Agenda for Regular Board Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, June 16, 1960, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

Cornelia Moore Dental Foundation: At its meeting on May 5, the Superintendent reported the plan to continue L. Muriel Henriksen as Special Teacher of Health for 1960-1961, provided full salary and expenses are paid by the Cornelia Moore Dental Foundation. The Superintendent has received a letter dated June 6, 1960, from Howard C. Parke, Secretary of the Board of Trustees of the Cornelia Moore Dental Foundation, concerning decision by the Trustees to contribute $7,000 for the dental health program for 1960-1961.

1.7 National Education Association Convention in Los Angeles: The 1960 Convention of the N.E.A. will be held in Los Angeles June 26 to July 2, 1960. Program details have been reported in a number of professional publications. Board members interested in attending any portion of the N.E.A. Convention are requested to contact the Superintendent.

2 PERSONNEL

2.1 Acceptance of Resignations: The Superintendent recommends acceptance of the following resignations of certificated staff members, effective June 17, 1960:

   Jo Anne DuPuis
   Christina Fessler
   Charlotte Schriefer
   Ann E. Taylor

2.2 Leaves of Absence: The Superintendent recommends that the Board grant leaves of absence to the following persons in accordance with details noted below:

   Richard Blair - Personal leave without salary September 12 - 16, 1960, in order to complete a planned tour of Europe this summer
Santa Barbara School District - June 16, 1960

Jeanne Booth Kahre - Maternity leave, 1960-1961 school year
Patrick L. Rojas - Personal leave, June 20 – 30, 1960, with time to be made up prior to September 1, 1960


2.4 Adjustments in Guidance, Counseling, and Testing Program for 1960-1961:
At the Board meeting on May 5, 1960, the Superintendent recommended reduction of the elementary district guidance, counseling, and testing program and reported that details of services and staff assignments would be recommended to the Board at a later meeting.

The Superintendent recommends the assignment of the following staff members in the department of Pupil Personnel Services for 1960-1961:

R. Spencer Blickenstaff - from full-time elementary counselor to full-time elementary teacher at a reduction in differential of $500.

John Gilchrist - from elementary counselor 7/10-time to elementary counselor 1/4-time and secondary counselor 1/4 time at a total differential of $250.

Dr. Minna M. Hansen - from full-time Coordinator of Elementary Guidance in the Santa Barbara School District to 1/2-time Coordinator of Guidance in the Elementary District and 1/2-time Coordinator of Guidance in the Santa Barbara High School District, said assignment to be at no change in classification

Nicholas R. Montesano - from full-time Guidance Project Assistant (N.D.H.A. Project), Santa Barbara High School District to 1/2-time elementary counselor and 1/2-time secondary counselor at a total differential of $500.

Lua T. Safwenberg - from 1/2-time elementary counselor to 1/2-time elementary teacher at a reduction in differential of $250. (also assigned as 1/2-time Assistant Principal at Harding School at no change in classification for this position)

Helen I. Schindler - from 7/10-time elementary counselor to 4/10-time elementary counselor and 3/10-time secondary counselor at a total differential of $350.

2.5 Classified Personnel:

A) The Superintendent recommends employment of district classified employees and child care employees in the Santa Barbara School District and Santa Barbara High School District for 1960-1961 in accordance with classifications and salaries set opposite their respective names on the attached list (please see Attachments #’s 2.a through 2.a-12). These classifications and salary schedule details are in accordance with the salary schedules and classifications of positions approved by the Board of Education at its meeting on
June 9, 1960. This recommendation is in accordance with Section 13581 of the Revised California Education Code which states as follows:

"Classified service. The governing board of any school district shall employ persons for positions not requiring certification qualifications. The governing board shall, except where Article 5 (commencing at Section 13701) of this chapter or Section 13756 applies, classify all such employees and positions. The employees and positions shall be known as the classified service. Substitute and short term employees, employed and paid for less than 75 percent of a school year, shall not be a part of the classified service. Part-time playground positions, full-time day students employed part-time, apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment, shall not be a part of the classified service.

"The provisions of this section shall be complied with no later than July 1, 1960."

B) At the 1959 session of the State Legislature various laws were adopted covering employment of classified (non-certificated) personnel in the public schools. Section 13583 of the revised Education Code stipulates that the governing board shall provide annual employment contracts for employees in the classified service. In lieu of the contract, the governing board may prescribe written rules and regulations regarding designation of such employees as permanent employees of the District, and a statement on causes for suspension, demotion, or dismissal of such permanent employees. Section 13583 of the Revised California Education Code also provides as follows:

"This section shall apply only to districts which are required by law to classify as permanent employees those employees of the district who are employed in a position requiring certification qualifications and who otherwise meet the requirements of law for attaining the status of a permanent employee of the district."

