1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Subdivision Map (please see Elementary District Agenda)

Appointment of Board of Advisors, Residence for Teenage Girls:
We have been notified by Clifford C. Romer, Chief Probation Officer for
the County of Santa Barbara, that the Board of Supervisors has approved
the formation of a Board of Advisors for the Residence for Teenage Girls.
The Superintendent reports that he is appointing Dr. Robert E. Barry,
Director of Pupil Personnel Services, as the High School District's
representative on this Board of Advisors.

2 PERSONNEL

2.1 Certificated Personnel Assignments (please see 2.1, Elementary District Agenda)
2.2 Classified Personnel Assignments (please see 2.2, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Report on Adult Division Program: Dr. Charles M. Campbell, Jr., Chairman
of the Advisory Council for the Adult Division of the City College, will attend
the Board meeting this Thursday to report on a recently completed study by a
Council committee. Copies of the written report, which is entitled "Taking a
Ten-Year Look at Adult Education," are enclosed for the information of
Board members.
4 SCHOOL PLANTS AND PROPERTY

4.1 Progress Report re. City College Planning: Mr. Stanley M. Smith of Daniel, Mann, Johnson, and Mendenhall, Architects, will attend the Board meeting this Thursday to report on development of plans for the first phase of the building program at the Santa Barbara City College.

4.2 Amendment of Contract with Daniel, Mann, Johnson, and Mendenhall: Through an oversight, the High School District's agreement with Daniel, Mann, Johnson, and Mendenhall for architectural services on the City College does not provide for customary higher maximum percentage fees for architectural services on alteration projects, or on contracts let on a segregated basis. The customary fee for alteration work is 10% of the total cost (this rate applied on the modernization project at Santa Barbara High School, and initial alteration of the Mesa Campus main building for City College use). A higher rate is also customarily applicable in those cases where separate contracts rather than a general contract are let on the work to be done.

The Architect has requested modification of the present agreement to provide a maximum fee of 10% on alteration projects, and 12% on those projects where separate contracts, other than site work, are let. These modifications would not affect the formula for computation of the final fee.

5 BUSINESS AND FINANCE

5.1 Job Order Report (please see 5.1, Elementary District Agenda)

5.2 Resolution re. Payment to Montecito Sanitary District: We have been requested by the bonding attorney for the Montecito Sanitary District to furnish said District with a formal resolution indicating the method by which the Santa Barbara High School District will pay the Sanitary District assessment of $22,161.87 on the San Ysidro school site. Mr. Browne will have the proper form of resolution for your consideration at the Board meeting.

5.3 Final Payment to Carl W. Cannon, Contractor: At its meeting on December 7, 1961, the Board withheld $54.70 from the one-year retention payment due Carl W. Cannon, General Contractor, pending satisfactory replacement of a defective electric clock at Santa Barbara High School. A new clock has been installed, and the Superintendent recommends that Mr. Cannon be paid the balance of $54.70 due on last year's modernization project at Santa Barbara High School.

5.4 Amendment to Transportation Contract: The Superintendent recommends amendment to the contract with Tanner Motor Livery, Ltd. to provide for
discontinuance of transportation of one physically handicapped student
to and from La Colina Junior High School at a reduction of $1.10 a day,
effective November 27, 1961.

5. a  Purchase Order Report  (please see 5. a, Elementary District Agenda)

5. b  Payment of Claims  (please see 5. b, Elementary District Agenda)

5. c  Financial Reports, November 30, 1961  (please see 5. c, Elementary Agenda)

6  PUPIL PERSONNEL

6. 1  Policies for Student Control  (please see 6. 1, Elementary District Agenda)

7  COMMUNITY RELATIONS

8  ADJOURNMENT

The staff's greetings and thanks to the members of the Board of
Education are equally applicable in the High School District.

S/gmb
1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Subdivision Map:
A subdivision map has been received from the City Planning Commission
concerning the following proposed development:

"The Riviera" consisting of 17 homes on the lower Riviera (south of
Alameda Padre Serra, north of Paseo Ferrello, eastern extension of
Rubio Road and Ferrello Road) - school attendance areas for
Jefferson School, Santa Barbara Junior High School, and Santa
Barbara High School.

2 PERSONNEL

2.1 Certificated Personnel Assignments: The Superintendent recommends
authorization and/or ratification of changes in certificated personnel
assignments in accordance with details of supplemental report 2.1.

2.a Classified Personnel Assignments: The Superintendent recommends
authorization and/or ratification of changes in classified personnel
assignments in accordance with details of supplemental report 2.a.

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY
5. **BUSINESS AND FINANCE**

5. 1 **Job Order Report:** Attached for the information of Board members is supplemental report 5. 1 which lists maintenance and improvement jobs for the current school year on which labor and material cost postings were closed as of December 12, 1961. The Superintendent recommends that this report be received and ordered filed.

5. a **Purchase Order Report:** The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 4490 through 4695 in conjunction with the Santa Barbara High School District.

5. b **Payment of Claims:** The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

- 1563 payroll warrants for November, 1961, in total amount of $574,296.60
- General claims in warrants numbers B-2886 through B-3188

5. c **Financial Reports, November 30, 1961:** Attached for the information of Board members are the following financial statements as of November 30, 1961:

   Santa Barbara School District:  
   - General Fund
   - Bond Fund
   - Revolving Fund for Warehouse Stock
   - Child Care Fund

   Santa Barbara High School District:  
   - General Fund
   - Bond Fund
   - Revolving Fund for Warehouse Stock
   - Special Reserve Fund

   * one fund for both school districts

6. **PUPIL PERSONNEL**

6. 1 **Policies for Student Control:** Enclosed for the information of Board members are copies of guidebooks on control of students in Santa Barbara elementary and secondary schools. These guides have been developed by the Department of Pupil Personnel Services in cooperation with school principals and counselors.

6. 2 **Final Report on School Social Work Project:** Enclosed for the information of Board members is a copy of a report entitled "The Troublesome Ten Percent." This is the final report on the demonstration project on school social work which was conducted here under the direction of Dr. Charlotte D. Elmott from February, 1959, to July, 1961, under the joint sponsorship of the Santa Barbara
City Schools, the California State Department of Social Welfare, and the Junior League of Santa Barbara. The Superintendent urges Board members to give this report thoughtful consideration.

COMMUNITY RELATIONS

ADJOURNMENT

On behalf of the staff, the Superintendent takes this opportunity to publicly thank the members of the Board of Education for their devoted service to young people during the past year. The members of the staff extend to each of you best wishes for the Holiday Season and the New Year!

S/gmb