Agenda for Regular Board Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, June 18, 1959, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to order
1.2 Roll call
1.3 Minutes of Regular Meetings of April 16, May 7, and May 21, 1959
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications
1.7 Election of Board Officers: Election of President and Vice-President of the Board of Education should be considered at this Board meeting.
1.8 Report re. Legislative Proposals: The Superintendent will report briefly to the Board on the most recent information received concerning the status of various legislative proposals on which the Board has recently taken official stands.

2 PERSONNEL

2.1 Proposed Changes in Certificated Personnel Policies: The Superintendent recommends second reading and final approval of the following proposed changes in the Personnel Policies Governing Certificated Personnel in the Santa Barbara City Schools, effective July 1, 1959:

ARTICLE IV - Regulations Relating to Absence of Employees

V Leaves of Absence

C Professional Leave: A CERTIFICATED employee of the district may be granted a leave of absence without salary for the purpose of professional study, travel, or teaching outside the continental United States. In the case of a probationary employee, the period of such absence shall not count as part of the service required as a condition precedent to the classification of such employee as a permanent employee of the district, but such absence shall not be construed as a break in the continuity of the service of such employee for the attainment of permanent classification. The program of professional study or travel shall be subject to advance approval by the Superintendent upon the recommendation of the Professional Standards Committee.
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Present wording: A permanent employee of the district may be granted a leave of absence without salary for the purpose of professional study or travel. The program of professional study or travel shall be subject to advance approval by the Superintendent upon the recommendation of the Professional Standards Committee.

E Personal Leave (new section): A PERMANENT EMPLOYEE OF THE DISTRICT MAY BE GRANTED PERSONAL LEAVE WITHOUT SALARY FOR A PERIOD OF NOT TO EXCEED ONE YEAR UPON THE RECOMMENDATION OF THE SUPERINTENDENT.

2.2 Request for Maternity Leave of Absence: The Superintendent recommends that Mrs. Lorraine Vander Ark, elementary teacher, be granted a leave of absence for maternity reasons for the 1959-1960 school year.

2.3 Election of Teacher: The Superintendent recommends election of Irene Koch as elementary teacher for 1959-1960 at a classification of I-4 P-1, salary $5115.

2.4 Approval of Agreement with State Department of Social Welfare: The Superintendent recommends that the Board of Education enter into agreement with the State Department of Social Welfare providing for extension of the cooperative project on determination of responsibilities in connection with behavior disorders, etc. This agreement is in the amount of $21,477 for the 1959-1960 school year. The Superintendent and Mr. Browne will present further details at the Board meeting.

2.5 Election of Special Cooperative Project Personnel: The Superintendent recommends election of the following persons for professional services in connection with the above-mentioned Special Research Project:

Dr. Charlotte D. Elmott, Director of Special Research Project - salary of $9600, (4/5 time) for 11 calendar months

Jane E. Criner, School Social Worker, Special Research Project - salary of $6965, (4/5 time) plus $120. transportation (total of $7085) for 11 calendar months

2.6 Approval of Transportation Allowance: The Superintendent recommends authorization of the payment of $15.00 a month transportation allowance to Kathryn Zaustinsky, special teacher, retroactive to March 16, 1959.
Contract with California State Personnel Board: The Superintendent recommends that the Board of Education enter into contract with the California State Personnel Board for a survey and analysis of classified personnel positions and salaries at a total cost of not to exceed $4250. in both school districts. It is anticipated that this survey will be conducted early next fall. Mr. Browne will present further details at the Board meeting.

Establishment of New Position on Classified Salary Schedule: The Superintendent recommends that the position of "Business Machine Maintenance Man" be established, effective July 1, 1959, and that this position be placed on Classification M on the classified salary schedule.

Classified Personnel Changes: The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2. a to this Agenda.

Curriculum and Instruction

Proposed Educational Program for Visually Handicapped Children: The Superintendent recommends that an educational program for visually handicapped children be established, beginning with the 1959-1960 school year. Attachment 3. 1 to this Agenda provides detailed information on the anticipated initial enrollment in this program, and the estimated cost and State reimbursement for the first year. Further information will be submitted at the Board meeting.

School Plants and Property

Acceptance of Advertised Bids: Advertised bids on the following items were opened Tuesday, June 16, at 2:00 p.m. Tabulations of the bids received, together with recommendations for acceptance, will be presented at the Board meeting.

a) Classroom furniture for Cleveland School and one room at Washington

b) Acoustical treatment of Lincoln School

c) Development of the Wilson School site

Business and Finance

Purchase Order Report: The Superintendent recommends authorization and/or
ratification of the purchase of supplies, equipment, and services on purchase orders numbers 453 through 537 in conjunction with the Santa Barbara High School District.

5.1 Payment to City for Election Expense: In accordance with provisions of Education Code Section 2105, the City of Santa Barbara has billed the Santa Barbara School District and Santa Barbara High School District for a total of $4033.82 for expenses incurred in connection with the recent municipal election at which two members of the Board of Education were elected. Of this amount, $2522.47 is our proportionate share of the election expense within the boundaries of the City; and $1511.35, our share of the election expense outside of the City but within the confines of the High School District. The Superintendent recommends that this claim be approved.

