



## Student Data Change Form

### Current Information on Records:

LAST Name \_\_\_\_\_ FIRST Name \_\_\_\_\_ MI \_\_\_\_\_

SBCC ID K \_\_\_\_\_

Phone \_\_\_\_\_ Pipeline email \_\_\_\_\_@pipeline.sbccc.edu

**New Information – Complete ONLY what needs to be changed.**

**New Name**

LAST Name \_\_\_\_\_ FIRST Name (15 character limit) \_\_\_\_\_ Middle \_\_\_\_\_

\*A copy of a legal document of your name change **MUST** be attached for processing (Driver license, passport, marriage license, etc.)

**Preferred First Name:** \_\_\_\_\_

**Remove Preferred Name:** \_\_\_\_\_

**New Social Security Number** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\*A copy of your social security card **MUST** be attached for processing.

**Birth Date Correction** \_\_\_\_\_

Month Day Year

\*A copy of a legal document of your date of birth **MUST** be attached for processing (Driver license, passport, birth certificate, etc.)

**Requests will be processed within 5-7 business days and in the order in which they are received.**

**Student Signature**  \_\_\_\_\_ **Date** \_\_\_\_\_

Picture ID is required when submitting form via mail or in-person.

#### FOR OFFICE USE ONLY

SCAN

**Comment:** \_\_\_\_\_

ID Checked \_\_\_\_\_ Entered by \_\_\_\_\_

Staff Initials \_\_\_\_\_ Date \_\_\_\_\_