1 GENERAL FUNCTIONS

1.1 Call to order

1.2 Roll Call

1.3 Minutes (please see separate minute folder enclosed)

1.4 Welcome to Guests

1.5 Hearing of Citizens and Petitions

1.6 Communications

1.7 Retirement of Paul E. Stewart: This week marks the retirement of Mr. Paul E. Stewart as County Supervisor for the Second District. As you know, Mr. Stewart's long career of public service includes the Superintendency of the Santa Barbara City Schools from 1918-1919 through 1933-1934. The Superintendent recommends that he be authorized and directed to send Mr. Stewart an appropriate letter on behalf of the Board of Education in grateful acknowledgement of his many years of direct and indirect service to public education in Santa Barbara.

Death of Gael O. Crowell: The sudden death of Gael O. Crowell on January 2, 1959, was a shock to the entire citizenry of Santa Barbara. Mr. Crowell's wide range of interests and services included the welfare of public education. The Superintendent recommends that he be authorized and directed to send Mrs. Crowell a suitable letter of sympathy on behalf of the Board of Education.

2 PERSONNEL

2.1 Extension of Leave of Absence: The Superintendent recommends that Mrs. Barbara M. Hansen be granted an extension of her current leave of absence for maternity reasons for the second semester of 1958-1959.

2.2 Approval of Substitute and/or Home Teachers: The Superintendent recommends approval of the following persons as substitute and/or home teachers for the balance of the current school year: Paula Stansbury and Louise S. Robinson.

2.3 Conference Report: The Superintendent recommends that the following conference report submitted with the agenda for the scheduled meeting on December 18, 1958, be officially received and ordered filed:

(please see page 2)
Santa Barbara School District - January 8, 1959

Dr. Thelma J. Damgaard

Conference on Direction and Improvement of Instruction and on Child Welfare, San Francisco, November, 1958

2. a Classified Personnel Changes: The Superintendent recommends approval of classified personnel changes noted on Attachment 2. a to this Agenda.

3 CURRICULUM AND INSTRUCTION

4 SCHOOL PLANTS AND PROPERTY

4.1 Approval of Final Plans and Specifications, Cleveland Elementary School: We are expecting that the State Division of Architecture will return working drawings and specifications for Cleveland School in time for consideration at this Thursday's Board meeting. The Superintendent recommends that these plans and specifications be approved in their final form, and that the Business Office be authorized to proceed with advertisement for bids thereon.

4.2 Working Drawings on Washington Kindergarten Unit: A representative of the architectural firm of Howell, Arndt, Mosher, and Grant will present working drawings for the new Washington Kindergarten Unit at this Thursday's meeting. The Superintendent recommends that these working plans and specifications be approved for submission to the State Division of Architecture, and that the Business Office be authorized and directed to process a warrant for the necessary filing fee.

4.3 Acceptance of Jefferson Classroom Addition: The classroom addition at Jefferson School has been completed in accordance with contract provisions. The Superintendent recommends that this unit be accepted from the General Contractor, J.W. Bailey Construction Company, and that the Business Office be authorized and directed to file the necessary notice of completion, and to proceed with progress payments in accordance with contract provisions.

4.4 Public Hearing on Conveyance of Portion of Washington School Site to City of Santa Barbara: A public hearing is scheduled for this Thursday evening at or about 7:30 p.m. regarding the Board's intent to convey approximately .05 acres of the Washington School site to the City of Santa Barbara for use in the proposed realignment of Shoreline Drive. Unless valid objections are raised at the public hearing, the Superintendent recommends that the Board adopt the necessary resolution to convey said property to the City for the purposes outlined.

4.5 Proposed Widening of Las Positas Road: We have received a communication from the City of Santa Barbara outlining details of the proposed widening of Las Positas Road in the vicinity of Adams Elementary School. Details will be presented at the Board meeting this Thursday evening.

5 BUSINESS AND FINANCE

5.1 Readvertised Bids on Light Control Drapes and Projection Screens: The plans and specifications for these items for both elementary and secondary schools were
readvertised for bids on December 6 and 13, with the bid opening on December 30 at 2:00 p.m. Attached is a tabulation of the bids received. The Superintendent recommends that the low bid of Academy Motion Picture Service Company of Alhambra, California, be accepted in the amount of $5,313.50, and that the Business Office be authorized and directed to proceed with the necessary purchase orders. The estimated cost of this project was $7315. In both school districts, and the previous low bid received was $8051.82.

