Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, July 6, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes: Adjourned meeting June 8, 1961; regular meeting June 15, 1961
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications:

Mrs. Myra S. Harrison: A letter has been received from Mrs. Harrison, La Cumbre teacher who is retiring, expressing appreciation for her teaching experience in Santa Barbara and the certificate of service received from the Board. Mrs. Harrison's letter will be circulated among Board members at the meeting Thursday.

2 PERSONNEL

2.1 Certificated Personnel Report (please see 2.1, Elementary District agenda)
2.2 Salaries of Superintendent and Assistant Superintendents for 1961-1962 (please see 2.2, Elementary District agenda)
2.3 Salaries of Skilled Tradesmen for 1961-1962 (please see 2.3, Elementary District agenda)
2.4 Classified Personnel Report (please see 2.4, Elementary District agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Approval of Adult Education Classes and Instructors: Attached is a list of proposed classes and hourly instructors for the 1961-1962 program of the Adult Education Division of Santa Barbara City College. The Superintendent recommends approval of said list.
SCHOOL PLANTS AND PROPERTY

4.1 Resolution of Intent to Grant Sewer Easement to Montecito Sanitary District: A letter dated June 28, 1961, has been received from Sherman Asche, Secretary of the Montecito Sanitary District of Santa Barbara County, stating that the Board of Directors of said Sanitary District agrees to the following conditions specified by the Board of Education in connection with the easement requested on school-district owned property on San Ysidro Road:

"1. There shall be no expense to the High School District in connection with the conveyance of said easement;

2. There shall be no sewer connection charge at such time as a school is constructed on the San Ysidro site;

3. At such time as the site is used for school purposes, the service charge for use of sewer facilities, etc., shall not exceed $1.25 per unit of average daily attendance per school year;

4. All costs of maintaining said sewer line shall be the responsibility of the Montecito Sanitary District. If such maintenance involves building or site alteration or repair, all such costs shall be borne by the Sanitary District."

The administration recommends that the Board take action at this meeting to adopt the necessary resolution of intent to convey said easement to the Montecito Sanitary District.

4.2 Advertisement for Bids on Moving of Portable Classrooms: Specifications on moving 2 portable classrooms from Santa Barbara High School to La Colina Junior High School; and one portable each from Franklin School and Santa Barbara High School to Santa Barbara City College will be presented at the Board meeting. The Superintendent recommends approval of said specifications and authorization to advertise for bids thereon for two consecutive weeks, with the bid opening to be on Tuesday, August 1, at 2:00 p.m. The estimated cost of this project is $3200.

4.3 Progress Report on Contacts with Architects: Mr. Jacquemain and the Superintendent will report briefly on progress to date in contacting and screening architects interested in the City College project.

4.4 Award for San Marcos High School Cafeteria: This is to report that a First Award was recently given to San Marcos High School for "superlative achievement in food service and sanitation" in the annual food service contest sponsored by Institutions Magazine. The Superintendent will present this award to the Board at the meeting Thursday.
5 BUSINESS AND FINANCE

5.1 Resolution Requesting Amendment to State Employees' Retirement System Contract (please see 5.1, Elementary District agenda)

5.2 Advertisement for Bids on Science Equipment for City College:
On October 20, 1960, the Board authorized applications to the State of California for a total of about $11,236. in NDEA funds to provide equipment and other materials for science and engineering departments at Santa Barbara City College during 1961-1962. We were subsequently informed that the applications had been approved with minor modifications, with the actual expenditure to be subject to provision of 'matching funds' in the High School District budget for 1961-1962.

The Superintendent recommends that the Business Department be authorized to proceed with the acquisition of materials outlined in said application documents at a total cost of approximately $22,062., one-half of which will be reimbursable from the State, and one-half of which will come from the Special Reserve Fund for the City College.

Specifications on a portion of this equipment will be presented at the Board meeting. The Superintendent recommends that said specifications be approved, and that the Business Department be authorized to advertise for bids thereon, with the bid opening to be on Tuesday, July 25, at 2:00 p.m. The estimated cost of the equipment recommended for advertised bids is $14,750.

