Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, July 20, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Adjourned Meetings on June 22 and June 29, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Subdivision Maps from City and County of Santa Barbara
(please see 1.7, Elementary District Agenda)

2 PERSONNEL

2.1 Certificated Personnel Report (please see 2.1, Elementary District Agenda)

2.2 Proposed Basic Salary Schedule Changes re. Vocational Experience
(please see 2.2, Elementary District Agenda)

2.3 Approval of Homemaking Consultant: At its meeting on April 6, 1961, the Board authorized the use of Gladys C. Schmidt of Harnell College, Salinas, as homemaking consultant June 26 - July 7 at a fee of $100. The Superintendent recommends that this action be rescinded.

The Superintendent recommends approval of the services of Mrs. Madeline Minchin, Coordinator of Homemaking, Phoenix Union High School and College System, as homemaking consultant September 30, 1961, at a fee of $100.

2.a Classified Personnel Report (please see 2.a, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Accreditation of Santa Barbara High School: The Accreditation Commission of the California Association of Secondary School Administrators has given Santa Barbara High School the maximum term of accreditation, five years expiring June 30, 1966. Mr. Claud H. Hardesty, Principal, has been
asked to attend the Board meeting this Thursday to report further to the Board concerning this accreditation, as well as staff plans in connection with recommendations by the Visiting Committee. Copies of the Committee's report were distributed to Board members several weeks ago.

3.2 Presentation of Recommended Textbook: Presentation will be made at the Board meeting this Thursday of the following recommended textbook: CONTEMPORARY INTERNATIONAL POLITICS by Robert Rienow, published by Thomas Y. Crowell Co. This book is proposed for use with the City College course entitled "Social Science 1 -- The Contemporary World." The Superintendent and Mr. Cosand will present further information at the Board meeting. This book will be available for examination for the next two weeks in the Instructional Materials Building. It will be recommended for adoption at the regular Board meeting on August 3, 1961.

3.3 Foreign Student Policy, Santa Barbara City College: Attached for the information of Board members is a statement of policy regarding admission of foreign students to Santa Barbara City College. This statement and the supplementary material thereto has been developed by Mr. Cosand and members of his staff. Mr. Cosand will be at the Board meeting to answer any questions on this matter. The Superintendent recommends approval of this policy for first reading.

4 SCHOOL PLANTS AND PROPERTY

4.1 Public Hearing on Conveyance of Real Property to City of Santa Barbara: Public hearing on conveyance of school property on West Cabrillo Boulevard to the City of Santa Barbara was continued to this Board meeting from the regular Board meeting on June 1, 1961. The Superintendent recommends that it be continued to the regular Board meeting on Thursday, September 21, 1961, on or about the hour of 4:00 p.m.

4.2 Report on Use of School Facilities Under Civic Center Law

4.3 Montecito Sanitary District: As requested by the Board of Education on July 6, Mr. Browne notified the Board of Directors of the Montecito Sanitary District of the School Board's request for written agreement by said Board of Directors "that the Montecito Sanitary District will not prevent the Santa Barbara High School District from building over the easement if in its discretion the Board should determine that such construction is advisable."

Following is the body of the letter dated July 13, 1961, from Wain Lee Prevost, District Manager of the Sanitary District:
"The subject of your letter was discussed at our Board meeting held on July 10, 1961, and you are advised that this Board has no objection to construction of school buildings over District sewers to the extent that such construction is allowed by law. And further provided, that said construction of the buildings is such that it meets all requirements imposed by good engineering practice to insure the structural safety of the sewer pipeline and to provide proper access to the sewer for maintenance purposes."

The administration recommends that the Board proceed with the necessary actions to grant the Montecito Sanitary District an easement for sewer purposes on school-district owned property on San Ysidro Road.

4.4 Selection of Architect for City College Master Plan: Following the Board's authorization on June 1, 1961, a special Screening Committee interviewed representatives of 23 architectural firms, both local and out-of-town, which were interested in the City College project. All of the Board members interviewed representatives of 3 of these firms. It is hoped that the Board can make a decision at the meeting this week on the architectural firm to be selected for master planning the City College campus.

5 BUSINESS AND FINANCE

5.1 Adoption of Publication Budgets for 1961-1962
(please see 5.1, Elementary District Agenda)

5.2 Recommended Job Orders (please see 5.4, Elementary District Agenda)

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

5.c Financial Statements on Cafeteria Operations, 1960-1961
(please see 5.c, Elementary District Agenda)

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

8 ADJOURNMENT

S/gmb
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1 GENERAL FUNCTIONS

1.1 Call to Order

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1.3 Minutes of Adjourned Meetings of June 22 and June 29, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Report on Special Guidance Project: Arrangements have been made for Dr. Charlotte D. Elmott and members of her staff, Miss Jane Criner and Mr. Ralph Wagner, to report this Thursday to the Board and other groups which have been directly concerned with the Special Guidance Project on School and Community Responsibility for the Prevention of Behavior Disorders, Personality Problems, and Delinquency. Representatives of the following organizations have been invited to hear this important report:

- State Department of Social Welfare
- Junior League of Santa Barbara
- Citizens' Advisory Committee on the Project
- Santa Barbara Council of Social Work
- Santa Barbara PTA Council
- Welfare Planning Council

