Agenda for Regular Board Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, May 7, 1959, 4:00 p.m.

1. GENERAL FUNCTIONS

1.1 Call to order
1.2 Roll Call
1.3 Minutes of Regular Meeting of April 2, 1959
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

1.7 Legislative Matters: Mrs. Henderson would like to discuss certain legislative proposals affecting the schools with the Board members Thursday evening.

2. PERSONNEL

2.1 Acceptance of Resignations: The Superintendent recommends acceptance of the resignations of the following teachers, effective June 12, 1959: Virginia Norsworthy and Patricia H. Snow (Mrs. Snow employed in both school districts)

2.2 Leaves of Absence: The Superintendent recommends that the following persons be granted leaves of absence in accordance with details noted:

Rhea M. Ross (school nurse) Leave of absence for health reasons for balance of 1958-1959 beginning April 27, 1959


2.3 Election of New Teachers: The Superintendent recommends election of the following persons for 1959-1960 in accordance with details set opposite their respective names:

La Val Arens I-1 P-1 $4500
Joanne E. Bell I-3 P-1 4910
Mary Kay Bushell I-1 P-1 4500
Carol Heath I-1 P-1 4500
Jacqueline A. Herideen I-3 P-1 4910
Ruth L. Hillyard I-6 P-1 5525
Barbara Seavey I-1 P-1 4500
Rebecca Smith I-3 P-1 4910
Patricia Swaim I-1 P-1 4500
Esther M. Woodruff I-1 P-1 4500
Marvin Woodruff I-5 P-1 5320
2.4 **Appointment of Elementary Principal:** Qualifications of elementary principal candidates have been carefully evaluated by a special selection committee, and reviewed by the Superintendent, Mr. White, and Dr. Damgaard. On the recommendation of both of these groups, the Superintendent recommends that Mrs. Vivian M. Seefeld, now Assistant Principal at Franklin School, be assigned as Principal at Cleveland School, effective 1959-1960, and that her classification in this position be III-3 G-1, salary $9438, (10 calendar months).

2.5 **Proposed Basic Salary Schedule for 1959-1960:** Attached is a copy of the proposed teachers’ salary schedule for 1959-1960. This schedule provides very modest increases ranging from $100 at Step 1 of Class I to $400, at Step 13 of Class III. Even with these increases, our salary schedule will probably be considerably below the average of the 30 larger school districts in California with whom we are customarily compared. The proposed salary increases can be financed in the Santa Barbara School District only if (1) the State Legislature takes action to provide school monies at least equal to those proposed by the Governor; (2) our present elementary reserves are reduced by about $100,000; (3) class sizes are increased, and other economies are effected. Mr. Browne has discussed this entire matter with members of the Advisory Finance Committee, and they concur with the following recommendation:

The Superintendent recommends that the Board signify its intent to adopt the proposed salary schedule for 1959-1960, provided the State adopts an apportionment bill which will increase our revenues from State sources by at least $80,000 to $100,000.

2.6 **Conference Reports:** Attached for your information are reports by the following persons regarding conferences they recently attended:

- **Lorenzo Dall’Armi**
- **Thomas Hord**
- **Julian Tippet**
- **Dr. Minna Hansen**
- **Margaret Jolly**

31st annual conference of California Elementary Administrators Association, San Diego, March 22-25, 1959

Conference of California Association of School Psychologists and Psychometrists, Asilomar, March 19-21, 1959

2.8 **Classified Personnel Changes:** The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2.a to this Agenda.

3 **CURRICULUM AND INSTRUCTION**

4 **SCHOOL PLANTS AND PROPERTY**

4.1 **Working Drawings on Alterations to Wilson School Building:** Mr. Carjola will present working drawings on alterations to Wilson School Building. As you know, these alterations are necessitated by the realignment of Mission Creek and Highway 101 adjacent to Wilson School. The Superintendent recommends that these working drawings be approved, and that they be forwarded to the State Division of Architecture with the necessary filing fee.
4.2 Plans and Specifications on Wilson School Site Development: Mr. Carjola will also present plans and specifications on the proposed development of the Wilson School site. The Superintendent recommends that they be approved, and that the Business Office be authorized and directed to advertise for bids thereon, with the bid opening June 2, 1959, at 2:00 p.m.