5.2 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of general claims on warrants numbers B-5989 through B-6098 in conjunction with the Santa Barbara High School District.

5.3 Financial Statements, May 31, 1959: The Superintendent recommends that the attached financial statements as of May 31, 1959, be received and ordered filed.

6 PUPIL PERSONNEL

6.1 Proposed Policies on Pupil Transportation: Mr. Browne will present proposed policies governing transportation of pupils at school district expense, together with the proposed transportation program for 1959-1960. The Superintendent recommends that both the policies and the transportation program be approved.

7 COMMUNITY RELATIONS

8 AUXILIARY SERVICES

9 ADJOURNMENT

The Superintendent recommends that the meeting be adjourned to Thursday, June 25, at 4:00 p.m. for the purpose of considering the tentative budgets for 1959-1960, and other items of business as presented.

S/gmh
Agenda for Regular Board Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, June 18, 1959, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to order

1.2 Roll call

1.3 Minutes of Regular Meeting of April 16; Adjourned Meeting of April 23; Regular Meetings of May 7 and May 21, 1959

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

1.7 Election of Board Officers (please see 1.7, Elementary District)

1.8 Report re. Legislative Proposals (please see 1.8, Elementary District)

2 PERSONNEL

2.1 Proposed Changes in Certificated Personnel Policies
(please see 2.1, Elementary District)

2.2 Leave of Absence, Theodore Patchen: The Superintendent recommends that Theodore Patchen, probationary teacher at Santa Barbara High School, be granted professional leave without salary for 1959-1960 in order that he may accept a teaching position in the Azores.

2.3 Approval of Agreement with State Department of Social Welfare
(please see 2.4, Elementary District)

2.4 Election of Special Research Project Personnel: The Superintendent recommends election of the following persons for 1959-1960 (please also see 2.5, Elementary District):

Dr. Charlotte D. Elmott, Director of Special Research Project - salary of $2400. (1/5 time) for 11 calendar months

Jane E. Criner, School Social Worker, Special Research Project - salary of $1741. (1/5 time) plus $30. transportation (total of $1771.) for 11 calendar months
2.5 Approval of Summer Employment of Teachers: The Superintendent recommends approval of the employment of the following certificated staff members for services as noted during the summer of 1959:

Development of Curriculum Materials in Science:
Guillermo Lopez) June 22 - July 10; 75% of basic salary for the
William Miller ) respective school years involved (total of 3 weeks each)

Coaching Services Immediately Prior to Opening of 1959-1960 School Term:
Charles Rheinschmidt ) $5.25/hour for total of not to exceed $500,
Russell Wenzlau ) (Santa Barbara City College)
Samuel W. Cathcart ) $5.25/hour for total of not to exceed $1000,
Michael J. Moropoulos ) (Santa Barbara High School)
Clarence H. Schutte )
Charles S. Sylvester )

Clarence E. Bishop ) $5.25/hour for total of not to exceed $800.
Maurice L. Halleck ) (San Marcos High School)
James Pullman )
Robert V. Stansbury )

Band Instruction Immediately Prior to Opening of 1959-1960 School Term:
Henry L. Brubeck, Santa Barbara High School ) $5.25/hour for total of not
Jerry E. Sweeney, San Marcos High School ) to exceed $100 each

High School Summer Session:
Claude Baker Junior high school typing, 1-1/2 hours/day/5 days a
week/7 weeks @ $5.25/hour (replacing P. Lansing)

2.6 Election of Teachers: The Superintendent recommends election of the
following new teachers for 1959-1960:

Alexander V. Alm III-1 S-1 $5100
James A. Jacobson II-6 P-1 or 5875 or 6225, depending upon
III-6 P-1 evaluation of transcripts
George Shiers I-6 P-1 $3315 (3/5 time)
Mary Tompkins I-2 P-1 4705

2.7 Contract with California State Personnel Board
(please see 2.7, Elementary District)

2.8 Establishment of New Position on Classified Salary Schedule
(please see 2.8, Elementary District)

2.a Classified Personnel Changes (please see 2.a., Elementary District)
3 CURRICULUM AND INSTRUCTION

3.1 Agreement with Veterans' Testing Service, American Council on Education:
The Veterans' Testing Service of the American Council of Education moved last year from Chicago to Washington, and several changes in policies and operating procedures were adopted at that time. One of the new policies requires a yearly contract between the Veterans' Testing Service and the school system which operates as an official V. T. S. Agency.

The Santa Barbara High School District has been administering these tests for a number of years to veterans and others needing statements on equivalent training. In order that we may continue this service, the Superintendent recommends that he be authorized and directed to execute the necessary memorandum of agreement for 1959-1960 with the Veterans' Testing Service. This testing program for veterans and others is in accord with provisions of Section 102 (g) of Title 5 of the California Administrative Code.

