1. **GENERAL FUNCTIONS**

1.1 Call to Order
1.2 Roll Call
1.3 Minutes of March 3, 1960
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

Subdivision Map: The Superintendent’s Office has received subdivision map 10092 from the County of Santa Barbara concerning the proposed development of 9 homes on Walnut Lane adjacent to Santa Barbara Cinderella Estates #1 in the Goleta Union School District.

2. **PERSONNEL**

2.1 Approval of Substitute and/or Home Teacher: The Superintendent recommends that Helen T. Schindler be approved as substitute and/or home teacher for the balance of the school year beginning March 7, 1960.

2.2 Acceptance for Second Reading and Final Adoption of Changes in Classified Personnel Policies: On February 18, 1960, the following changes in classified personnel policies were accepted by the Board for first reading. In accordance with provisions of Education Code Section 13651.1 and 13651.4, respectively, the Superintendent recommends that these changes in classified personnel policies be accepted for second reading and final adoption:

Article VIII, Section IA: Whenever any full-time district employee who is employed for 12-calendar months is compelled to be absent from duty due to his own illness or injury or the illness or injury of a member of his immediate family, he shall be allowed full compensation for 12 work days for a school year of service, the unused portion of said leave to be accumulative. Retroactive to July 1, 1959. (Present policy provides for 10 days' sick leave per year of service).

Article VIII, Section III: Definition of Member of Immediate Family (in connection with Bereavement Leave): "Member of his immediate family" as used in Sections I and II of this article means the mother, father, mother-in-law, father-in-law, husband, wife, son, daughter, brother, or sister of the employee, or any relative living in the immediate household." Retroactive to February 1, 1960. (Present policy does not include "mother-in-law, father-in-law.")
2.a **Classified Personnel Changes:** The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2.a to this Agenda.

3 **CURRICULUM AND INSTRUCTION**

4 **SCHOOL PLANTS AND PROPERTY**

5 **BUSINESS AND FINANCE**

5.1 **Authorization to Advertise for Bids on Warehouse Stock:** The Superintendent recommends authorization to advertise for bids on warehouse stock on March 12 and 19, with the bid opening March 29 at 10:00 a.m. Specifications will be presented at the Board meeting. (Warehouse Revolving Fund)

5.2 **Request for Bids on Annual School District Audits:** Education Code Section 17206 requires an annual audit of school district records and accounts. For the past three years this audit has been performed by Mr. Warren H. Baker, Public Accountant of Downey, California. Mr. Baker was originally selected on the basis of his bid proposal which was received along with those from other accounting firms.

The Superintendent recommends that the Business Department be authorized to secure proposals from interested accounting firms for the conduct of the annual audit covering the operations of the Santa Barbara School District and Santa Barbara High School District for the 1959-1960 school year.

5.3 **Referral of Injury Claim:** Mr. Browne has received a claim dated February 26, 1960, on behalf of Harold H. Tolleson, Jr., claiming expenses in the amount of $200, for injuries sustained on December 1, 1959, at Roosevelt School.

The Superintendent recommends that the claim be referred to the School District's liability insurance carrier.

5.a **Purchase Order Report:** The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on purchase orders numbers 330 through 605 in conjunction with the Santa Barbara High School District.

5.b **Payment of Claims:** The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

- General claims on warrants numbers B-3038 through B-3303
- Payroll warrants for February, 1960, in the amount of $490,338.56

5.c **Financial Statements, General Fund:** The Superintendent recommends that the attached financial statements as of January 31, 1960, for the General Fund be received and ordered filed.
CALL TO SPECIAL MEETING

Board of Education of the
Santa Barbara High School District

In accordance with provisions of Education Code Section 984.d
and Government Code Section 54956, a special meeting of the
Board of Education of the Santa Barbara High School District
will be held on Thursday, March 10, 1960, beginning at 4:00 p.m.
in Room 6 of the Administration Annex, 115 West Victoria Street,
Santa Barbara, California, for the purpose of transacting
business included on the attached agenda.

BY ORDER OF THE PRESIDENT

[Signature]
Norman B. Scharer, Secretary-Clerk

March 8, 1960
Agenda for Special Board Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, March 10, 1960, 4:00 p.m.

