Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, June 1, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes: Regular meeting, April 20, 1961; special meeting April 25, 1961; adjourned and regular meetings, May 4, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Funds for Band Uniforms, Santa Barbara High School: Mr. Browne has received a letter from Dr. D. A. Barker, PTA Committee Chairman, concerning efforts to raise funds for the purchase of new band uniforms and caps for Santa Barbara High School. Mr. Browne will present further information at the Board meeting.

1.7 Election of Board Officers (please see 1.7, Elementary District Agenda)

2 PERSONNEL

2.1 Certificated Personnel Report (please see 2.1, Elementary District Agenda)

2.2 Salary Survey Committee (please see 2.2, Elementary District Agenda)

2.3 Attendance of Classified Personnel at CSEA Conference (please see 2.3, Elementary District Agenda)

2.4 Approval of High School Graduation Speakers: The Superintendent recommends approval of the following persons as speakers at high school graduation exercises in accordance with details noted:

W. L. Austin, Superintendent of Schools, Adrian, Michigan:
Santa Barbara High School, June 16, 1961, honorarium of $125.

Dr. Lawrence Vredevoe, University of California at Los Angeles:
San Marcos High School, June 15, 1961, honorarium of $100.
2.5 Secondary School Division and Department Chairmen: The Superintendent and Mr. White have been working with secondary school principals on plans to improve efficiency and distribute more equitably funds for department chairmen. At the present time a majority of the department chairmen at Santa Barbara High School receive from $150. to $300. a year, depending on size of department, and a "free period" a day. Department heads at San Marcos High School and division heads at the City College receive neither remuneration nor free time for their departmental responsibilities. It had been the thought of an earlier Board of Education that paid department heads at Santa Barbara High School would be eliminated as the incumbents retired. This has not worked out in practice since the organization and curriculum of a secondary school are strengthened by recognizing the role of an effective department head.

The Superintendent recommends establishment of the positions of Division Chairman on the City College level, and Department Chairman on the high school level, effective 1961-1962, with remuneration to be as follows:

$500. a year: Six or more full-time positions within the division or department

$300. a year: Three to five full-time positions within the division or department

The matter of department heads on the junior high school level is still under consideration, and no recommendation will be made for 1961-1962.

At present the total direct and indirect expense for department heads at Santa Barbara High School is about $13,677. a year. The cost of the proposed plan at the two high schools and City College will be about $10,400. next year. This recommendation is made in the interests of improving efficiency and reducing costs. Recommendations on persons to be assigned as division and department chairmen will be made at a later meeting.

2. a Classified Personnel Report (please see 2. a, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Textbooks Recommended for Adoption: The Superintendent recommends adoption of the attached list of secondary school textbooks for use beginning 1961-1962. These books have been on public display for the last two weeks. The Superintendent will report further information at the Board meeting.

3.2 Minimum Day on June 16, 1961 (please see 3. 2, Elementary District Agenda)

3.3 Report of Visiting Committee for Santa Barbara High School: The CASSA Committee which visited Santa Barbara High School as part of the procedure for accrediting that school with CASSA has completed its report, and copies will be sent to Board members. A full report will be scheduled at a later meeting.
4 SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing: The Superintendent recommends continuance to the next regular meeting on June 15, 1961, of public hearing on conveyance of property on West Cabrillo Boulevard to the City of Santa Barbara.

4.2 Easement Requested by Montecito Sanitary District: Board members have been sent copies of a letter dated May 16, 1961, from the Montecito Sanitary District concerning certain aspects of proposed sewer service in the Montecito area and their relationship to school district property on San Ysidro Road.

As you know, the Sanitary District had requested an easement across the San Ysidro property, and there has been considerable discussion about the effect of such an easement on the possible use of the property for school purposes; the legality of including said property in the assessment district; and the value of such an easement.

Mr. Wain Lee Prevost, District Manager, will attend the Board meeting this Thursday to discuss the matter further.

4.3 Educational Specifications for City College: Mr. Joseph P. Cosand, President of the City College, will attend the Board meeting to present educational specifications for further development of City College facilities. These specifications have been developed by the City College staff after many months of thorough study and evaluation. The Superintendent recommends that they be accepted for further study.

No further progress can be made on future planning for the City College until a master plan has been developed for use of the present campus. The Superintendent has compiled a list of approximately twenty local and out-of-town architects who are interested in school work in Santa Barbara. Following consultation with Mr. Jacquemain, the Superintendent suggests that a Board member, the Superintendent, Mr. Cosand, and other staff members as designated be directed to screen these firms and recommend approximately three to five firms to the Board for interview and final selection.

