1. **GENERAL FUNCTIONS**

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of the regular Board meetings of November 19, 1959 and January 7, 1960, and adjourned meeting of January 14, 1960

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

2. **PERSONNEL**

2.1 **Acceptance of Resignations:** The Superintendent recommends acceptance of the resignations of the following certificated staff members, effective at the close of the current school year:

   - M. Kathryn Berberet (school nurse, 7/10 time)
   - Nancy Hay
   - Agnes E. Howe (school nurse)
   - Barbara Rathgeber
   - Carol O. Serven

2.2 **Recession of Acceptance of Resignation:** The Superintendent recommends that the Board rescind its action of May 5, 1960, in accepting the resignation of Alice Gerety, effective at the close of the current school year.

2.3 **Approval of Long-Term Substitute Teacher:** The Superintendent recommends that Lorrene Halbeck be approved as long-term substitute teacher for the period January 11, 1960, through April 29, 1960, at a classification and salary of I-4 S-1, $527.50/school month. This recommendation is in accordance with the Board's classification of substitute teachers.

2.4 **Leaves of Absence:** The Superintendent recommends that the Board grant leaves of absence without salary to the following teachers in accordance with details noted:

   - Linda E. Hurst – Maternity, 1960-1961 school year
   - Marline Jurgensen – Personal leave, May 9 – 13, 1960

2.5 **Election of New Teachers:** The Superintendent recommends election of the following new teachers for 1960-1961 in accordance with details noted:

   - Barbara A. Buchner: I-5 P-1, $5500
   - Donna P. Chapin: I-6 P-1, $5725
   - Virginia Cleath: III-4 P-1, $950
   - Mary Ellen Ditmars: I-2 P-1, 4825
2.6 Attendance at Conference: The Superintendent recommends that Fred Malmin, IBM Operator-Supervisor, be authorized to attend the 1960 Conference of the National Machine Accountants Association in San Francisco June 21 through June 24, 1960, with his actual and necessary expenses paid from school district funds.

2.7 Recommended Changes in Salary Schedule Prerequisites: Following very careful study, the Professional Standards Committee of the City Teachers' Club is recommending the following changes in salary schedule prerequisites for teachers with Vocational Arts Credentials. Mr. White and the Superintendent concur with these recommendations, and the Superintendent recommends to the Board that they be accepted for first reading at this Board meeting:

Class I - Teachers with temporary Vocational Arts Class A Credentials (now includes only teachers with Bachelor's Degrees)

Class II - Teachers with Vocational Arts Class A Credentials (present Class II includes teachers with regular General Secondary Credentials, Master's Degrees, or 24 semester units of upper division or graduate work beyond the Bachelor's Degree; also trade training teachers with long-term Vocational Arts type Credentials plus 24 units of upper division or graduate work beyond the requirements for the Credential)

Class III - Teachers with Vocational Arts Class A Credentials and a Bachelor's Degree (present Class III includes teachers with Master's Degrees and 24 units of approved upper division or graduate work beyond the requirements for Class II)

Attached for the information of Board members are copies of reports by Robert C. McNeill, special consultant in this matter to the Professional Standards Committee, substantiating the need for adjustments in salary schedule placements for teachers with Vocational Arts Credentials. Although these changes will be applicable to vocational arts teachers in the Santa Barbara High School District, they should also be approved in the Santa Barbara School District since we have a single salary schedule.

2.a Classified Personnel Changes: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2.a to this Agenda.

3 CURRICULUM AND INSTRUCTION
4. School Plants and Property

4.1 Purchase of Lots 15 and 18, Block "S", Westwood Oaks: Mr. Browne and members of the staff have been investigating possible school sites to meet elementary enrollment expectations. It is proposed that a site be acquired adjacent to the abandoned City Dump property. The Superintendent recommends that the Board authorize acquisition of Lots 15 and 18 in Block "S" of Westwood Oaks, said property comprising one of four parcels which will be acquired. The Superintendent also recommends that Mr. Browne be authorized to proceed with the necessary steps to open an escrow for purchase of these lots from Mr. David Morgan, at a total price of $8,500. Mr. Browne will report on further details at the Board meeting.