1.7 Subdivision Maps: The following subdivision maps have been received:

City of Santa Barbara: Rockcreek Park: 29 homes, North of State Street, West side of Ontare Road; present attendance areas for Goleta Union School District, La Colina Junior High and San Marcos High Schools

County of Santa Barbara:
- Tract #10141: 194 homes, North of Highway 101 at end of Carlo Drive;
  Goleta Union School District, La Colina Jr. High, San Marcos High School

- Tract #10150: 32 homes, South of Hollister Avenue, West of Walnut Lane;
  Goleta Union School District, La Cumbre Jr. High, San Marcos High School

- Tract #10154: 50 homes, North of Highway 101, West of Patterson Avenue;
  Goleta Union School District, La Colina Jr. High, San Marcos High School

- Tract #10186: 8 homes on Camino Del Sur between El Colegio and Abrego Roads, Isla Vista area; Goleta Union School District, La Cumbre Junior High School, San Marcos High School
2 PERSONNEL

2.1 Certificated Personnel Report: The Superintendent recommends approval of changes in certificated personnel assignments in accordance with details of supplemental report 2.1.

The Superintendent calls particular attention to the resignation of Dr. Charlotte D. Elmott, effective September 1, 1961. She has been an outstanding member of the staff since 1935, and her numerous contributions to the Santa Barbara City Schools include initiation of a pioneer program of child guidance; initiation of the program of work education-experience; service as Director of Secondary Instruction and Assistant Superintendent of Instructional Services. For the past two years she has served as Director of a Special Research Project regarding children with problems conducted under the joint sponsorship of the Santa Barbara City Schools, the State Department of Social Welfare, and the Santa Barbara Junior League.

Dr. Elmott's successful career also includes services as Research Director for the California Committee on the Older Girl and the Law; member of the staff of the Institute for Educational Leadership (training program for Japanese school administrators); member of Governor's Advisory Committee on Children and Youth; delegate to the Mid-Century and 1960 White House Conferences on Children and Youth; and numerous other associations and affiliations.

Dr. Elmott has served the local school system and education in general with honor and distinction. She is resigning to accept a position as Director of the California Branch of the Devereux Research and Training Institute.

2.2 Proposed Basic Salary Schedule Changes Regarding Vocational Experience: In the spring of 1960 the Professional Standards Committee of the City Teachers' Club recommended changes in the basic salary schedule to equate vocational training with academic training. The matter was discussed at the Board meeting on May 19, 1960, at which time there were questions on whether approval of proposed changes would be timely in view of credential revisions being considered on the State level. The recommendation was withdrawn by the Superintendent.

The Superintendent would like to renew his recommendation for consideration of the attached salary schedule training class prerequisites for vocational teachers. It appears that new credential requirements do not directly affect this group of teachers. It is recommended that these changes be accepted for first reading, effective 1961-1962. The Superintendent will present further information at the Board meeting.

2.a Classified Personnel Report: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.a.
3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Public Hearing on Conveyance of Real Property to City of Santa Barbara: Public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara was continued to this meeting from the Board meeting on June 1, 1961. The Superintendent recommends that it be continued to the regular Board meeting on September 21, 1961, on or about the hour of 4:00 p.m.

4.2 Report on Use of School Facilities Under Civic Center Law: Attached for the information of Board members is a report on civic center use of school system facilities during the 1960-1961 school year. It is apparent from this report that the public is using school facilities extensively.

5 BUSINESS AND FINANCE

5.1 Publication Budgets for 1961-1962: Enclosed for the information of Board members are publication budgets for 1961-1962, together with a letter of transmittal by Mr. Browne. Subject to any changes the Board may wish to make, the Superintendent recommends adoption of said publication budgets, and scheduling of the date of public hearing thereon for Thursday, August 3, 1961, on or about the hour of 4:00 p.m. in the Board Room.

5.2 Acceptance of Sprinkler System at Wilson School: The Superintendent recommends acceptance of the sprinkler system at Wilson School from Ott's, and authorization for the Business Department to file the Notice of Completion and to proceed with progress payments in accordance with contract documents.

5.3 Specifications on Teaching Aids Equipment and Light Control Drapes; Etc.: Specifications will be presented at the Board meeting on the following items:

Teaching aids equipment (tape recorders, radios, Controlled Reader, phonographs, projectors); estimated cost of $5200., General Fund

Light control drapes, window shades, and projection screens; estimated cost of $2500., General Fund

The Superintendent recommends approval of these specifications and authorization to advertise for bids thereon for two consecutive weeks, with the bid opening on Tuesday, August 8, at 2:00 p.m.

5.4 Recommended Job Orders: The Superintendent recommends approval of the attached list of proposed jobs, and authorization for the Business Department to proceed with them.
5. a  **Purchase Order Report:** The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1650 through 2021 in conjunction with the Santa Barbara High School District.

5. b  **Payment of Claims:** The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

- General claims on warrants B-190 through B-390
- 1390 payroll warrants for June, 1961, in amount of $529,284.27

5. c  **Financial Statements on Cafeteria Funds, 1960-1961:** Attached for the information of Board members are statements on the operation of school cafeterias during 1960-1961. Mr. Jackson will review the financial situation, and report on tentative plans for cafeteria operations next fall. As requested by the Board last fall, a special report will be made on school lunch planning at La Cumbre and Santa Barbara Junior High Schools.

6  **PUPIL PERSONNEL**

7  **COMMUNITY RELATIONS**

8  **ADJOURNMENT**

S/gmb