5 BUSINESS AND FINANCE

5.1 Conveyance of Additional Property to State Division of Highways: In November, 1958, the Board conveyed a small portion of the San Marcos High School site to the State Division of Highways for purposes of constructing the Turnpike Road overpass. As work progressed on the project, it became apparent that an additional triangular piece of land would be needed. This piece is about 325' by 250' by 25'. The Superintendent recommends adoption of the necessary resolution of intent to convey said property to the State Division of Highways for a consideration of $385.00.

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5.2 Amendments to Contracts with Santa Barbara Transit Company and Courtesy Cab Company, Inc. (please see 5.1 and 5.2, Elementary Agenda)

5.3 Appraisals of School District Properties: (please see 5.3, Elementary Agenda)

5.4 Purchase Order Report (please see 5.4, Elementary District Agenda)

5.5 Payment of Claims (please see 5.5, Elementary District Agenda)

6.1 PUPIL PERSONNEL

6.1 Inter-District Attendance Agreement: The Superintendent recommends approval of inter-district attendance agreement to cover the attendance of Carolyn Carr, resident of the Carpinteria Union High School District, in a school of the Santa Barbara High School District.

6.2 Promotions and Graduations: The Superintendent recommends that, as of June, 1961:

Those 9th grade students recommended by junior high school principals be promoted to the 10th grade of a senior high school;

Those 12th grade students recommended by high school principals and the evening high school principal be graduated and granted diplomas of graduation or certificates of completion;

Those City College students recommended by the City College President be granted Associate in Arts Degrees or certificates of training.

6.3 Anticipated Enrollment Increases in Santa Barbara Secondary Schools: The Superintendent will report graphically at the Board meeting on enrollment expectancies for the next five years in each of the present secondary schools.

7 COMMUNITY RELATIONS

7.1 New Advisory Citizens' Committee (please see 7.1, Elementary Agenda)

8 ADJOURNMENT

8.1 Adjournment to Thursday, June 8 (please see 8.1, Elementary Agenda)

S/gmb
AGENDA FOR REGULAR BOARD OF EDUCATION MEETING

SANTA BARBARA SCHOOL DISTRICT
Thursday, June 1, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes: Regular meeting, April 20, 1961; special meeting April 25, 1961; regular meeting May 4, 1961

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

Letter from Retiring Teacher: The Board has received the following letter, dated May 26, 1961, from Miss Marjorie Hester, elementary school teacher who is retiring at the close of the current school year:

"I wish to express my appreciation for the award of service presented me. Teaching in the Santa Barbara schools has been a very pleasant and rewarding experience made more so because of the interest and dedication of the members of the Board."

1.7 Election of Board Officers: This matter is customarily scheduled on the agenda following the biennial municipal election which includes election of Board members. It is scheduled at this time for the Board's consideration.

2 PERSONNEL

2.1 Certificated Personnel Report: The Superintendent recommends approval of certificated personnel assignments, resignations, etc. in accordance with details of supplemental report 2.1.

2.2 Salary Survey Committee: The Citizens' Advisory Committee recommended "a complete restudy of the subject of teachers' compensation, as well as the compensation of administrators and classified personnel, by a committee of specially qualified citizens, educators, and consultants, the study to be completed within the year." At its meeting on March 16, 1961, the Board indicated its intention of proceeding with such a study.
The administration has contacted professional consultants, consulted with other school districts, and discussed the matter with several members of the CAC Subcommittee on Salaries. The Superintendent recommends that the Board retain Cooperative Personnel Services of the California State Personnel Board as professional consultant for this survey at a total fee of approximately $10,250., payable in both school districts.

It is suggested that the Board invite the following persons to serve as members of the Salary Survey Committee:

Citizens:  
Mrs. Charles M. Campbell  
Robert N. Dyruff  
Duncan McDougall  
David Milne  
Clarence A. Rogers

Elmer L. Shirrell  
Clifford W. Sponsel  
Edward B. Starbuck, Jr.  
Mrs. Henrik Westen

Teachers:  
3 representatives suggested by the City Teachers' Club

Classified Personnel:  
2 representatives suggested by the Santa Barbara CSEA Chapter

Administrators:  
Joseph P. Cosand  
Lorenzo Dall'Armi  
Norman B. Scharer

Ex-officio Members:  
Member of Board of Education  
George E. Browne  
Douglas C. White

2.3 Attendance at Conference:  The Superintendent recommends that the following classified employees be authorized to attend the Annual Educational Conference of the California School Employees' Association in Long Beach in July, the leave time to be without loss of salary:

Lewis G. McCall, 1st Vice-President, CSEA - July 14 - 19, 1961

Chapter delegates:  
Vivian Bayley  
Elizabeth Pilgrim  
Leo Navet

Reginald Robles  
Lucile Torluemke  
Thelma Varitz

(July 17-19)

Alternates (if any of Chapter delegates cannot attend):  
Orville Dybdal  
Mary Ellen McSkimming  
Arthur Paez

Dorothy Rowley  
Rea Petrie  
Howard Self

The Superintendent also recommends that not to exceed 35 designated classified employees be granted leave without loss of salary on Tuesday,
July 18, to attend one-day educational sessions scheduled as part of the program. The local CSEA Chapter will provide a bus for this purpose. Selection of those attending will be by Mr. White and the Chapter Board of Directors. Some of the 35 persons may be 10-month employees who are not on duty during the summer months.

2. a **Classified Personnel Report:** The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of supplemental list 2. a.

### 3 CURRICULUM AND INSTRUCTION

3. 1 **Report on Elementary Report Cards:** As requested by the Board last fall at the time it approved changes in elementary report card forms, Dr. Thelma J. Damgaard, Director of Elementary Curriculum, will report briefly on reactions to the use of the revised forms.

3. 2 **Minimum Day on June 16, 1961:** The Superintendent recommends that a minimum day be authorized for elementary and secondary schools on Friday, June 16, 1961, the last day of the current school term.

### 4 SCHOOL PLANTS AND PROPERTY

4. 1 **Continuance of Public Hearing:** The Superintendent recommends further continuance of public hearing on dedication of a portion of the Washington School site to the City of Santa Barbara, said hearing to be scheduled for the next regular meeting on June 15.

4. 2 **Use of Ladera Street Property by Alpha School:** A letter dated May 24, 1961, has been received from Mrs. J. M. Stuart, President of the Santa Barbara Council for Retarded Children, concerning the Council's interest in school district property on Ladera Street as the site for the Alpha School. If the Board is interested in this possibility, it will need to adopt a resolution of intent to lease said property for use in training retarded children. Particulars which would have to be determined include: length of time, amount of lease payment, possible joint use of the property by Alpha School and the school system.

### 5 BUSINESS AND FINANCE

5. 1 **Amendment to Contract with Santa Barbara Transit Company:** The Superintendent recommends amendment to the contract with Santa Barbara Transit Company to delete transportation services for two orthopedically handicapped students on the Parma School bus route, thereby reducing the daily rate from $31.08 to $26.08, effective May 29, 1961.

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5.2 Amendment to Contract with Courtesy Cab Company, Inc.: The Superintendent recommends amendment to the contract with Courtesy Cab to provide transportation service one way for the two students noted immediately above at an additional cost of $2.50 a day for Trip #16, effective May 29, 1961.

5.3 Appraisals of School District Properties: The matter of securing new appraisals on certain school district properties, and revising existing appraisals on other properties has been discussed at length at two recent Board meetings. The Superintendent requests direction from the Board on how the administration should proceed on this matter.

5.4 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1068 through 1197 in conjunction with the Santa Barbara High School District.

5.5 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-6165 through B-6399 in conjunction with the Santa Barbara High School District.

6 PUPIL PERSONNEL

6.1 Inter-District Attendance Agreements: The Superintendent recommends approval of inter-district attendance agreements covering school attendance of the following students during 1960-1961:

To: Santa Barbara School District
From: Goleta Union School District
      Clearwater, Deborah
      Fuller, Edward
      Stratton, Randy
      Stratton, Robert

To: Cold Spring School District
From: Santa Barbara School District
      Tompkins, Lisa

7 COMMUNITY RELATIONS

7.1 New Citizens' Committee: One of the recommendations of the PTA Study Committee which reported to the Board in February was that "in view of enrollment expectancies between now and 1965, a study be made of the need for bond elections in both districts during the 1961-1962 school year." The Santa Barbara High School District is also faced with the fact that its voted tax rate limit for general school purposes in the amount of $1.50/ $100. of assessed valuation expires in June, 1962 (the statutory limit is $1.10).

The Superintendent recommends that the Board take action this Thursday to
establish an Advisory Citizens' Committee to study these issues, and that it invite representative citizens to serve as members of the committee. A list of suggested appointees on whom a majority of the individual Board members agree will be presented at the meeting.

8 ADJOURNMENT

8.1 Adjournment to Thursday, June 8: The Superintendent recommends that this Board meeting be adjourned to Thursday, June 8, at 4:00 p.m. for the purpose of discussing budget details.

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