5. Business and Finance

5.1 Report re, Settlement of Jefferson Fire Loss: The following claim checks have been received covering the full amount of fire loss at Jefferson School on March 11, 1960:

<table>
<thead>
<tr>
<th>Insurance Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance Company of North America</td>
<td>$2,648.69</td>
</tr>
<tr>
<td>New Hampshire Fire Insurance Company</td>
<td>$2,648.68</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,297.37</strong></td>
</tr>
</tbody>
</table>

Mr. Jackson reports that the claim was settled quickly and amicably.

5.2 Annual School District Audits: In March the Board authorized the Business Office to secure proposals from interested accounting firms for the conduct of the annual audit covering financial operations of the Santa Barbara School District and Santa Barbara High School District for the 1959-1960 school year. As you know, this comprehensive audit is required by State Law and copies are distributed to State Agencies as outlined in the Law.

Proposals were received from three accounting firms as noted below:

<table>
<thead>
<tr>
<th></th>
<th>1 year 1959-60</th>
<th>2 year 1960-61</th>
<th>3 year 1961-62</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roy L. Kieren, Santa Barbara</td>
<td>$1,975.00</td>
<td>$3,950.00</td>
<td>$5,925.00</td>
</tr>
<tr>
<td>Warren H. Baker, Downey</td>
<td>2,250.00</td>
<td>4,500.00</td>
<td>6,525.00</td>
</tr>
<tr>
<td>Head and Wahl, Santa Barbara</td>
<td>2,836.00</td>
<td>5,388.00</td>
<td>7,888.00</td>
</tr>
</tbody>
</table>

The Superintendent recommends acceptance of the low bid of Roy L. Kieren of Santa Barbara for a one-year audit of school district records for 1959-1960, said bid being in the amount of $1,975.

5.3 Payroll Deduction Plan — C.S.E.A.: The Santa Barbara Chapter #37, California School Employees’ Association has requested initiation of a payroll deduction plan for C.S.E.A. dues. Ray Wessinger, President, has informed Mr. White that 135 members are interested in such a plan. There are approximately 180 members of the local C.S.E.A. Chapter and approximately 380 classified employees.
Santa Barbara School District - May 19, 1960

Since the membership includes both District employees and cafeteria employees, salary deduction plans would have to be inaugurated as a part of payroll procedures in both the Elementary and High School District General Funds and the Elementary and High School District Cafeteria Funds. If this request is approved, it is suggested that a service fee of 50¢ a year be charged for each person participating in the plan. The Superintendent and Mr. Browne will discuss this request further at the Board meeting.

5.4 Additional Payment - California State Personnel Board: On June 18, 1959, the Board of Education authorized an Agreement with the California State Personnel Board for a survey and analysis of classified personnel positions and salaries in the Santa Barbara School District and the Santa Barbara High School District at a total cost of not to exceed $4,250.00. During conduct of the survey it became apparent that it would be most desirable to enlarge the scope of the survey to include an employee review procedure not covered in the original agreement. The Superintendent recommends that an additional payment in the amount of $750.00 be authorized to cover this extra work.

5.5 Amendment to Transportation Contract, Tanner Motor Livery, Limited: The Superintendent recommends amendment to the contract with Tanner Motor Livery, Limited, in accordance with the following details:

Trip #7 - transportation of one additional student to and from home and Roosevelt School, Physically Handicapped Class, at an increase of $1.00 per day (50¢ each way), retroactive to 5/9/60 (new total daily rate for Trip #7, $4.60).

5.6 Report on Development of Budget for 1960-1961: Mr. Browne will report briefly on progress in developing a budget for next year. In addition to the regularly scheduled Board meetings on the first and third Thursdays of each calendar month, it now appears that it would be highly desirable for the Board to plan to meet in special or adjourned sessions on June 9 and June 23.

