1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Change in Name of Teachers' Organization (please see 1.6, Elementary Agenda)

1.7 Report re. New Legislation (please see 1.7, Elementary District Agenda)

2 PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary District Agenda)

2.a Classified Personnel Assignments (please see 2.a, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Introduction of Japanese Educator: Mr. Seizo Abe, teacher at the Tsuruoka 3rd Junior High School, Yamagata-Kan, Japan, is a house guest of Mr. and Mrs. Wilson Forbes. Mrs. Forbes will introduce Mr. Abe at the Board meeting, and he will make a few comments. The staff joins with the Board in welcoming Mr. Abe to Santa Barbara.

3.2 American Values in the Secondary Schools: The Superintendent is pleased to present "American Values in the Secondary Schools," a guide for use by Santa Barbara secondary school teachers. This guide was developed by William E. McLaughlin, Secondary Curriculum Assistant for Social Studies, in consultation and cooperation with Social Studies Department Chairmen at Santa Barbara junior and senior high schools. Copies will be distributed at the Board meeting, and Mr. McLaughlin will be present to make further comments.
4 SCHOOL PLANTS AND PROPERTY

4.1 Public Hearing on Conveyance of Real Property to City of Santa Barbara:
Public hearing on conveyance of real property on West Cabrillo Boulevard to
the City of Santa Barbara was continued to this meeting from the Board meeting
on July 20. It is recommended that it be continued again to the regular Board
meeting on October 19, beginning on or about the hour of 4:00 p.m.

4.2 Form of Agreement with Daniel, Mann, Johnson, and Mendenhall:
Following discussion at the Board meeting on September 7, 1961, representa-
tives of the Board, staff, and architect met to discuss provisions of the
agreement between the Board and Daniel, Mann, Johnson, and Mendenhall,
recently employed architects on development of the City College. The
revised form of agreement will be presented at the Board meeting.

5 BUSINESS AND FINANCE

5.1 Transportation for Special Education Students (please see 5.1,
Elementary District Agenda)

5.2 Report re. Bids on Tax Anticipation Notes, High School District:
At its meeting on September 7, 1961, the Board adopted the prescribed
resolution requesting the County Board of Supervisors to offer for sale
tax anticipation warrants in the total amount of $940,000 to meet current
obligations in the High School District as of October 1, November 1, and
December 1. Bids on these notes were opened Monday morning,
September 18. There were five bidders, with interest rates ranging from
1.235% to 1.61%. The Bank of America was the low bidder, and the actual
interest to be paid will be under $2000.

Cross-reference: Item 5.2, Elementary District Agenda

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

6 PUPIL PERSONNEL

6.1 Current Enrollment Figures (please see 6.1, Elementary District Agenda)

6.2 Proposed Policies and Regulations re. School Attendance Areas and
Non-Resident Students (please see 6.2, Elementary District Agenda)
6.3 Suggested Policy Statement re. Release by Secondary Schools of Names and Addresses of Seniors: Education Code Section 10751 refers to release by secondary schools of names and addresses of seniors. In order to promote uniformity in practice among the two high schools and the City College, the Superintendent recommends that the following policy statement be accepted for first reading:

"As a general policy, lists of names and addresses of high school seniors, and students at the City College, shall be furnished to recognized professional colleges and universities upon their written requests.

The dissemination of such information for any other purposes, including lists for use by private businesses and senior classes, shall be at the discretion of the Superintendent and the school principals concerned. All requests shall be in writing. Every attempt shall be made to provide uniformity in practices among Santa Barbara high schools and City College in the release of such information."

7 COMMUNITY RELATIONS

7.1 Membership Changes, Citizens' Advisory Committee
(please see 7.1, Elementary District Agenda)

7.2 Appointment of Health Services Advisory Committee
(please see 7.2, Elementary District Agenda)

7.3 Appointment of Steering Committee for City College Community Council:
At the request of Mr. Cosand, the Superintendent recommends that the following persons be appointed as members of the Steering Committee for development of the Community Council of Santa Barbara City College. Names of persons recommended for appointment to the Community Council will be submitted to the Board at a later meeting.

Mrs. Gertrude MacMillan, President
Stanley Jewell, Vice-President
Mrs. Herbert Harbeson
Dr. Upton S. Palmer

8 ADJOURNMENT
Agenda for Regular Board of Education Meeting
SANTA BARBARA SCHOOL DISTRICT
Thursday, September 21, 1961, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Change in Name of Teachers' Organization: We have been notified that, effective 1961-1962, the name of the Santa Barbara City Teachers' Club has been changed to "Santa Barbara City Teachers' Association."

1.7 Report re. New Legislation: Mrs. Henderson will report briefly to the Board concerning bills affecting education which were enacted by the 1961 State Legislature.

In this regard, the Superintendent will report further concerning Assembly Bill 292 regarding the conduct of appropriate patriotic exercises in public schools. Such exercises have customarily been conducted in Santa Barbara City Schools, and necessary modifications are being made to meet the provisions of the new law.

2. PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends authorization and/or ratification of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Classified Personnel Assignments: The Superintendent recommends authorization and/or ratification of changes in classified personnel assignments in accordance with details of supplemental report 2.2.