3.2 Progress Report on Application for Federal Funds for Research Project:
Attached is a progress report on the status of the High School District application for federal funds with which to conduct a three-year experimental program on the effectiveness of various levels of electronic equipment for foreign language instruction at the junior high school level. Dr. J. Roy Barron, Supervisor of Instructional Materials, will report further details at the Board meeting.

4 SCHOOL PLANTS AND PROPERTY

4.1 Acceptance of Advertised Bids: Tabulations of advertised bids received on the following items will be presented for your consideration at the Board meeting. These bids were opened Tuesday, June 16, at 2:00 p.m.

a) City College library furniture and cabinets
b) Art classroom cabinets for San Marcos High School
c) Alterations of Industrial Arts Building on the Mesa Campus

4.2 Plans for Restoration of Santa Barbara High School Science Classroom:
A representative of Arendt, Mosher, and Grant, Architects, will present plans and specifications on restoration of the science classroom at Santa Barbara High School which was recently damaged by fire. The Superintendent recommends approval of these plans and specifications, and authorization to advertise for bids June 22 and 29, with the bid opening July 14 at 2:00 p.m. This project will not have to be approved by the State Division of Architecture.
4.3 Plans for Addition to Santa Barbara High School Parking Area: Mr. Browne will present plans and specifications on a proposed addition to the parking area at Santa Barbara High School. The Superintendent recommends that they be approved, and that the Business Office be authorized and directed to advertise for bids June 22 and 29, with the bid opening July 14 at 2:00 p.m. The estimated cost of this project is $2700.

4.4 Plans for Outdoor "Senior Area" at Santa Barbara High School: Mr. Browne will present plans for establishment of an outdoor "senior area" at Santa Barbara High School at an estimated cost of $1000. The Superintendent recommends that these plans be approved, and that the Business Office be authorized and directed to proceed with this project.

4.5 Portable Classrooms for Mesa Campus: The Superintendent recommends approval of specifications and authorization to advertise for bids on moving five portable classrooms to the Mesa Campus for use by the City College. Bids will be advertised June 22 and 29, with the bid opening July 14 at 2:00 p.m. Portables will be moved from:
   Washington School - 1
   Franklin School - 2
   La Cumbre Junior High School - 2

4.6 Approval of Specifications on Various Items: Specifications on the following items will be presented for your consideration at the Board meeting. The Superintendent recommends that they be approved, and that the Business Office be authorized to advertise for bids thereon June 22 and 29, with the bid opening July 10 at 2:00 p.m.:

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimated Cost</th>
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<tbody>
<tr>
<td>Santa Barbara High School:</td>
<td></td>
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<tr>
<td>Steam boiler (replacement)</td>
<td>$ 2600.</td>
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<tr>
<td>Science classroom tables</td>
<td>$ 14000.</td>
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<tr>
<td>San Marcos High School and La Colina Junior High School:</td>
<td></td>
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<tr>
<td>Basketball backstops and posts</td>
<td>$ 4370.</td>
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<tr>
<td>La Colina Junior High School:</td>
<td></td>
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<tr>
<td>Physical education equipment</td>
<td>$ 3800.</td>
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<tr>
<td>Musical instruments</td>
<td>$ 4200.</td>
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<tr>
<td>Santa Barbara City College:</td>
<td></td>
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<tr>
<td>Graphic arts equipment</td>
<td>$ 16600.</td>
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<tr>
<td>Metal shop equipment</td>
<td>$ 3900.</td>
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<tr>
<td>Auto shop equipment</td>
<td>$ 4200.</td>
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<tr>
<td>Physical education equipment</td>
<td>$ 2600.</td>
</tr>
<tr>
<td>Commercial classroom furniture</td>
<td>$ 4390.</td>
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4.7 Job Orders, Mesa Campus: The Superintendent recommends approval of the following jobs for rehabilitation of certain portions of the Mesa Campus:

Job #28 - Labor and material to install sewer line from Field and Music Buildings (estimated cost of $500.)

Job #29 - Labor and material to install additional plumbing, including water lines and showers in Field Building (estimated cost of $1000.)

Note: These would be charged against the Special Reserve Fund

4.8 Change Order #7, San Marcos High School: The Superintendent recommends approval of the following Change Order #7 to the contract with James I. Barnes Construction Company on San Marcos High School:

Item 1: Provide additional line markers and floor plate anchors for gymnasium equipment ADD $671.05

Item 2: Eliminate certain metal louvers in interior doors of administration building

DEDUCT $100.00
NET ADDITION $571.05

5 BUSINESS AND FINANCE

5.1 Election Expense, City of Santa Barbara (please see 5.1, Elementary District)

5.2 Purchase Order Report (please see 5.2, Elementary District)

5.3 Payment of Claims (please see 5.3, Elementary District)

5.4 Financial Statements, May 31, 1959 (please see 5.4, Elementary District)

6 PUPIL PERSONNEL

6.1 Proposed Policies on Pupil Transportation (please see 6.1, Elementary District)

7 COMMUNITY RELATIONS

8 AUXILIARY SERVICES

9 ADJOURNMENT

Adjourned meeting, June 25, 1959, 4:00 p.m.

/gmb