Attached are proposed rules and regulations for classified employees as developed by Mr. White in consultation with other members of the staff. The Superintendent recommends that these rules and regulations be approved by the Board for distribution to classified district employees in lieu of annual employment contracts (please see Attachments numbers 2.a-14 and 2.a-15).

C) The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachments numbers 2.a-16 and 2.a-17, and in conjunction with the Santa Barbara High School District.
Santa Barbara School District — June 16, 1960

4  SCHOOL PLANTS AND PROPERTY

4.1 Improvements to Wilson School: The Board recently considered plans for installation of a sprinkling system on the newly acquired property at Wilson School. This matter was tabled for consideration along with consideration of other needed improvements at Wilson School.

The Business Office has completed estimates on the cost of modernized lighting at Wilson, the estimated cost being approximately $11,000. It is doubtful that sufficient funds for this lighting project will be available from the General Fund Budget for 1960-1961. Approximately $5,000 is available in the Bond Fund appropriation for improvements to Wilson School grounds and approximately $6,000 could be transferred from the Bond Fund appropriation for school sites. The Business Office would appreciate further direction from the Board.

5  BUSINESS AND FINANCE

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 1352 through 1411 in conjunction with the Santa Barbara High School District.

5.b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-5619 through B-5809

6  PUPIL PERSONNEL

6.1 Inter-District Attendance Agreement: The Superintendent recommends approval of an inter-district attendance agreement with the Goleta Union School District to cover the attendance of Cynthia Louise Johnson at Lawrence M. Parma School for the balance of the current school year beginning June 20 and for the 1960-1961 school year.

7  COMMUNITY RELATIONS

8  AUXILIARY SERVICES

9  ADJOURNMENT

The Superintendent recommends that the meeting be adjourned to Thursday, June 23, 1960, at 4:00 p.m.

S/D/g
6/14/60
Agenda for Regular Board Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, June 16, 1960, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

Cornelia Moore Dental Foundation: (please see 1.6, Elementary District Agenda)

1.7 National Education Association Convention in Los Angeles: (please see 1.7, Elementary District Agenda)

2. PERSONNEL

2.1 Leave of Absence: The Superintendent recommends that the Board grant a professional leave of absence without salary to Robert Profant for 1960-1961, for purposes of study to complete requirements for Ph.D., said leave to be subject to extension of a sabbatical leave bond for the two years beginning July 1, 1961 (Mr. Profant has been on sabbatical leave for 1959-1960).

2.2 Election of New Teachers for 1960-1961: The Superintendent recommends election of the following new teachers for 1960-1961 in accordance with details noted:

- David L. Bustrum (La Cumbre, English - Social Studies) II-6 P-1 $6075
- Margaret Sweeny Hobbs (La Colina - English) II-6 P-1 $6075
- Donald R. Jacobson (San Marcos High School - Electricity & Electronics) I-2 P-1 $4825
- Marjorie Walters (La Cumbre, English - Social Studies) I-5 S-1 $5500

2.3 Changes in High School Summer School Staff: The Superintendent recommends approval of the following staff members for the 1960 High School Summer School:

Regular Teachers - 4 hours per day:
- Harold M. Dierenfield
- Robert W. Hager (changed from substitute to regular)
- Bernice Jacobson (changed from substitute to regular)
Substitute Teachers:
James P. Belden
J. Clayton Clark (July 1 to 29, 1960, only)
Ignacio Reyes
Reuben C. Tysell
Marilyn von Bieberstein

The Superintendent also recommends that Guido G. Dal Bello be granted a 1/2-time leave of absence without loss of salary, June 20 - 30, 1960, and that he be employed as a high school summer school teacher for four hours a day during this period. Mr. Dal Bello will make up this 1/2-time leave on his assignment at Santa Barbara Junior High School prior to September 1, 1960.

2.4 Transfer of Teacher from Elementary District: The Board took action at its meeting on June 2 to transfer Wayne J. Jurgensen from the Santa Barbara School District to the Santa Barbara High School District for 1960-1961. Since this detail was in error, the Superintendent recommends that this action be rescinded and that the Board authorize transfer of Marlinde Jurgensen from a teaching position in the Santa Barbara School District to a teaching position in the Santa Barbara High School District, effective 1960-1961.

