Agenda for Adjourned Meeting of Board of Education

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, May 4, 1961, 3:30 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

Further Discussion re. Transfer of Junior High School Students from La Colina Junior High School to La Cumbre Junior High School:
At the request of Mr. Jack Cook, resident of the Isla Vista area in the Goleta Union School District, arrangements were made at the last Board meeting on April 25, for further discussion of the transfer of junior high school students from La Colina Junior High School to La Cumbre Junior High School. This discussion meeting will begin at 3:30 p.m.

Agenda for Regular Board of Education Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, May 4, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications
1.7 Unofficial Election Returns, May 2, 1961, for Member of Board of Education

2. PERSONNEL

2.1 Confirmation of Intentions of Board of Education Regarding Certain Aspects of Program for 1961-1962: Please see details of 2.1 in the Elementary District Agenda for recommendations concerning the following:


b. Severance from Schedules of Positions of Superintendent and Assistant Superintendents

c. Discontinuance of Administrative Percentage Differentials

Information re. proposed salary survey.

2.2 Recommendations Concerning Certificated Personnel Assignments:

a. In accordance with details of supplemental report 2.2 and in conjunction with the Santa Barbara School District as indicated, the Superintendent recommends that the Board take the necessary actions with reference to the following certificated personnel assignments (please see 2.2 of Elementary District Agenda for complete text of recommendations):

1. Leaves of Absence
2. Resignations
3. Retirements
4. Release of teacher at close of current school year
5. Changes in time assignments
6. Persons recommended for tenure
7. Extended time assignments
9. Approval of Adult Education substitute teacher

b. Election of certificated personnel for 1961-1962 (please see 2.2-b, Elementary District Agenda)

c. Issuance of contracts for previously employed new teachers in accordance with basic salary schedule for 1961-1962 (please see 2.2-c, Elementary District agenda)
2. a  Classified Personnel Report  (please see 2. a, Elementary District Agenda)

3  CURRICULUM AND INSTRUCTION

3. 1  Summer Session at Lawrence M. Parma School  (Please see 3. 1, Elementary District Agenda)

4  SCHOOL PLANTS AND PROPERTY

4. 1  Continuance of Public Hearing: The Superintendent recommends continuance to the next regular Board meeting on May 18, 1961, of public hearing on conveyance of a portion of the school-district-owned property on West Cabrillo Boulevard to the City of Santa Barbara.

5  BUSINESS AND FINANCE

5. 1  Recommendations on Purchase of Balance of Warehouse Stock  (Please see 5. 1, Elementary District Agenda)

5. 2  Annual School District Audits  (Please see 5. 2, Elementary District Agenda)

5. 3  Appraisal of School District Properties  (Please see 5. 3, Elementary Agenda)

5. 4  Easement Requested by Montecito Sanitary District: It is anticipated that further information will be available at the Board meeting concerning the easement for sewer purposes which the Montecito Sanitary District has requested on school-district-owned property on San Ysidro Road.

5. 5  Notice to Withhold Funds Due the Santa Barbara Transit Company: We have been served with a Notice to Withhold $1,874.57 from any funds due the Santa Barbara Transit Company, said withholding being on behalf of the Department of Employment, State of California. This notice is in accordance with Section 1755 of the Unemployment Insurance Code. This amount has been withheld from the Transit Company's claim included in the claim list presented at this Board meeting.

5. a  Purchase Order Report  (Please see 5. a, Elementary District Agenda)

5. b  Payment of Claims  (Please see 5. b, Elementary District Agenda)

6  PUPIL PERSONNEL

6. 1  Approval of Student Body Constitutions for Santa Barbara Junior High School and Santa Barbara City College: Copies of revised student
body constitutions for Santa Barbara Junior High School and Santa Barbara City College have been sent to Board members. The Superintendent recommends that they be approved by the Board of Education.

