1  GENERAL FUNCTIONS

1. 1 Call to Order
1. 2 Roll Call
1. 3 Minutes
1. 4 Welcome to Guests and Staff Members
1. 5 Hearing of Citizens and Petitions
1. 6 Communications

1. 7 Report re. CJCA Conference: Mr. Sovine and Mr. Jacquemain attended the annual conference of the California Junior College Association at Yosemite the week of October 30. They may wish to report to the Board concerning the conference.

2  PERSONNEL

2. 1 Certificated Personnel Assignments: The Superintendent recommends approval of changes in certificated personnel assignments as listed on supplemental report 2. 1.

2. a Classified Personnel Assignments (please see 2. a, Elementary District Agenda)

3  CURRICULUM AND INSTRUCTION

3. 1 Approval of City College Course: The Superintendent recommends approval of a City College course in ORGANIZATION AND MANAGEMENT beginning the second semester of the current school year. Members of the City College faculty will attend the Board meeting to present further details concerning this Business Education course.

3. 2 Preliminary Report on Proposed Textbook Adoptions: Attached for the information of Board members is a list of proposed City College textbooks which will be recommended for adoption at the Board meeting on December 7.

In accordance with our customary procedure for a number of years, these books will be on public display in the Instructional Materials Department for the next two weeks. The books listed are proposed for use beginning with the second semester of the current school year.
SCHOOL PLANTS AND PROPERTY

4.1 Continuance of Public Hearing on Conveyance of Property on West Cabrillo Boulevard to the City of Santa Barbara (please see 4.1, Elementary Agenda)

4.2 Acceptance of La Colina Paving Project: The Superintendent recommends acceptance of paving and drainage improvements on the school bus loading zone at La Colina Junior High School from A. J. Diani Construction Co., Inc.; and authorization for the Business Department to file notice of completion and to proceed with progress payment in the amount of $4644.00 (90% of total contract price of $5160.)

4.3 Report re. Assessment Due Montecito Sanitary District: As reported at an earlier Board meeting, the Montecito Sanitary District is assessing the High School District $22,161.87 on the San Ysidro school site. Mr. Browne has contacted the County Counsel re. the method of paying this assessment, and will report details at the Board meeting.

BUSINESS AND FINANCE

5.1 Audit Reports for 1960-1961 (please see 5.1, Elementary District Agenda)

5.2 Purchase Order Report (please see 5.2, Elementary District Agenda)

5.3 Payment of Claims (please see 5.3, Elementary District Agenda)

5.4 Financial Statements, October 31, 1961 (please see 5.4, Elementary District Agenda)

PUPIL PERSONNEL

6.1 Report re. Emergency Dismissal Drill (please see 6.1, Elementary Agenda)

6.2 Junior High School Tuition Agreements: The Superintendent recommends execution of the prescribed forms of agreement by and between the Santa Barbara High School District and the following elementary school districts to cover 7th and 8th grade tuition for 1961-1962:

| Cold Spring School District | Hope School District |
| Ellwood Union School District | Montecito Union School District |
| Goleta Union School District | Santa Barbara School District |

6.3 Claim for Injury to Student: Mr. James B. Ray has written a letter dated November 13, 1961, claiming restitution of expenses resulting from the injury to his son, Eric Ruby, on November 7, 1961, at Santa Barbara Junior High School. Copies of Mr. Ray's letter have been sent to Board members. The Superintendent recommends that the claim be referred to Truck Insurance Exchange, the District's liability insurance carrier.
7 COMMUNITY RELATIONS

7.1 Changes in Membership of Salary Survey Committee
(please see 7.1, Elementary District Agenda)

8 ADJOURNMENT

S/ gmb
Agenda for Regular Board of Education Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, November 16, 1961, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests and Staff Members
1.5 Hearing of Citizens and Petitions
1.6 Communications

Winstrom and Associates, Electrical Engineers: The following letter addressed to the Board has been received from Jack Winstrom, Engineer on electrical improvements at seven older elementary schools:

"I would hope this letter conveys to you my sincere appreciation for your confidence and your cooperation during the recent elementary school electrical project. I am certain it will come as no surprise to you if I point out that without the efforts of George Browne and his staff this venture would have been considerably more time consuming and difficult for all concerned.

"I trust this project was completed to your satisfaction."

2 PERSONNEL

2.1 Approval of Educational Consultant: The Superintendent recommends approval of Mrs. Yvette A. Miller, Consultant in Television and Elementary Foreign Language for the Pasadena City Schools, as consultant for an in-service training program on elementary foreign language instruction in Santa Barbara on Friday, December 1, 1961. The Superintendent also recommends that Mrs. Miller be paid a fee for professional services in the amount of $50.00 including expenses.