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders numbers 1150 through 1278 in conjunction with the Santa Barbara High School District.

5.b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-5011 through B-5335

6. PUPIL PERSONNEL

6.1 Inter-District Attendance Agreements: The Superintendent recommends that the Business Department be authorized to execute inter-district attendance agreements to cover the following students:
Santa Barbara School District - May 19, 1960

Santa Barbara School District

to Cold Spring School District:

Nazar, Bradley, Kindergarten, 532 W. Pueblo St., (to finish the year)
" , Janet, Second grade, " " " " " " " " "

from: Goleta Union School District:

Bradley, Kevin, Washington 2nd gr., 625 San Felipe Drive (to finish the year)
" , Paula, Kdgdn., " " " " " " " " "
Griffy, Raymond, Harding 4th grade, 755 Camino del Sur " " " " " " "
Schultz, Carl, Monroe 2nd grade, 965 N. Patterson Ave. " " " " "

7 COMMUNITY RELATIONS

8 AUXILIARY SERVICES

9 ADJOURNMENT

S/B/g
5/17/60
GENERAL FUNCTIONS

1.1 Call to Order

1.2 Roll Call

1.3 Minutes of the regular Board meetings of November 19, 1959 and January 7, 1960, and adjourned meeting of January 14, 1960

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

PERSONNEL

2.1 Acceptance of Resignations: The Superintendent recommends acceptance of the resignations of the following certificated staff members, effective at the close of the current school year:

M. Kathryn Berberet (school nurse 3/10 time)
Ruth E. Vacin

2.2 Leaves of Absence: The Superintendent recommends that the following teachers be granted leaves of absence without salary for 1960-1961:

Constance Delbrook (maternity leave)
Anabelle Rea (professional leave for study)

The Superintendent presents without recommendation the request of Virginia L. Rowley that she be granted a leave of absence from her teaching duties for the period June 13 through June 17, 1960, to enable her attendance at the summer session of Oklahoma State University. This would be a leave without salary.

2.3 Election of New Teachers: The Superintendent recommends election of the following new teachers for 1960-1961 in accordance with details noted:

Barbara Ann Clark - SBH(Eng., S.S.) I=2 P-1 or I=3 P-1 $4525, or $5050 (depending on verification of experience - England)

Lynn T. Hammock - SBH(H., Ec.) I-1 P=1 4600
Carolyn P. Hanst - SMHS(Spanish) II-4 P=1 (½ time) 2803
Janet Heter - SMHS(S.S.) II=1 P=1 4900
Lawrence Martin, Jr. - LACOJH(Math) I=1 P=1 or) (4600 or II-1 P=1) (49000)
I-10 6625
Hazel Melvin - LACOJH(H., Ec.) II=5 P-1 5840
Arthur A. Overeem - LACUJH(subj. area to be determined) I=1 P=1 4600
Geraldine Peterson (Jr., or Sr. H.S., P.E.) II-6 P=1 or) (6075 or III-6 P=1) (6450
Robert J. Pratini - LACUJH(Subj. area to be determined) I-3 P=1 (½ time) 2525
Betty M. Thompson - SMHS(H., Ec.) II-1 P=1 (½ time) (4900 or III-1 P=1) (5200
Anthony F. Vigna - SMHS(S.S.)
2.4 Approval of Substitute Teacher, Adult Education Division: The Superintendent recommends approval of D. Harper Ormsby as hourly substitute teacher in the Adult Education Division, retroactive to May 3, 1960.

2.5 Approval of Summer Session Teachers: The Superintendent recommends approval of teachers for the High School and City College summer sessions as noted on Attachment #2.5 to this Agenda.

2.6 Attendance at Conference: (Please see 2.6, Elementary District Agenda.)

2.7 Employment of Consultant: The Superintendent recommends employment of Dr. Claude W. Fawcett, Associate Professor of Education at U.C.L.A., as consultant to members of the staff on Tuesday, May 24, at a fee of $50, including expenses.