7 COMMUNITY RELATIONS

7.1 Implementation of Committee Recommendations
(Please see 7.1, Elementary District Agenda)

8 AUXILIARY SERVICES

9 ADJOURNMENT

S/gmb
GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes

1.4 Welcome to Guests and Staff Members

1.5 Hearing of Citizens and Petitions

1.6 Communications

1.7 Unofficial Election Returns, May 2, 1961:
   Proposition A: Tax rate limit for general school purposes of $1.75 per $100. of assessed valuation for five-year period beginning July 1, 1961

   Member of Board of Education

PERSONNEL

2.1 Confirmation of Intentions of Board of Education Regarding Certain Aspects of Program for 1961-1962: In accordance with action by the Board of Education on March 16, 1961, at which time the Board signified its intentions regarding certain aspects of the school program for 1961-1962, the Superintendent makes the following recommendations:

a. Basic Salary Schedule for Certificated Personnel for 1961-1962:
   The Superintendent recommends that the Board adopt the attached basic salary schedule for certificated personnel, effective 1961-1962. The proposed schedule is based on the present schedule plus the $200. salary adjustment granted last fall plus 5% as recommended by the Citizens’ Advisory Committee, with the resulting figures being rounded off to the nearest multiple of $5.00 (maximum adjustment of $2.00/year, more or less).

b. Severance from Schedules of Positions of Three Administrators:
   It is recommended that the positions of Superintendent and Assistant Superintendents be severed from the basic and administrative salary schedules, effective July 1, 1961.
c. Discontinuance of Administrative Percentage Differentials:
Pending thorough consideration of the conclusions of the salary survey committee recommended by the Citizens' Advisory Committee, the Superintendent recommends that, effective 1961-1962:

1. The percentage differentials for other positions listed on the present administrative salary schedule be discontinued;

2. Persons employed in said positions be given the same salary increase as teachers (5% on their respective basic salary schedule classifications; see 2.1-a above), and that they receive the same dollar amounts of differentials they are receiving for the current school year.

Action regarding other intentions of the Board as indicated at previous Board meetings will be scheduled at future Board meetings. It is anticipated that full information concerning the proposed salary survey will be available at the Board meeting on May 18 in order that the Board may proceed with the selection of professional consultants for this important survey.

2.2 Recommendations Concerning Certificated Personnel Assignments:

a. In accordance with details of supplemental report 2.2, the Superintendent recommends that:

1. Persons listed be granted leaves of absence in accordance with details noted;

2. The resignations of persons noted be accepted as recommended;

3. Resignations of persons who are retiring be accepted, and that these persons be sent appropriate letters of appreciation and certificates of service in recognition of their many years of devoted service to young people;

4. Certificated employees be transferred from the Santa Barbara School District to the Santa Barbara High School District as indicated;

5. Certificated personnel as recommended be reemployed for the 1961-1962 school year, and thereby placed on permanent classification as teachers in the Santa Barbara School District; and that the Assistant Superintendent of Personnel and Special Services be authorized and directed to verify their dates of birth with the State Teachers' Retirement System;
6. The persons listed be given extended time assignments in accordance with details noted;

7. New teachers be elected at the classifications noted, with their respective salaries to be in accordance with the adopted salary schedule for 1961-1962.

b. The Superintendent recommends election of the following certificated personnel for 1961-1962, and authorization for the Personnel Office to issue contracts to said employees in accordance with the basic salary schedule for said school year, provisions of the Board's Personnel Policies, and other applicable regulations:

Those certificated persons who were employed on an annual basis during 1960-1961, with the exception of those who have resigned, retired, passed away, been reassigned, transferred, released, or granted leaves of absence without salary.

c. The Superintendent recommends authorization to issue contracts in accordance with the basic salary schedule for 1961-1962 to those new teachers who have already been employed for the ensuing school year.

2. a Classified Personnel Report: The Superintendent recommends authorization and/or ratification of changes in classified personnel assignments in accordance with details of supplemental report 2. a.

3 CURRICULUM AND INSTRUCTION

3.1 Summer Session at Lawrence M. Parma School: The Superintendent recommends authorization to conduct a summer session at the Lawrence M. Parma School from June 26 through August 4, 1961, in accordance with the following details. Recommendations on employment of instructors will be presented to the Board at a later meeting. As in the past, this summer session will be a cooperative activity by the Santa Barbara City Schools, the Crippled Children's Society, and the County Health Department.