4.3 Bids on Cabinet Work at Cleveland School: Advertised bids on cabinet work at Cleveland School will be opened Tuesday, May 5, 1959, at 2:00 p.m. Tabulations of the bids received will be presented for the Board's consideration at the meeting.

4.4 Right-of-Entry Easement, Jefferson School: Mr. Browne will present a Resolution of Acceptance of a Right-of-Entry Easement from Frank and Lucille Kronberg for School District use of certain property for the purpose of entering the Jefferson School premises. This easement is in connection with the School District's easement to the City of Santa Barbara for purposes of sewer maintenance.

The Superintendent recommends adoption of said Resolution of Acceptance, and authorization for the Secretary-Clerk of the Board to sign the Certificate of Acceptance of Easement, and to have said Easement recorded.

4.5 Proposed Inspector's Manual: Attached is a proposed Manual for Inspector's on school building projects which has been developed by Mr. Browne. The Superintendent recommends that this manual be accepted for first reading.

4.6 Progress Report, Cleveland School: The Superintendent will report concerning the educational facilities, attendance area, and construction progress at Cleveland Elementary School.

5 BUSINESS AND FINANCE

5.1 Progress Report on Development of Budgets for 1959-1960: Mr. Browne will report briefly to the Board members concerning the development of school district budgets for next school year.

5.2 Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 4816 through 5000 and numbers 1 through 164 in conjunction with the Santa Barbara High School District.

5.3 Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

   General claims: Warrants numbers B-5016 through B-5471

   Payroll claims: 1291 "A" warrants for April, 1959, in the amount of $427,207.59

5.4 Financial Report on Cafeteria Operations as of March 31, 1959: Attached is a report as of the end of March on the status of the cafeteria fund in both school districts. Mr. Jackson will discuss details with you.
Because we can no longer depend on the availability of large quantities of surplus foods, the Superintendent recommends that, effective 1959-1960, the price of lunches in the elementary school cafeterias be increased from 25¢ to 30¢; and that the price of lunches in secondary school cafeterias be increased from 30¢ to 35¢.

6 PUPIL PERSONNEL

6.1 Disaster Procedures: Attached is an up-to-date statement on disaster procedures in the Santa Barbara City Schools which has been carefully reviewed by principals and other members of the staff.

5.2 Inter-district Attendance of Students: The Superintendent recommends approval of the following cases of inter-district attendance for the balance of the current school year:

TO: SANTA BARBARA SCHOOL DISTRICT
From: Goleta Union School District
Douglas, Larry Glenn
Greene, Kevin John
Harding Kdg.
Jefferson Kdg.

From: Hope School District
Grossman, Gary
Harms, Herbert
Leckie, David
Leckie, Peter
Wagner, Tice
Peabody, 2nd
Garfield, 2nd
Adams, 4th
Adams, 4th
Adams, 1st

From: Montecito Union School District
Judges, John Walton
Jefferson Kdg.

COMMUNITY RELATIONS

AUXILIARY SERVICES

ADJOURNMENT

/gmb
1 GENERAL FUNCTIONS

1.1 Call to order

1.2 Roll Call

1.3 Minutes of regular meetings of March 19, 1959, and April 2, 1959

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

1.7 Legislative Matters (please see details noted under 1.7, Elementary District)

2 PERSONNEL

2.1 Acceptance of Resignations: The Superintendent recommends that the resignations of the following persons be accepted, effective June 12, 1959, excepting as noted otherwise:

*Zelma W. Pierce  
Eleanor R. Precoda  
William Robert Pyle  

Charles H. Schroeder  
Patricia H. Snow (in conjunction with Santa Barbara School District)

*Retiring as of June 30, 1959, after 29 1/2 years' service.  
Appropriate letter and customary Certificate of Service recommended

2.2 Leave of Absence: The Superintendent recommends that Mrs. Ruth S. White be granted a leave of absence for maternity reasons for the 1959-1960 school year.