2.8 Recommended Changes in Salary Schedule Prerequisites: (Please see 2.7, Elementary District Agenda.)

2.9 Classified Personnel Changes: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2.9 to the Elementary District Agenda.

3. CURRICULUM AND INSTRUCTION

3.1 Adoption of Secondary School Textbooks: Secondary school textbooks and supplementary books have been on display in the Instructional Materials Building for the past two weeks. Dr. Barron will review the procedures followed in the selection of books to be recommended for adoption by the Board, and explain how books are chosen to fit the needs of particular classes and particular individuals.

The Superintendent recommends that those textbooks and supplementary books included on the attached list (please see Attachment #3.1) be adopted for use in Santa Barbara secondary schools beginning with the 1960-1961 school year.

4. SCHOOL PLANTS AND PROPERTY

4.1 Acceptance of Landscaping - San Marcos High School: We have been notified by Mr. Verner S. Anderson, Landscape Architect, that landscaping at San Marcos High School, under contract to Valley Crest Landscape, Inc., has been fully completed. The Superintendent recommends that the Board accept this job, and authorize the Business Department to file Notice of Completion and proceed with progress payments.

4.2 Specifications on Classroom Furniture: Specifications on classroom furniture for the new classroom wing and modernized classrooms at Santa Barbara High School, and additional classroom furniture at San Marcos High School, will be presented at the Board meeting.

The Superintendent recommends that these specifications be approved and that the Business Department be authorized to advertise for bids thereon for two successive weeks with the bid opening Tuesday, June 7 at 2:00 p.m. The estimated cost of this furniture is $28,065, for furniture at Santa Barbara High School
(High School Bond Fund), and $3,075 for furniture at San Marcos High School (High School General Fund). The total estimated cost is $31,140.

5 Business and Finance

5.1 Annual High School District Audits: (Please see 5.2, Elementary District Agenda.)

5.2 Payroll Deduction Plan -- C.S.F.A.: (Please see 5.3, Elementary District Agenda.)

5.3 Additional Payment -- California State Personnel Board: (Please see 5.4, Elementary District Agenda.)

5.4 Request for Use of La Playa Field: The American G.I. Forum of Santa Barbara has requested the use of La Playa Stadium on Friday evening, August 19, 1960, for an All-Star Benefit Football Game between graduating high school seniors of Santa Barbara County and Ventura County. Proceeds will be used for welfare work of this organization.

The Superintendent recommends that this request be granted with the understanding that the organization will reimburse the District for all expenses incurred (utilities, personnel services, etc.)

5.5 Report on Development of Budget for 1960-1961: (Please see 5.6, Elementary District Agenda.)

5.a Purchase Order Report: (Please see 5.a, Elementary District Agenda)

5.b Payment of Claims: (Please see 5.b, Elementary District Agenda)

6 Pupil Personnel

6.1 Graduation Arrangements, Santa Barbara High School: At its last meeting, the Board discussed physical arrangements for the graduation ceremony at Santa Barbara High School on June 17, and directed that platform facilities not be provided in view of the expense necessary to seat all of the graduating seniors on a platform. Mr. Claud H. Hardesty, Principal at Santa Barbara High School, has requested that this matter be reconsidered. He suggests that the same platform used in previous years be erected at an estimated cost of about $1,000. Students would be seated in the area previously used as a front walkway and the width of aisles would be decreased to accommodate more students. Two or three rows of students would be seated on the turf in front of the risers. The front walkway would allow seating of speakers on the turf.

The Superintendent presents this request to the Board without recommendation but with the suggestion that if Mr. Hardesty's request is approved by the Board, notice be given at this time regarding physical facilities which will be provided for the 1961 graduating class in order that this problem will not be repeated next year at this time.
9.1 The Superintendent recommends that the meeting in the High School District
be adjourned to Wednesday, May 25, at 4:00 p.m., for the purpose of considering
bids on modernization of Santa Barbara High School, and bids on classroom
cabinets at Santa Barbara High School, La Colina Junior High School, and the
City College.

S/B/g
4/17/60