2. a Classified Personnel Assignments: The Superintendent recommends approval and/or ratification of changes in classified personnel assignments in accordance with details of supplemental report 2.a.

3 CURRICULUM AND INSTRUCTION
4.1 Continuance of Public Hearing: The Superintendent recommends continuance to December 7, 1961, on or about the hour of 4:00 p.m., of public hearing on conveyance of a portion of the Washington School site to the City of Santa Barbara.

5 BUSINESS AND FINANCE

5.1 Audit Reports for 1960-1961: Audits of school district financial records for 1960-1961 have been completed by Ray C. Williamson, Public Accountant. Copies of the audit report have been sent to Board members. Mr. Williamson will be present at the Board meeting this Thursday to discuss details with the Board members.

The Superintendent recommends that said audit reports be accepted, and that Mr. Browne be authorized to distribute them in accordance with Education Code provisions.

5.2 Amendments to Transportation Contract with Tanner Motor Livery, Ltd.: The Superintendent recommends approval of the following amendments to the contract with Tanner Motor Livery, Ltd., for pupil transportation:

<table>
<thead>
<tr>
<th>Trip No.</th>
<th>Special Class</th>
<th>Cost Change</th>
<th>New Total/Day</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>#17 - delete 1 student</td>
<td>Garfield</td>
<td>-$1.50</td>
<td>$4.20</td>
<td>11/10/61</td>
</tr>
<tr>
<td>#11 - add 1 student</td>
<td>Garfield</td>
<td>$3.00</td>
<td>5.80</td>
<td>11/13/61</td>
</tr>
<tr>
<td>#13 - add 1 student</td>
<td>Garfield</td>
<td>$3.00</td>
<td>5.00</td>
<td>11/13/61</td>
</tr>
<tr>
<td>#5 - add 1 student</td>
<td>Harding</td>
<td>$2.80</td>
<td>5.40</td>
<td>11/8/61</td>
</tr>
<tr>
<td>#15 - add 1 student</td>
<td>Harding</td>
<td>$2.80</td>
<td>4.80</td>
<td>11/8/61</td>
</tr>
<tr>
<td>#8 &amp; #16 - delete 1 student</td>
<td>Parma</td>
<td>-</td>
<td>no change</td>
<td>11/17/61</td>
</tr>
<tr>
<td>#7 - add 1 student</td>
<td>Parma</td>
<td>$1.00</td>
<td>4.80</td>
<td>11/20/61</td>
</tr>
<tr>
<td>#18 - add 1 student</td>
<td>Parma</td>
<td>$1.00</td>
<td>5.70</td>
<td>11/20/61</td>
</tr>
</tbody>
</table>

Total revised cost/day - $110.70 (increase of $7.60)

5.3 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 3981 through 4213 in conjunction with the Santa Barbara High School District.

5.4 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General warrants B-2160 through B-2347
1486 payroll warrants for October, 1961, in total amount of $559,477.31
5.0 Financial Statements, October 31, 1961: Attached for the information of Board members are general fund and cafeteria fund statements as of October 31, 1961, in both school districts. The Superintendent recommends they be accepted and ordered filed.

6.0 PUPIL PERSONNEL

6.1 Report re. Emergency Dismissal Drills: Emergency dismissal drills are being held Wednesday, November 15, 1961, in Santa Barbara elementary and secondary schools. Mr. J. Brady Howell, Civil Defense Coordinator for the school system, will attend the Board meeting to report further to the Board concerning details.

6.2 Inter-District Attendance Agreements: The Superintendent recommends approval of prescribed agreements covering the following cases of inter-district attendance:

To: Santa Barbara School District
From: Hope School District
   Brickley, Elizabeth 3rd - Peabody
   Brickley, Mark 5th - Peabody

To: Hope School District
From: Santa Barbara School District
   Pomeroy, Cherrilyn Renee 3rd grade

6.3 Junior High School Tuition Agreement: The Superintendent recommends execution of the prescribed form of agreement by and between the Santa Barbara School District and the Santa Barbara High School District covering tuition for 7th and 8th grade students for 1961-1962.

COMMUNITY RELATIONS

7.1 Changes in Membership, Salary Survey Committee: The Superintendent recommends approval of the following changes in citizen membership on the Salary Survey Committee:

Resignations: Duncan McDougall and Clifford W. Sponsel

Appointment: Dr. F. Paul Riparetti

8.0 ADJOURNMENT

S/gmb -3-