1. General Functions
   1.1 Call to Order
   1.2 Roll Call
   1.3 Minutes of March 3, 1960
   1.4 Welcome to Guests
   1.5 Hearing of Citizens and Petitions
   1.6 Communications

   Subdivision Map: (please see 1.6, Elementary District Agenda)

2. Personnel
   2.1 Approval of Substitute and/or Home Teachers: The Superintendent recommends approval of the following persons as substitute and/or home teachers for the balance of the current school year:

   Billie Kneeland (effective 3/10/60)
   Patricia Lawson (effective 3/10/60)
   Everett R. Lee (retroactive to 3/1/60)

   2.2 Employment of Hourly Teachers, Adult Education Division and/or City College: The Superintendent recommends approval of the following persons as hourly instructors for previously approved adult education and/or City College courses:

   John H. Phrener (replacing Robert Easton) English Composition and Literature, 1 section 3 hours/week, 14 weeks, beginning February 29, 1960
   Stanley C. Sofas (Additional Class) Political Science 20, 3 hours/week/3 weeks, effective February 2 - 18, 1960
   Vern Swansen (replacing Arthur Secunda) Painting and Drawing, 2 sections 6 hours/week/11 weeks, beginning March 31, 1960.

   2.3 Election of New Teachers for 1960-1961: The Superintendent recommends election of the following teachers for 1960-1961 in accordance with details noted:

   Eugene D. Gingerich
   Dan L. Heinrichs
   Everett R. Lee
   John D. McCafferty
   John Osborne
   Donna Scheiber
   Richard R. Weist
   F. Dean Wells

   II-3 S-1  $5370
   I-3 P-1  5050.
   I-2 P-1  4825.
   III-3 P-1  5700.
   II-1 P-1  4900.
   VI-1 P-1  4900.
   II-6 P-1  6075.
   I-4 P-1  5275.
2.4 Acceptance for Second Reading and Final Adoption of Changes in Classified Personnel Policies: (please see 2.2, Elementary District Agenda)

2.5 Appointment of Military Property Custodian and Assistant Military Property Custodian: The Commanding General, Sixth Army, has requested that the Board bring up-to-date the appointments of both the Military Property Custodian and the Assistant Military Property Custodian for the R. O. T. C. unit at Santa Barbara High School.

The Superintendent recommends that the Board appoint Mr. G. E. Browne as Military Property Custodian, and Mr. Joseph O. Eastham as Assistant Military Property Custodian, effective immediately, and that the Commanding General, Sixth Army be notified of these appointments.

2.6 Progress Report on Selection of Principal for San Marcos High School: The Superintendent will report briefly on progress to date in selecting a principal for San Marcos High School.

2.9 Classified Personnel Changes: (please see 2.9, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 1960 Summer School Plans: The Superintendent recommends establishment of summer schools on the junior high school level, senior high school level, and at the City College in accordance with details outlined in the attached materials. The Superintendent will discuss this further at the Board meeting.

3.2 Mathematics Curriculum, Santa Barbara High School: Attached is a proposed scope and sequence in mathematics offerings for grades 7 through 12 which was presented to the Board for first reading on February 18. As requested by the Board at that meeting, the Superintendent will report on required courses at the senior high school level.

4 SCHOOL PLANTS AND PROPERTY

4.1 Drainage Problem, San Marcos High School: The engineer on the proposed subdivision to be located on the former Durban property next to the San Marcos High School has approached Business Department officials with a possible solution to a mutual drainage problem. Mr. Browne will present details at the Board meeting.

5 BUSINESS AND FINANCE

5.1 Authorization to Advertise for Bids on Warehouse Stock: (please see 5.1, Elementary District Agenda)
5.2 Authorization to Advertise for Bids on Tape Recorders: The Superintendent recommends authorization to advertise for bids on tape recorders on March 12 and 19 with the bid opening on March 29 at 10:00 a.m. The recorders are for the language laboratories at San Marcos High School and the City College and one-half of the cost will be reimbursed from a grant of funds under Title III of the National Defense Education Act. (High School Bond Fund)

5.3 Request for Bids on Annual School District Audits: (please see 5.2, Elementary District Agenda)

5.4 Referral of Injury Claim: Mr. Browne has received a letter dated February 25, 1960, from Mrs. R. F. Hummer claiming recovery of expenses in the amount of $367 for damages to person and property in an accident Mrs. Hummer sustained on November 18, 1959, on the students' parking area of Santa Barbara City College. The Superintendent recommends that this claim be referred to the School District's liability insurance carrier.

5.a Purchase Order Report: (please see 5.a, Elementary District Agenda)

5.b Payment of Claims: (please see 5.b, Elementary District Agenda)

5.c Financial Statements, General Fund: (please see 5.c, Elementary District Agenda)

6 PUPIL PERSONNEL

7 COMMUNITY RELATIONS

7.1 Advisory Committees for Instructional Program, City College: Attached is an up-to-date listing of the various advisory committees pertaining to the instructional program at Santa Barbara City College. The Superintendent recommends approval of said advisory committees.

8 AUXILIARY SERVICES

9 ADJOURNMENT

S/g
3/10/60