Agenda for Regular Board Meeting

SANTA BARBARA SCHOOL DISTRICT
Thursday, October 1, 1959, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications

Study Meeting re Proposed School District Annexation:
The County Committee on School District Organization is resuming its studies concerning the proposed annexation of the Hope School District to the Santa Barbara School District. The next study meeting is scheduled for Wednesday evening, October 14, at 8:00 p.m. here in the Board Room of the City Schools.

1.7 California School Board Association Conferences:

Third Annual Tri-County Conference, Ventura, California; Mrs. Henderson will report concerning highlights of the C. S. B. A. District 7 Conference held at the Ventura Junior College last Saturday, September 26. The conference theme was "Improved Instruction - The Ultimate Goal of School Board Action."

Annual Conference of California School Boards Association and California Association of School Administrators: This annual conference will be held this year in San Francisco during the week of Monday, November 30, through Saturday, December 5. The theme will be "Critical Problems and Issues in Public Education." The Superintendent will be happy to arrange hotel reservations for Board members interested in attending this important conference.

2 PERSONNEL

2.1 Election of Teacher: The Superintendent recommends that Mrs. Lorraine S. Hillebrand be elected as teacher for 1959-1960, beginning September 28, 1959, at a classification of I-4 P-1, salary of $5011.25 (annual salary rate, $5275.)
2. a  **Classified Personnel Changes:** The Superintendent recommends approval of changes in classified personnel assignments in accordance with details of Attachment 2.a to this Agenda.

3  **CURRICULUM AND INSTRUCTION**

3.1  **Elementary Report Cards:** Mrs. Irene F. Anderson and Mr. Julian N. Tippit, elementary school principals, will attend the Board meeting to present proposed forms of elementary report cards. These forms have been developed after many months of study and discussion by a committee composed of parents, teachers, principals, and central office personnel. The Superintendent recommends that these report cards be approved for use during 1959-1960.

4  **SCHOOL PLANTS AND PROPERTY**

4.1  **Completion of Grading and Fencing, Wilson School Grounds:** The grading and fencing of the new portion of the Wilson School Grounds have been completed in accordance with plans and specifications. The Superintendent recommends acceptance of this project from the A. J. Diani Construction Company, and authorization for the Business Office to proceed with filing of the Notice of Completion and with progress payments provided in the contract documents.

5  **BUSINESS AND FINANCE**

5.1  **Specifications on Maps and Globes for Elementary Schools:** Mr. Jackson will present specifications on maps and globes for elementary schools at a total estimated cost of $4250. The Superintendent recommends that these specifications be approved, and that the Business Office be authorized to advertise for bids thereon, with the bid opening Tuesday, October 20, at 2:00 p.m. (advertising dates, October 3 and 10). 

5.2  **Agreement with Junior League:** Mr. Browne will present a form of agreement with the Junior League of Santa Barbara providing for a grant by the League to the Santa Barbara School District in the amount of not to exceed $8600. for the purpose of employing an additional School Social Worker in connection with the special project being conducted under the direction of Dr. Elmott. The Superintendent recommends approval of this agreement, and acceptance of the Junior League’s offer with sincere appreciation.

5.3  **Increase in Reimbursement for Authorized Travel Expense:** The Superintendent recommends that the reimbursement for actual and necessary travel expense for authorized travel outside of the School District be increased from 7¢ to 8¢ a mile, effective October 1, 1959. This increase will have no effect on the
school district budgets for 1959-1960. The proposed mileage rate increase is in accord with those paid by many other school district and municipalities.


5. a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 2689 through 3007 in conjunction with the Santa Barbara High School District.

5. b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following claims in conjunction with the Santa Barbara High School District:

   General Claims: Warrants numbers B-997 through B-1256

6 PUPIL PERSONNEL

6.1 Enrollment Report: Dr. Scharer will report briefly concerning the most recent figures on pupil enrollments in the Santa Barbara elementary schools.

6.2 Inter-District Attendance Agreements: The Superintendent recommends approval of inter-district attendance agreements for 1959-1960 in accordance with details of Attachment 6.2 to this Agenda.

7 COMMUNITY RELATIONS

7.1 Appointment of Citizens' Advisory Committee, Special Research Project: The Superintendent has written approximately twenty representatives of community agencies to ask them to serve as members of a Citizens' Advisory Committee on the special demonstration - research project to examine the role of school and community agencies in the prevention of behavior disorders, personality problems, and delinquency. A list of the persons recommended for appointment to this Advisory Committee will be presented at the Board meeting.

7.2 Discussion Meeting re. Release of Students from School for Participation in Non-School Activities: As reported to the Board last spring, problems have developed concerning the increasing number of requests received for release of students from school in order that they may participate in non-school sponsored activities. The Superintendent has invited approximately fifty interested persons (parents, representatives of youth organizations, churches, etc., and a few staff members) to meet next Tuesday evening, October 6, to
discuss this entire matter. The meeting will be held in the Board Room at 7:30 p.m. Board members are cordially invited to attend. Mrs. Henderson has agreed to represent the Board at this meeting.

8 AUXILIARY SERVICES

9 ADJOURNMENT

/gmb
Agenda for Regular Board Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, October 1, 1959, 4:00 p.m.

1 GENERAL FUNCTIONS

1.1 Call to Order
1.2 Roll Call
1.3 Minutes
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications
1.7 California School Board Association Conferences:

Report by Mrs. Henderson re. Tri-County Conference in Ventura, September 26 (please see 1.7, Elementary District)

Annual Conference of California School Boards Association and California Association of School Administrators (please see 1.7, Elementary District)

2 PERSONNEL

2.1 Election of Teacher: The Superintendent recommends election of Ruth T. Harrison as teacher for 1959-1960 beginning September 25, 1959, at a classification of I-1 P-1, salary of $4393. (annual rate of $4600.)

