Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, June 15, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Meetings of May 18 and June 1, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Mrs. Aaron B. Nadel, President, Santa Barbara PTA Council
(please see 1.6, Elementary District Agenda)

2 PERSONNEL

2.1 Certificated Personnel Report (please see 2.1, Elementary District Agenda)

2.2 Report re. Appointment of Director of County Mathematics Project
(please see 2.3, Elementary District Agenda)

2.3 Appointment of Members of Salary Survey Committee
(please see 2.4, Elementary District Agenda)

2.4 City College Division and High School Department Chairmen:
The Superintendent's recommendation on establishment of the positions of
Division Chairman at the City College and Department Chairman at the high
schools was discussed at the regular Board meeting on June 1 and continued
to this Board meeting. Further information concerning these positions has
been sent to Board members. The Superintendent reaffirms his recommendation
on establishment of said positions, effective 1961-1962, with remuneration to
be as follows:

$500, a year: Six or more full-time positions within
the division or department

$300, a year: Three to five full-time positions within
the division or department
2.5 Employment of Classified Personnel for 1961-1962
(please see 2.5, Elementary District Agenda)

2.6 Establishment of Classified Positions, 1961-1962
(please see 2.6, Elementary District Agenda)

2.7 Transportation Allowances for Classified Employees, 1961-1962
(please see 2.7, Elementary District Agenda)

2.8 Classified Personnel Report (please see 2.8, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Public Hearing on Conveyance of School District Property to the
State Division of Highways: In accordance with Board action on June 1, 1961,
public hearing is scheduled for this Thursday, June 15, on the Board's
intention to convey a small portion of the San Marcos High School site to
the State Division of Highways for purposes of constructing the Turnpike Road
overpass. The Superintendent recommends that, following the public
hearing, the Board adopt the necessary resolution to convey said property
to the State Division for a consideration of $385.00.

4.2 Report re. Meeting with Montecito Sanitary District Representatives:
Mr. O'Neal, Mr. Jacquemain, Mr. Browne, and representatives of the
Montecito Sanitary District and the District Attorney's Office are meeting
this week to discuss further proposals by the Sanitary District concerning
school district property on San Ysidro Road. A report of this meeting will
be made at the Board meeting.

5 BUSINESS AND FINANCE

5.1 Year-End Transfers of Funds (please see 5.2, Elementary District Agenda)

5.2 Resolution of Intention to Modify Contract with State Employees' 
Retirement System (please see 5.2, Elementary District Agenda)

5.3 Purchase Order Report (please see 5.3, Elementary District Agenda)

5.4 Payment of Claims (please see 5.4, Elementary District Agenda)

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS (please see 2.3 above)

8 ADJOURNMENT (please see 8, Elementary District Agenda)

S/gmb

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Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, June 15, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of Regular Meeting on May 18, 1961; Adjourned Meeting on May 25, 1961; and Regular Meeting on June 1, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Mrs. Helen H. Smith: A letter dated June 6, 1961, has been received from Mrs. Helen H. Smith, retiring principal at McKinley School, expressing appreciation for the Certificate of Service she received from the Board. Mrs. Smith's letter will be circulated among Board members at the meeting.

Mrs. Aaron B. Nadel, President, Santa Barbara PTA Council: A letter dated May 23, 1961, has been received from Mrs. Nadel concerning PTA policies, procedures, studies, and activities in connection with school election issues, particularly the Elementary District tax rate election this spring. Copies of Mrs. Nadel's letter have been distributed to Board members.

2 PERSONNEL

2.1 Certificated Personnel Report: The Superintendent recommends approval of certificated personnel matters in accordance with details of supplemental report 2.1.

2.2 Change in Title for Elementary Curriculum Position: On May 18, 1961, the Board established the position of Assistant Director of Elementary Curriculum, effective 1961-1962, and authorized the Personnel Office to proceed with filling the position. In order to clarify the scope of this position, and to assist in soliciting interest therein among qualified curriculum consultants, the Superintendent recommends that the title of this position be changed to "Consultant, Elementary Curriculum," with no change in any other details concerning functions, salary classification, etc.
2. 3 Report re. Appointment of Director of County Mathematics Project: The Superintendent reports that Dr. Raymond Pitts of Los Angeles State College has been appointed by the County Board of Education to serve as Director of the Santa Barbara County Mathematics Project for 1961-1962. The Superintendent will report further details at the Board meeting.

2. 4 Appointment of Members of Salary Survey Committee: At its meeting on June 1, the Board established a Salary Survey Committee for 1961-1962, and directed that letters of invitation be sent to citizen and staff representatives. The Superintendent is pleased to report that all of these persons have accepted the invitation, and recommends that the Board formally appoint them as members of the Committee:

Citizens:  Mrs. Charles M. Campbell
Robert N. Dyruff
Duncan McDougall
David Milne
Clarence A. Rogers
Elmer L. Shirrell
Clifford W. Sponsel
Edward B. Starbuck, Jr.
Mrs. Henrik Westen

*Teachers (suggested by City Teachers' Club):
Robert L. Casier, City College
Guido G. Dal Bello, junior high school
C. Morris Jenkins, elementary school

Classified Personnel (suggested by Santa Barbara CSEA Chapter):
Lawrence Orville Knight
Doris J. McDonald

Administrators:  Joseph P. Cosand
Lorenzo Dall'Armi

Ex officio members:  Mrs. Elisabetta P. Henderson, Board member
George E. Browne
Douglas C. White
Norman B. Scharer

* The City Teachers' Club would very much like to have each of the four principal educational levels represented on this important Committee. The Superintendent recommends that an additional teacher be appointed to the Committee to represent high school teachers.