2.3 Election of New Teachers: The Superintendent recommends election of the following persons in accordance with details noted:

1959-1960:

Mary Ellen Boxberger  
Lisle C. Breslin  
Marilyn Cathecart  
Carolyn Carlton  
Alfred P. Crist  

Raymond Loynd  
Jack Nakano  
*Marjorie B. Rankin

I=1 P=1  
III=6 P=1 + $300  
II=2 P=1  
I=1 P=1  
I=6 P=1 or  
II=6 P=1  
II=5 P=1  
I=2 P=1  
II=6 P=1 + $882

$4500.  
6525. (teacher-counselor)  
5015.  
4500.  
5525. or (subject to  
5875. evaluation of  
graduate transcripts)  
5660.  
4705.  
6757. (12 school months)

*Miss Rankin was elected April 16, 1959, for a total time assignment of 11 school months during 1959-1960. It is recommended that this action be rescinded, and that she be elected in accordance with details outlined above.

BALANCE OF 1958-1959:

Leon O'Niell Wright  

I-1 P-1

$375./school month (5/6 time)  
beginning 5/5/59
2.4 Recission of Acceptance of Resignation: Recommendation for Tenure, 1959-1960: At its meeting on April 16, 1959, the Board accepted the resignation of Mrs. Jean Louise Crist, effective June 12, 1959. The Superintendent recommends that this action be rescinded, and that Mrs. Crist be reemployed on a half-time basis for 1959-1960, and thereby placed on permanent classification as a teacher in the Santa Barbara High School District. The Superintendent also recommends that he be authorized to verify Mrs. Crist's date of birth with the State Teachers' Retirement System.

2.5 Approval of Consultant Services, Mrs. Frances Woodin: The Superintendent recommends that Mrs. Frances Woodin, Assistant Principal-elect at San Marcos High School, be approved for consultant services on May 7-8, and that she be paid $80, for such services.

2.6 Approval of Adult Education Substitute Teacher: The Superintendent recommends approval of Conway Pierson as substitute teacher in the Adult Education Division of the Junior College, effective May 5, 1959.

2.7 Proposed Basic Salary Schedule for 1959-1960: (please see details noted under 2.5, Elementary District)

2.8 Conference Reports: Attached for your information are conference reports by the following persons:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Location</th>
<th>Date</th>
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<tbody>
<tr>
<td>Robert V. Stansbury</td>
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<td></td>
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<tr>
<td>Robert Shannon</td>
<td>English conference, San Francisco</td>
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<td>April 2-4</td>
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2.9 Position of IBM Operator-Supervisor: The Superintendent recommends establishment of the position of IBM OPERATOR-SUPERVISOR, effective immediately, and placement of this position at Classification "C" (salary range of $482.00-$582.00) on the salary schedule for classified employees. The Superintendent also recommends that this position be filled immediately in order that necessary planning and coordination of the proposed IBM system may be effected by July 1, 1959, or shortly thereafter.

2.10 Classified Personnel: (please see 2.1, Elementary District)

3 CURRICULUM AND INSTRUCTION

3.1 1959 High School Summer School: Attached is a schedule of subject areas and teachers proposed for the 1959 high school summer school. The Superintendent recommends that the 1959 summer school be conducted for the seven weeks' period June 15 - July 31, and that the attached details be approved.

4 SCHOOL PLANTS AND PROPERTY

4.1 Cornerstone Ceremonies: Attached are programs of cornerstone ceremonies scheduled this Saturday, May 9, at La Colina Junior High School and San Marcos High School. The San Marcos program will begin at 11:00 a.m.; the La Colina program at 2:00 p.m.
4.2 Bids on Cabinet Work, Mesa Campus: Advertised bids on the following cabinet work are being opened May 5, 1959, at 2:00 p.m. Tabulations of the bids received together with recommendations for purchase will be presented at the Board meeting.

Art cabinet work for Junior College

Science cabinet work for Junior College

4.3 Bids on Physics Equipment, Junior College: Advertised bids on physics equipment for the Junior College are being opened May 5, 1959, at 2:00 p.m. Tabulations of the bids received together with recommendations for purchase will be presented at the Board meeting on May 21, 1959.

4.4 Bids on Library Equipment at San Marcos High School: Advertised bids on library equipment for San Marcos High School were discussed at the adjourned Board meeting on April 23, 1959, and referred back to the Superintendent's Office for further analysis. Attached for your information is a recapitulation of the bids received for this equipment together with a revised recommendation on the bid award.

