

Department Requirements (Total Department Units: 47)

<i>2009-10</i> Course No.	<i>Previous</i> Course No.	<i>Title</i>	<i>Units</i>	<i>Institution &</i> <i>Course No.</i>	<i>Grade</i>	<i>Units</i> <i>(s/q)</i>	<i>Term</i>
The following reflects the recommended sequence of courses:							
• HIT 135	(HT 135)	Basic Medical Terminology.....	3.0	_____			
• BMS 146	(BIOMD 146).....	Human Form and Function.....	3.0	_____			
• COMP 101 ...	(COMAP 101/OIS 142 & CIS 109) ..	Introduction to Computer Applications.....	4.0	_____			
• CIM 100	(none).....	Registry Organization and Operations	3.0	_____			
• HIT 101	(none).....	Intro. to Health Information Mgmt.....	3.0	_____			
• HIT 204	(HT 204)	Basic Pathophysiology.....	3.0	_____			
• CIM 125	(none).....	Cancer Disease Management.....	4.0	_____			
• CIM 201	(none).....	Abstracting Principles and Practice I.....	3.0	_____			
• CIM 150	(none).....	Oncology Coding and Staging Systems	4.0	_____			
• CIM 202	(none).....	Abstracting Principles and Practice II	3.0	_____			
• CIM 225	(none).....	Cancer Patient Follow-up	2.0	_____			
• CIM 250	(none).....	Cancer Statistics and Epidemiology	3.0	_____			
• HIT 240	(none).....	Health Care Quality Management	3.0	_____			
• MGMT 101 ..	(1).....	Introduction to Management.....	3.0	_____			
• CIM 275	(none).....	CIM Practicum.....	3.0	_____			

* All CIM classes must be completed before CIM 275 is begun.

Associate Degree Graduation Requirements: (1) Complete all department requirements with a “C” or better in each course. Candidates for an Associate Degree are also required to complete at least 20% of the department requirements in residence at SBCC. Pass/No Pass grading is not permitted in those courses needed to fulfill department requirements; (2) Complete at least 18 units of General Education Requirements ([Areas A-D](#) of the SBCC General Education pattern); (3) Complete the SBCC Institutional Requirements ([Area E](#)); (4) Complete the Information Competency Requirement ([Area F](#)); (5) Complete a total of 60 degree-applicable units (SBCC courses numbered 100 and higher); (6) Maintain a cumulative GPA of 2.0 or better in all units attempted at SBCC; (7) Maintain a cumulative GPA of 2.0 or better in all college units attempted; and (8) Candidates for an Associate Degree are required to complete 15 units in residence at SBCC.

Additional Program Information

For further information, contact the Counseling Center, 965-0581, Ext. 2285, or J. Robertson, Department Chair, at robertso@sbcc.edu. Check your degree progress with DARS U-Achieve at www.sbcc.edu/DARS.