2.5 Adjustments in Guidance, Counseling and Testing Program for 1960-1961: (please see 2.4, Elementary District Agenda)

2.6 Transportation Allowance, Charles E. Peters: The Superintendent recommends that Charles E. Peters, instructor of the Math-Science Summer Seminar for the 1960 Summer School, be authorized to be reimbursed for actual and necessary expenses incurred in transportation of students on field trips during the 1960 summer session at a rate of 8¢ a mile but not to exceed a total of $60.

2.8 Classified Personnel: (please see 2.8, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Resolution of Intent re. Conveyance of Property to County of Santa Barbara: At its meeting on June 9, 1960, the Board authorized the Business Office to prepare a resolution of intent to dedicate or convey approximately twelve feet of land along the easterly boundary of the Fong property to the County of Santa Barbara as part of a cooperative development to solve drainage problems in the area of San Marcos High School. Mr. Browne will present the proposed form of resolution at the Board meeting. The Superintendent recommends that it be approved and that the date of public hearing thereon be scheduled for Thursday, July 7, 1960, at approximately 4:00 p.m.
Plans and Specifications on Moving Portable Classrooms: Plans and specifications will be presented at the Board meeting regarding moving two portable classrooms from Franklin School to the City College and two portable classrooms from Santa Barbara High School to La Colina Junior High School for next year. The Superintendent recommends that the plans and specifications be approved and that the Business Office be authorized to advertise for bids thereon for two consecutive weeks with the bid opening to be on Tuesday, July 19, 1960, at 2:00 p.m.

Advertised Bids on Classroom Furniture for Santa Barbara High School and San Marcos High School: Advertised bids on classroom furniture for Santa Barbara High School and San Marcos High School were opened Tuesday, June 7, at 2:00 p.m. Attached is a tabulation of the bids received (please see Attachment #4.3 to this Agenda). The Superintendent recommends that the bid of Sierra School Equipment Company for Brunswick and Cramer school furniture in the total amount of $29,657.12 be accepted as the lowest and best bid received, and that the Business Office be authorized to issue purchase orders in the following amounts:

- $26,767.32 - High School District Bond Fund
- $2,889.80 - High School District General Fund

Change Order #1, Santa Barbara High School: Arendt, Mosher, and Grant, Architects, recommend approval of the following change order #1 relating to architectural work on the new classroom building at Santa Barbara High School. The Superintendent concurs with this recommendation and presents it for the Board's consideration:

Change Order #1 - Revisions to electrical work:

A. Change the stubbed out 2-inch conduit from the signal terminal cabinet to 1-inch conduit only.
B. Add and cap two 2-inch stubbed out conduits only from the electrical distribution panel past the South walk of the building.
C. Change the two 1-inch telephone conduits stubbed out at the West end of the building to one 2-inch conduit.
D. The two 3½ inch conduit stub outs for the telephone service should be changed to one 3-inch incoming and one 4-inch outgoing.
E. The telephone terminal cabinet shown in Room 100 should be 3 feet by 4 feet by 6 inches and the bottom should be mounted approximately 3 feet above the finished floor.

No change in cost
Santa Barbara High School District - June 16, 1960

5 BUSINESS AND FINANCE

5.1 Amendment to Transportation Contract, Tanner Motor Livery, Limited: At its meeting on June 9, the Board approved transportation services with Santa Barbara Transit Company and Tanner Motor Livery, Limited, for physically handicapped pupils attending the summer session at Lawrence M. Parma School. The Superintendent recommends approval of the following additional services to be provided by Tanner Motor Livery, Limited:

Transportation of one physically handicapped pupil to and from San Marcos High School Summer Session (4750 Hollister Avenue), and her home, at a cost of $3.20 each way, or a total cost of $6.40 per day, to be known as Trip #2 SS, during the period June 20 - July 29, 1960.

5.a Purchase Order Report: (please see 5.a, Elementary District Agenda)

5.b Payment of Claims: (please see 5.b, Elementary District Agenda)

6 PUPIL PERSONNEL

6.1 Student Accident Claim: A claim has been filed with Mr. Browne by Adolfo Montoya, Sr., in the amount of $240.82 for an accident sustained by Adolfo Montoya, Jr., student at Santa Barbara Junior High School, on March 18, 1960. The Superintendent recommends that this claim be referred to the District's liability insurance carrier.

7 COMMUNITY RELATIONS

8 AUXILIARY SERVICES

9 ADJOURNMENT

The Superintendent recommends that the meeting be adjourned to Thursday, June 23, 1960, at 4:00 p.m.

S/B/g
6/14/60