention  
   of Board members to the general meeting this Friday afternoon of certificated  
   and classified personnel of the Santa Barbara City Schools. As authorized by  
   the Board at an earlier meeting, Dr. C. C. Trillingham, Los Angeles County  
   Superintendent of Schools, will be the principal speaker. The meeting will  
   be at 3:00 p.m. in the Santa Barbara High School Auditorium. Mr. O'Neal  
   will officially represent the Board, and it is hoped that other Board members  
   will also be able to attend.
3 CURRICULUM AND INSTRUCTION

3.1 Schedule of Staff Meetings: Attached for the information of Board members is a list of regularly scheduled meetings which are being set up for the 1961-1962 school year.

4 SCHOOL PLANTS AND PROPERTY

4.1 Change Order on Electrical Improvements at Roosevelt School: The Superintendent recommends approval of Change Order #1 on the contract with California Electric Company for electrical improvements at Roosevelt School:

Revision to existing subfeeder to kitchen electric panel; add $156.00 to original contract price of $14,457.00 (total, $14,613.00)

4.2 Report on Contacts re. Civil Defense Questions: At its meeting on August 3, the Board discussed several questions regarding civil defense. Mr. Browne will report at the meeting Thursday on contacts he has made concerning availability of funds from State or National sources for use by public school districts in providing shelters.

5 BUSINESS AND FINANCE

5.1 Proposals re. Fire and Extended Coverage Insurance: Attached for the information of Board members are copies of a letter dated August 29, 1961, from Mr. Jack Roberts, Chairman of the School Advisory Committee of the Santa Barbara Insurance Agents Association, concerning proposed amounts and type of coverage on the District's fire and extended coverage insurance. Mr. Roberts will attend the Board meeting Thursday to discuss this matter further with the Board.

5.2 Distribution of Detailed Budgets for 1961-1962: Copies of detailed school district budgets for 1961-1962 will be distributed to Board members at the meeting this Thursday.

5.3 Surplus Property Authorization: The Superintendent recommends that R. V. Jackson, Assistant Business Manager, be authorized to sign Warehouse Issue Sheets for the acquisition of materials from the California State Educational Agency for Surplus Property; and that a prescribed resolution for this purpose be adopted by the Board of Education.

5.4 Data Processing Interpreting Service: For the past two years, the City Schools has used the services of Santa Barbara Medical Clinic for interpreting services in connection with our IBM procedures. The cost during 1960-1961 was $35. a month. Arrangements have been made with the IBM
Service Center of Santa Barbara County for interpreting services and the use of other equipment at a cost of $25. a month. The Superintendent recommends approval of this arrangement, and authorization for Mr. Browne to proceed with the necessary details.

5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 2560 through 3010 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-695 through B-914 in conjunction with the Santa Barbara High School District.

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

7.1 Withdrawals from Membership of Citizens’ Advisory Committee: The agenda for the Board meeting on August 3 included a list of persons who had accepted membership on the Citizens’ Advisory Committee for 1961-1962. The following persons have subsequently found that they will be unable to serve on this Committee:

Edward B. Hallor   Dr. John R. Rydell   Warren Underwood

3 ADJOURNMENT

S/gmb