Expected enrollment: 20 - 24 physically handicapped students
Daily time schedule: 9:00 a.m. - 2:00 p.m. (minimum day of 240 minutes)
Transportation at district expense (reimbursable by State)
Staff: 2 teachers, custodian, and matron (latter two normally employed throughout summer)

4 SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing: The Superintendent recommends continuance to the next regular Board meeting on May 18, 1961, of public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara.
4.2 **Public Hearing on Proposed Lease of former Cavaletto Property:**

On April 6, 1961, the Board adopted a resolution of intent to lease a portion of the former Cavaletto property, near Modoc Road, for the purpose of growing and harvesting lemons; and set Thursday, May 4, 1961, on or about the hour of 4:00 p.m., as the date and time of public hearing and consideration of sealed proposals. Notices of the resolution of intent were published three times and posted in three public places as required by law.

5 **BUSINESS AND FINANCE**

5.1 **Recommendations on Purchase of Balance of Warehouse Stock:** Attached for the information of Board members is a tabulation of the lowest and best bids received and opened March 21 at 10:00 a.m. on the balance of warehouse stock advertised for bid. The Superintendent recommends that the lowest and best bids be accepted as recommended, and that the Purchasing Office be authorized to issue necessary purchase orders to the firms listed.

5.2 **Annual School District Audits:** Education Code Section 17206 requires an annual audit of school district business and financial transactions. The Superintendent recommends that the Business Department be authorized to enter into agreement with Ray C. Williamson of Santa Barbara to conduct such audits for the 1961-1962 school year at a total fee of $2,100.

5.3 **Appraisal of School District Properties:** In 1953 the Board retained Marshall & Stevens, Appraisal Engineers, to conduct an appraisal of school district buildings and contents. This appraisal was brought up to date in July, 1957.

The Business Department recently contacted Marshall & Stevens, and C. Warren Mapes of Santa Barbara for their proposals on revising our existing appraisals to include newly constructed buildings and additions, and equipment acquired since the last equipment appraisal.

The Superintendent recommends that the Business Department be authorized to enter into agreement with C. Warren Mapes and Associates for appraisals on the following properties at a total fee of $9,800. $3,300 of which would be payable from Elementary School District funds:

- **Buildings:** Cleveland and Monroe Elementary Schools; La Colina Junior High School, San Marcos High School, Santa Barbara City College, Riviera Campus
- **Contents at all school locations**

5.4 **Acceptance of Paving at Wilson School:** The Superintendent recommends acceptance of paving of playgrounds at Wilson School from Pomona Paving Company, and authorization for the Business Department to file the notice of completion and proceed with progress payments according to contract, the price of which was $2,140.

-4-
5.5 Report re. Most Recent Comparison of Percentage Distributions of Expenditures with State Averages: Attached is a summary of information received from the State Department of Education concerning California school district expenditures for the 1959-1960 school year. Mr. Browne will report further details at the Board meeting.

5.6 Report re. Transportation of Students to and from Adams School and Hidden Valley area: Mr. Browne will report briefly concerning the present number of students availing themselves of bus transportation to and from Adams School and the Hidden Valley area. This report was requested at the time the Board authorized such transportation arrangements on a pupil-pay basis.

5.8 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and service on purchase orders numbers 740 through 855 in conjunction with the Santa Barbara High School District.

5.9 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-5751 through B-5586
1408 payroll warrants for April, 1961, in amount of $527,559.70

6 PUPIL PERSONNEL

6.1 Inter-District Attendance Agreements: The Superintendent recommends authorization to execute inter-district attendance agreements to cover the following school attendance arrangements during 1960-1961:

To: Santa Barbara School District
From: Goleta Union School District
      Denman, Jerry
      Jackson, David
      Jackson, Robert

From: Santa Barbara School District
To: Cold Spring School District
    Head, Anne Kavanagh

To: Hope School District
    Ramsdell, Debbie
    Ramsdell, Linda
    Savell, Dawn Eldene

To: Montecito Union School District
    Eichert, Samuel

-5-
7 COMMUNITY RELATIONS

7.1 Implementation of Committee Recommendations:
The Superintendent calls attention to the fact that several of the matters considered by the Board at this meeting represent implementation of specific recommendations by the Citizens' Advisory Committee and/or the PTA Study Committee.

8 AUXILIARY SERVICES

9 ADJOURNMENT

S/gmb