2.2 Approval of Hourly Teachers, City College: The Superintendent recommends approval of the following hourly City College teachers in accordance with details noted:

Day Division:
Arnold Greer Biology Lab 3 hours/week beg. 9/17/59
Carol Price English 50-A 3 hours/week beg. 9/28/59

Adult Division:
Demetrio Cuatara Beginning Spanish 4 hours/week/36 weeks beg. 9/28/59 (replacing James T. Ruiz)
Paul Edgar Owens Sanitation and Water Treatment 2 hours/week/36 weeks (replacing Timothy Gannon) beg. 9/29/59
2.3 Attendance at Conferences: The Superintendent recommends that the following persons be authorized to attend conferences as noted:

- Joseph P. Cosand: Fall conference of California Junior College Association, Yosemite, California, October 27 - 29, 1959; actual and necessary expenses for Courtney and Wake only
- Charles R. Courtney
- Marie Lantagne
- Selmer O. Wake
- J. Clayton Clark: Annual meetings of Adult Education Assn. of U.S.A., and National Public School Adult Education Association, Buffalo, New York, November 2 - 6, 1959; no expense to district
- John E. Nordenson: Leave without loss of salary to attend Kiwanis District Convention, Las Vegas, Nevada, October 12 - 14, 1959; no expense to district; time to be made up under direction of Principal

Note: Mr. Nordenson is President of Santa Barbara Kiwanis Club, and an official delegate to this convention

2.4 Transportation, City College Physical Education Instructors: At its last meeting, the Board referred back to the Superintendent's Office a recommendation for payment of flat transportation allowances to certain of the City College physical education instructors for 1959-1960. The Superintendent recommends that these instructors be reimbursed for actual and necessary expenses incurred in traveling to and from various community centers to conduct physical education activities, said reimbursement to be in the amount of 8¢ a mile:

- Albert H. Revis
- Charles Rheinschmidt
- Russell S. Wenzlau
- *Sally Wilcox

* - rescinding Board action on July 2, 1959, in granting flat transportation allowance of $50. for 1959-1960 school term

2. a Classified Personnel Changes (please see 2.a, Elementary District Agenda)

3 CURRICULUM AND INSTRUCTION

3.1 Proposed Policies for Student Control: Attached is a copy of the proposed statement on student control at the junior and senior high school level. Dr. Robert E. Barry, Director of Pupil Personnel Services, will attend the Board meeting to discuss this statement with you briefly. The Superintendent recommends that this statement be approved for first reading.
Approval of Application for National Defense Act Funds for Foreign Language Laboratories: San Marcos High School and Santa Barbara City College: Last March the Board authorized an application to the State Department of Education for matching funds in the amount of $8,760. under Title III of the National Defense Education Act of 1958 with which to provide foreign language laboratories at San Marcos High School and the City College. This is to notify the Board that this application has been approved. The High School District's share of the total funds are available from the Bond Fund. The Superintendent will report further details at the Board meeting.

SCHOOL PLANTS AND PROPERTY

Revised Preliminary Plans, Classroom Addition, Santa Barbara High School; Mr. Mosher of Arendt, Mosher, and Grant, Architects, will attend the Board meeting to present revised preliminary plans as requested by Board members on September 17 for the proposed classroom addition at Santa Barbara High School.

Specifications on Electronic Equipment for Foreign Language Laboratories: Specifications will be presented at the Board meeting on the following equipment for the above-mentioned foreign language laboratories:

San Marcos High School: Instructor's control unit and 30 listening stations
Santa Barbara City College: Instructor's control unit and 23 listening stations

Mr. Jackson will present further information including the estimated cost at the Board meeting. The Superintendent recommends that these specifications be approved and that the Business Office be authorized to advertise for bids thereon October 3 and 10, with the bid opening October 20 at 2 p.m.

Authorization to Advertise for Bids on Santa Barbara High School Cafeteria Improvements and New Electric Service: Plans and specifications on these projects have been returned from the State Division of Architecture. The Superintendent recommends that they be advertised for bid on October 8 and 15, with the bid opening November 3 at 2 p.m.

Temporary Plans for Use of Portion of Riviera Campus: The Superintendent will report briefly concerning plans for temporary use of certain facilities at the Riviera Campus.

BUSINESS AND FINANCE

Bids on Grading and Installation of Tennis Courts, Former Fong Property: Bids on these projects for San Marcos High School were opened Tuesday
afternoon, September 29, at 2:00 o'clock as provided in the advertisement for bids. Details on the bids received will be presented at the Board meeting.

5.2 Increase in Mileage Rate for Reimbursement for Authorized Travel Expenses (please see 5.3, Elementary District Agenda)

5.3 Report re. Pupil Transportation, 1959-1960 (please see 5.4, Elementary District Agenda)

5.a Purchase Order Report (please see 5.a, Elementary District Agenda)

5.b Payment of Claims (please see 5.b, Elementary District Agenda)

6 PUPIL PERSONNEL

6.1 Enrollment Report, Secondary Grades: Dr. Scharer will report briefly concerning latest figures on secondary school enrollments.

6.2 Inter-District Attendance Agreements (please see 6.2, Elementary Agenda)

6.3 Proposed Student Body Constitution, La Colina Junior High School: Attached is a copy of the proposed Associated Student Body Constitution for La Colina Junior High School. The Superintendent recommends that it be approved.

7 COMMUNITY RELATIONS

7.1 Appointment of Citizens' Advisory Committee, Special Research Project (please see 7.1, Elementary District Agenda)

7.2 Discussion Meeting re. Release of Students from School for Participation in Non-School Activities (please see 7.2, Elementary District Agenda)

8 AUXILIARY SERVICES

9 ADJOURNMENT

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