5.2 Bids on Paving of Franklin Playground Area: Advertised bids on paving of additional playground area at Franklin School are being opened January 6 at 2:00 p.m. They will be presented for your consideration at the Board meeting Thursday evening.

5.3 Contracts for Student Teaching Program, 1958-1959: The Superintendent recommends approval of the customary contracts with the Regents of the University of California covering the student teaching program in the Santa Barbara City Schools during 1958-1959; and authorization for the President and Secretary-Clerk to sign said contract forms on behalf of the Board. These contracts provide for not to exceed a total of 1400 semester units of practice teaching by not to exceed 320 students, with payment therefor by the University of not to exceed $7000.

5.4 Reports re. Student Excursions and Civic Center Program, 1957-1958: The following reports were included with the agenda for the Board meeting scheduled on December 18, 1958. The Superintendent recommends that they be officially received and ordered filed:

Use of Bus Transportation for Student Excursions, 1957-1958

Civic Center Use of School District Facilities, 1957-1958

5.a Purchase Order Report: The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment, and services on purchase orders numbers 3462 through 3655 in conjunction with the Santa Barbara High School District.

5.b Payment of Claims: The Superintendent recommends authorization and/or ratification of the payment of the following warrants in conjunction with the Santa Barbara High School District:

General claims on warrants numbers B-2990 through B-3240

1236 payroll warrants for December, 1958, in the amount of $421,291.36

6 PUPIL PERSONNEL
The Superintendent reminds the Board members that the next meeting of the Board will be held Thursday evening, January 22, at 7:30 p.m.
Agenda for Adjourned Board Meeting

SANTA BARBARA HIGH SCHOOL DISTRICT
Thursday, January 8, 1959, 7:30 p.m.

1 GENERAL FUNCTIONS
1.1 Call to order
1.2 Roll Call
1.3 Minutes (please see separate minute folder enclosed)
1.4 Welcome to Guests
1.5 Hearing of Citizens and Petitions
1.6 Communications
1.7 Retirement of Paul E. Stewart
   Death of Gael O. Crowell
   ) please see 1.7, Elementary District

2 PERSONNEL
2.1 Election of Teachers for Second Semester: The Superintendent recommends
   election of the following teachers for the second semester of 1958-1959 in
   accordance with details noted:
   
   James A. Bottoms            I-1 S-1            $450. /school month
   (substitute for Margaret Straight)
   Leon O'Neill Wright         I-1 P-1 (1/2 time)  225. /school month
   (additional half-time position at San Marcos High School
   due to large sizes of Math classes)

2.2 Leave of Absence, George E. Frakes: George E. Frakes, teacher at La Cumbre
   Junior High School, has been ordered to active duty reserve tour with the U.S.
   Air Force for two weeks commencing February 9, 1959. The Superintendent
   recommends that he be granted leave for this purpose for the period February 9
   through February 20, and that he be paid the difference between his salary and
   the salary of his substitute teacher during this period.

2.3 Approval of Substitute and/or Home Teachers: The Superintendent recommends
   approval of the following substitute and/or home teachers for the balance of
   the current school year:
   Dean A. Anders
   Carolyn Cherrie Francisco
   Marilyn Pank
   James M. Pullman
2.4 Conference Reports: The Superintendent recommends that the following conference reports be officially received and ordered filed:

Meeting of California Mathematics Council at Asilomar, November 21-23; attended by Beatrice F. True (conference report submitted with agenda for Board meeting scheduled on December 18)

Convention of National Council for the Social Studies, San Francisco, November 27-29; attended by Wallace Collins and Everett Crist (report submitted with agenda for meeting on December 18)

Conference of California Association of Adult Education Administrators, Stockton, November 19-22; attended by Selmer O. Wake, whose report is attached to this agenda

2. a Classified Personnel Changes: (please see 2. a, Elementary District)

3 CURRICULUM AND INSTRUCTION

3.1 Approval of Junior College Textbook: The Superintendent recommends adoption of the following textbook for use in the Intermediate French class at the Junior College. This book has been on public display since December 22, 1958.