3. CURRICULUM AND INSTRUCTION
4 SCHOOL PLANTS AND PROPERTY

4.1 Public Hearing on Conveyance of Real Property to the City of Santa Barbara:
Public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara was continued to this Board meeting from the regular Board meeting on July 20. The Superintendent recommends that it be continued again to the regular Board meeting on October 19, beginning on or about the hour of 4:00 p.m. Mr. Browne will report briefly on the present status of this property transaction.

4.2 Completion of Electrical Improvements at Peabody School:
The Superintendent recommends acceptance of electrical improvements at Peabody Elementary School from Murphy Electric, and authorization for the Business Department to file notice of completion and to proceed with progress payments in accordance with contract details.

As you know, major electrical improvements were made this summer in 7 older elementary schools. The administration wishes to take this opportunity to publicly acknowledge the high degree of satisfactory service with which these projects were completed by Jack Winstrom, Electrical Engineer, and the following local contractors: California Electric Company, Electric Service Company, Murphy Electric, Ott's, and Santa Barbara Electric.

5 BUSINESS AND FINANCE

5.1 Transportation for Special Education Students: Tanner Motor Livery, Ltd., was low bidder this year on transportation of special education students. Based on this low bid, the Superintendent recommends that Mr. Browne be authorized to enter into contract with Tanner for such transportation services during 1961-1962 at a present daily cost of $83.50 for students attending the following special schools and classes:

Santa Barbara School District and/or Santa Barbara High School District:

Physically handicapped students - McKinley School (special class)
Orthopedically handicapped students - Parma School
Visually handicapped students - Franklin School (special class)
Special training classes for mentally retarded students -
Franklin, Harding, and Monroe Schools, La Colina Junior High School
Special training classes for severely mentally retarded
students - Garfield School

5.2 Cash to Meet Current Obligations, Elementary District: At its meeting on September 7, 1961, the Board adopted a resolution to borrow cash to meet current obligations in the High School District.
A careful analysis of Santa Barbara School District revenues and expenditures indicates the necessity of borrowing $300,000. prior to December 31, 1961, according to the following schedule:

- $150,000. prior to November 1, 1961;
- 150,000. additional prior to December 1, 1961.

The Superintendent recommends adoption of the necessary resolution, prepared in accordance with Government Code Sections 53820 - 53833, requesting the County Board of Supervisors to offer for sale tax anticipation notes based on this schedule of needs.

Cross-reference: Please see Item 5.2, Santa Barbara High School District agenda

5.3 Data Processing Services for County Superintendent of Schools:
The Superintendent recommends approval of an agreement with the Santa Barbara County Superintendent of Schools whereby the Santa Barbara City Schools will provide certain data processing services for the County Schools in return for a payment of $75.00. The Superintendent also recommends that Mr. Browne be authorized to sign said agreement on behalf of the School District.

5.4 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 3012 through 3253 in conjunction with the Santa Barbara High School District.

5.5 Payment of Claims: The Superintendent recommends authorization and/or ratification of the following claims in conjunction with the Santa Barbara High School District:

- General claims on warrants numbers 917 through 1128
- 1258 payroll warrants for August, 1961, in amount of $492,689.55

6. PUPIL PERSONNEL

6.1 Current Enrollment Figures: A special count on school enrollments will be taken this Thursday, and information regarding totals by schools will be presented at the Board meeting.

6.2 Proposed Policies and Regulations re. School Attendance Areas and Non-Resident Students: Attached for the information of Board members are proposed Board Policies (white pages) and Administrative Regulations (yellow pages) concerning school attendance areas and acceptance of non-resident pupils. They are based on our previous Board policies, and on
recent Board actions in specific cases. They are organized on the basis of a plan developed by Arthur C. Croft, Publications.

In general, Board policies reflect the Board's decisions in areas in which it has discretionary power. Administrative regulations reflect the general means by which the Board's policies are to be carried out by the staff. Neither the policy statements nor the regulations will ever be complete—they will need to be continually evaluated and revised as the need arises. As time permits, further work is being done on the development of other policy and regulation statements.

The Superintendent recommends acceptance of the enclosed policy and regulation statements for first reading.

7 COMMUNITY RELATIONS

7.1 Membership Changes, Citizens' Advisory Committee: On August 3, 1961, the Board appointed 91 citizens to membership on the Citizens' Advisory Committee for 1961-1962. There have been several changes on the membership roll, the net result of which now provides for a Committee membership of 85 persons.

These changes include the following details, which are submitted for action by the Board at this time:

Resignations: Breece E. Curtis Reverend Paul M. Gammons Mrs. Elmer R. Gilkeson Mrs. R. L. Morrison

Appointments: Mrs. Opal A. Canfield John Doty Mrs. Bennett Larsen

7.2 Appointment of Health Services Advisory Committee: The Superintendent recommends appointment of the following persons to serve as members of a Health Services Advisory Committee to study and make recommendations on the operation and services of the City School Health Department. The appointments are to be for the 1961-1962 school year.

Leonard B. Burgess, M.D. H. I. Burtness, M.D. Mrs. Charles Cammer Joseph P. Cosand H. Clarke Gaines George Hanson, M.D. Virgil E. Hepp, M.D. Thomas L. Ford Robert E. Kallman