The first meeting of the Committee is scheduled for Wednesday, June 28.
2.5 Employment of Classified Personnel for 1961-1962: The Superintendent recommends employment of the following classified personnel beginning July 1, 1961, and authorization for the Personnel Office to issue notices of employment to said employees in accordance with the adopted salary schedule for classified personnel and the classification of positions thereon, and applicable provisions of the Education Code and the Board's Personnel Policies:

Those district and child care employees who were employed during 1960-1961 with the exception of those who have been reassigned to other positions, transferred to the other school district, or granted leaves of absence; those whose services have been terminated by resignation, retirement, or death; and those whose positions are being discontinued due to lack of funds.

2.6 Establishment of Classified Positions: The Superintendent recommends establishment of the following classified positions in accordance with details of the attached job descriptions (please see last pages of supplemental report 2.a), and employment in said positions of persons noted on supplemental report 2.a, effective July 1, 1961:

- Bookstore Manager, salary range #11
- Electrician's Helper, salary range #13
- Preventive Maintenance Plumber, salary range #17

2.7 Transportation Allowances for Classified Employees: The Superintendent recommends authorization of transportation allowances for classified employees noted on supplemental report 2.a to this agenda, said allowances to be effective July 1, 1961.

2. a Classified Personnel Report: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental report 2.a to this agenda.

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Plans and Specifications on Additional Portion of Rewiring and Relighting Project: It is anticipated that Mr. Jack Winstrom of Winstrom and Associates, Electrical Engineers, will present final plans and specifications on lighting modernization at Franklin, Lincoln, Roosevelt, and Wilson Schools.

The Superintendent recommends approval of these plans and specifications, and submission to the State Division of Architecture, together with the
necessary filing fee. The Superintendent also recommends that the Business Office be authorized to advertise for bids on said projects for two consecutive weeks prior to a bid opening on Wednesday, July 5, 1961, at 2:00 p.m.

4.2 Proposed Assessment by City of Santa Barbara: We have been notified by the Public Works Department, City of Santa Barbara, of a proposed assessment on school district-owned property near McKinley School. The assessment will cover a storm drainage system and general street improvements under the Westside Improvement Project, pursuant to the Municipal Improvement Act of 1913, and Section 17 of Article XIII of the California State Constitution.

The proposed work includes general street and drainage improvements along Ladera Street, and between Weldon Place and Coronel Street; and construction of a 42" drainage line south of Weldon Place. The total estimated school district assessment would be about $11,625.00. Public hearing on this project is scheduled for Tuesday, June 20, 1961, at 2:00 p.m. in the City Council Chambers.

4.3 Report on Meeting re. Possible Use of Ladera Street Property by Alpha School: Mr. Jacquemain and members of the staff are meeting with representatives of the Santa Barbara Council for Retarded Children this week to discuss further the possible use of school district property on Ladera Street as the site for Alpha School. Further details of this meeting will be reported at the Board meeting.

5. SCHOOL PLANTS AND PROPERTY

5.1 Resolution of Intention to Modify Contracts with State Employees' Retirement System: Assembly Bill 1007, signed by Governor Brown on May 30, 1961, requires all school districts contracting directly with the State Employees' Retirement System (SERS) to take necessary action to merge their independent contracts with those of their respective County Superintendents of Schools, effective July 1, 1961. This measure was introduced by the SERS Board of Administration for several purposes, including stabilization of school districts' rates within a county, and protection of the rights of individual employees who did not elect to be covered by OASDI if said employees transferred to other districts within the County.

As the first step in this procedure, the SERS requests that the Board adopt "Resolutions of Intention to Request Inclusion of the Santa Barbara (Elementary) and Santa Barbara High School Districts in the Contract between the Board of Administration of the SERS and the Santa Barbara County Superintendent of Schools." Said resolutions will be presented at the Board meeting. From information given us earlier, it appears there will be a substantial savings in the districts' contributions under the County Superintendent's contract.
5.2 **Year-End Transfers of Funds:** Mr. Browne will present details at the Board meeting on the customary year-end transfers of funds between budgetary segregations and from the undistributed reserve to budgetary segregations. The Superintendent recommends that the necessary resolutions be adopted directing the County Superintendent of Schools and the County Auditor to balance budgetary accounts for 1960-1961 by making such transfers.

5.a **Purchase Order Report:** The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1198 through 1258 in conjunction with the Santa Barbara High School District.

5.b **Payment of Claims:** The Superintendent recommends authorization and/or ratification of the payment of the following claims:

- 1422 payroll warrants for May, 1961, in total amount of $528,702.09
- General claims on warrants numbers B-6399 through B-6748

6 **PUPIL PERSONNEL**

6.1 **Inter-District Attendance Agreements:** The Superintendent recommends ratification of the following inter-district attendance arrangements for 1960-1961, and authorization of the necessary agreement forms:

- **To:** Santa Barbara School District
  - **From:** Cold Spring School District: Ann Florin, Jeanette Florin
  - **From:** Goleta Union School District: Leland Machler, Marsha Ann Machler, Robert Machler

7 **COMMUNITY RELATIONS**

Please see 2.4 above

8 **ADJOURNMENT**

The Superintendent recommends that the meeting be adjourned to Thursday, June 22, 1961, at 4:00 p.m.

S/gmb