LECTURES: CLASSIQUES ET MODERNES
By Marie-Louise Hall and C. R. Michaud
Odyssey Press, 1958

3.2 Preliminary Presentation of Proposed Supplementary Textbook for Santa Barbara Junior College: The following supplementary textbook for use with the Zoology class at the Junior College will be on display in the Instructional Materials Building for two weeks, and will be recommended for adoption at the Board meeting on January 22, 1959:

THE LIVING BODY
By Charles Herbert Best and Norman Burke Taylor

3.3 Request for Additional Class Section in Adult Education Lapidary Instruction: Attached is a copy of a letter from the Santa Barbara Mineral and Gem Society requesting a class section for advanced students in Metal and Stone Craft. Budgetary conditions do not permit the adding of another class this year, but this request will be considered along with all others when plans are made for next year.

In craft classes of this type, basic operations and skills are taught so that students can continue routine operations in their own shops and elsewhere. It is not our policy to provide such classes just for use of machinery and equipment. The Superintendent understands there is room for beginning students in the Metal and Stone Craft class now being offered.
Santa Barbara High School District - January 8, 1959

4  SCHOOL PLANTS AND PROPERTY

4.1 Engineering Studies on Rehabilitation of Remainder of La Cumbre Junior High School: The Board will recall that the State Division of Architecture approved reconstruction of the fire-damaged area at La Cumbre Junior High School with the understanding that the Board of Education would proceed as soon as possible with rehabilitation of the remainder of the main building to accord with requirements of the Field Act.

Although it is not anticipated that this work can be done immediately, the Superintendent recommends that Shugart and Mendes, Structural Engineers, be instructed to proceed with engineering studies of the work involved in rehabilitating the remainder of the main building. These studies would be conducted under the Board’s present contract with the Structural Engineers.

4.2 Exercise of Option on Parcel "C" of Ferguson Property: Late in 1957, the Board acquired two parcels of the Ferguson Property on San Ysidro Road, as well as options to purchase the remaining parcels. In accordance with the Certificate of Acceptance of Option and the Option Agreement on Parcel C, both documents being dated December 27, 1957, the Board’s option to purchase Parcel C must be exercised between January 1 and January 15, 1959. The Superintendent recommends that the Board exercise its option to acquire Parcel C of the Ferguson Property at a cost of $30,000, less the $1000, already paid for the option. The entire piece of property is to be used as the site for an eventual junior high school in the Montecito area.

4.3 Offer on Administration Site and Improvements: Mr. Browne has received a letter from W. B. Hackett, acting on behalf of Mrs. Jacqueline H. (Ferguson) Breitling, offering a total of $120,000 for the present administration site and improvements. The offer also states that $70,000 of this amount would be applied against the option prices for Parcels C and D of the Ferguson Property on San Ysidro Road, and that the balance of $50,000 would be paid in five annual payments of $10,000 each with interest at the rate of 5%. Mr. Browne will discuss further details with you at the Board meeting.

5  BUSINESS AND FINANCE

5.1 Readvertised Bids on Light Control Drapes and Projection Screens
(please see 5.1, Elementary District)

5.2 Contracts for Student Teaching Program, 1958-1959
(please see 5.2, Elementary District)

5.3 Reports re. Student Excursions and Civic Center Program, 1957-1958 (5.3, Elementary District)

5.4 Purchase Order Report (please see 5.4, Elementary District)

5.5 Payment of Claims (please see 5.5, Elementary District)
6 PUPIL PERSONNEL

6.1 Issuance of Diplomas to High School Graduates: During the 1958 summer session and/or the first semester of the current school year, 26 students have completed requirements for graduation from Santa Barbara High School. The Superintendent recommends that the Principal be authorized to issue either diplomas of high school graduation or G.E.D. certificates to said students, with the understanding that these documents are to be issued without ceremony, and that the students so named will be eligible to participate in the June, 1959, graduation exercises if they so desire.

6.2 Junior High School Attendance Areas: In anticipation of the opening of La Colina Junior High School next fall, the Superintendent will present a recommendation at the Board meeting regarding establishment of attendance areas for the three junior high schools.

7 COMMUNITY RELATIONS

8 AUXILIARY SERVICES

9 ADJOURNMENT

Next Board meeting: January 22, 1959, 7:30 p.m. !!