4.5 Progress Report, Modernization of Santa Barbara High School: Mr. Welling and Mr. Mosher will present a brief progress report on planning for modernization of Santa Barbara High School.

4.6 Lath House for Agriculture Classes, Santa Barbara High School: $10,000 is included in the bond fund budget for improved facilities for the agriculture training program. The Superintendent recommends that the Business Office be authorized to obtain bids on construction of a 14' x 48' lath house for this program at Santa Barbara High School. The estimated cost of this improvement is $1600.

4.7 Change Order No. 5, San Marcos High School: The Superintendent recommends approval of the following Change Order #5 to the contract with James I. Barnes Construction Company for the San Marcos High School.

Item #1 - Provide 3/4" galvanized eyes around edge of Auditorium roof so as to provide support for scaffolding and future maintenance of building.

Add $ 300.00

Item #2 - Provide aluminum hopper to library book drop as specified. This will provide a more suitable book return and will cause less damage to books being returned.

Add 98.60

Item #3 - Relocate certain hose bibs and change seventy-five (75) Josam lavatory carriers to steel plate carriers.

Add 26.89

Item #4 - Change 10" Storm Drain Line, Gymnasium Building, from cast iron to vitrified clay pipe.

Deduct 945.00
Item #5 - Change aggregate in concrete slab, bottom of Swimming Pool, from Rocklite to San Gabriel aggregate.

Deduct $ 283.41

Item #6 - Change floor covering in certain areas of Auditorium from Vinyl Asbestos tile to Rubber tile and other areas from Rubber tile to Vinyl Asbestos tile.

Deduct 202.15

Total Deduction $1,005.07

4.8 Proposed Inspector's Manual: (please see detail noted under 4.5, Elementary District)

4.9 Request for Use of County Bowl: The Superintendent recommends that Mr. Browne be authorized and directed to request the County Board of Supervisors for use of the County Bowl on Sunday afternoon, June 7, 1959, for the Baccalaureate Services of the High School Senior Class, together with rehearsal time.

5 BUSINESS AND FINANCE

5.1 Progress Report re. Budgets for 1959-1960 (please see 5.1, Elementary District)

5.2 Purchase Order Report: (please see 5.2, Elementary District)

5.3 Payment of Claims: (please see 5.3, Elementary District)

5.4 Financial Report on Cafeteria Operations, March 31, 1959: (please see 5.4, Elementary District)

6 PUPIL PERSONNEL

6.1 Disaster Procedures: (please see 6.1, Elementary District)

6.2 Inter-District Attendance: The Superintendent recommends that the following inter-district attendance cases be approved for the balance of the current school year:

From Carpinteria Union High School District to Santa Barbara High School District:

Arozens, Andy 12th grade, Santa Barbara High School
Devereaux, Margaret 8th grade, Santa Barbara Jr. High School

6.3 Proposed Amendments to Student Body Constitution, Santa Barbara Junior High School: Attached are proposed amendments to the student body constitution at Santa Barbara Junior High School. The Superintendent recommends that they be approved.

7 COMMUNITY RELATIONS
8  AUXILIARY SERVICES

3.1 Grant of Federal Funds for Special Study: The Superintendent is pleased to report that a portion of our application for federal funds under Public Law 864 with which to evaluate our guidance system has been granted. The following amounts are now available to us for certain follow-up studies with graduates:

- $1535.00 = certificated salaries
- 1100.00 = clerical help
- 350.00 = travel expense
- $2985.00 = total amount of this grant

This current project must be completed by June 30, 1959, but we have been practically assured that we are eligible for a much larger grant for the 1959-1960 school year. Mr. Nicholas R. Montesano, now a Pupil Personnel Consultant at San Marcos High School, is being assigned to this project. He will work for the rest of this year with Dr. Bowman and Dr. Barry. Mr. Montesano's work at San Marcos will be carried on by Frank Priester and other members of the staff, and we are also assigning a substitute for two periods a day.

The Superintendent will report further details at the Board meeting.

9  ADJOURNMENT

S/gmb.