5.a Purchase Order Report (please see 5.a, Elementary District agenda)

5.b Payment of Claims (please see 5.b, Elementary District agenda)

6 PUPIL PERSONNEL

6.1 Claim for Accident to Pupil: A claim in the amount of $377.19 has been presented by Meloling and Lewellen of Solvang in connection with an accident sustained by Ernest Frederick, student at the City College, during football practice on May 29, 1961. The Superintendent recommends that this claim be referred to the District's liability insurance carrier.

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb
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1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

2 PERSONNEL

2.1 Certificated Personnel Report: The Superintendent recommends changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

2.2 Salaries of Superintendent and Assistant Superintendents for 1961-1962:
At its meeting on May 4, 1961, the Board took action to sever the positions of Superintendent and Assistant Superintendents from the basic and administrative salary schedules, and to negotiate the salaries for these positions separately, effective July 1, 1961.

The Superintendent recommends reemployment for 1961-1962 of George E. Browne as Assistant Superintendent of Business Services, and Douglas C. White as Assistant Superintendent of Personnel and Special Services at salaries to be determined by the Board of Education. Mr. Browne's salary for 1960-1961 was $14,304.; Mr. White's salary, $14,058.

Under the terms of the Superintendent's four-year contract dated July 7, 1960, the salary for this position is to be not less than $20,000. a fiscal year, and his salary for 1960-1961 was $20,308. It is suggested that the Board determine the amount of the Superintendent's salary for 1961-1962. The salaries of all three positions were pro-rated for 1960-1961 2/5 in the Elementary District and 3/5 in the High School District.

2.3 Salaries of Skilled Tradesmen for 1961-1962: The Board's previously adopted policy on salaries of skilled tradesmen states:
"Salary schedule placements for positions of skilled tradesmen in the various construction trades shall be determined as of July 1 of each school year. Said placements shall be based on the average wage scales to prevail during said school year as specified in applicable union contracts adopted prior to July 1 of that school year, less twelve percent (12%)."

On the basis of this policy, the Superintendent recommends approval of the following salary rates for positions as noted:

- Maintenance Carpenters: $610./month
- Carpenter Foreman: 641./month
- Maintenance Electricians: 702./month
- Maintenance Painters: 516./month
- Painter Foreman: 542./month
- Maintenance Plumbers: 699./month

2. a **Classified Personnel Report:** The Superintendent recommends changes in classified personnel assignments in accordance with details of supplemental report 2. a.

**3 CURRICULUM AND INSTRUCTION**

**4 SCHOOL PLANTS AND PROPERTY**

4.1 **Bids on Electrical Improvements at Four Elementary Schools:** Advertised bids on lighting and wiring improvements at Franklin, Lincoln, Roosevelt, and Wilson Elementary Schools are being opened Thursday, July 6, at 2:00 p.m. Information on the bids received, together with recommendations on contract awards, will be presented at the Board meeting.

4.2 **Report re. Hearing on Assessment District:** At its meeting on June 15, the Board directed Mr. Browne to attend a public hearing on proposed drainage and street improvements in the general area of McKinley School. The hearing was held on June 20, and Mr. Browne will report further details at the Board meeting.

**5 BUSINESS AND FINANCE**

5.1 **Resolution Requesting Amendment to State Employees' Retirement System Contract:** At its meeting on June 15, the Board adopted the necessary resolutions of intention to request inclusion of its school district contracts with the State Employees' Retirement System in the contract between the
SERS and the County Superintendent of Schools. The Superintendent recommends that the Board take action at this meeting to adopt the prescribed resolutions requesting the necessary amendments to said contract between the SERS and the County Superintendent. Mr. Browne will present the forms of resolution at the Board meeting.

5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1259 through 1649 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of claims on warrants numbers B-6815 - B-6863, and B-1 - B-90, inclusive, in conjunction with the High School District.

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb