



Admissions & Records

DIPLOMA/CERTIFICATE DUPLICATE REQUESTS

SBCC ID K \_\_\_\_\_

Name: \_\_\_\_\_
First Middle Last

Name as it should appear on Diploma: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

- AA AS Certificate Skills Competency Award

Program(s) of Study: \_\_\_\_\_

Fall Spring Summer Year Awarded: \_\_\_\_\_

Select one:

- Duplicate (\$20 per copy) Number of copies
Print all majors of the same type (AA, AS, or Certificate) on separate diplomas.

Select one:

- Mail. Additional mailing fee is \$6.50 to US addresses or \$10 to international addresses.

Mailing Address: \_\_\_\_\_

- Call. Diplomas will be available for pickup at Admissions & Records.

Fees and Payment (select one):

- Charge the fees to my Pipeline student account.
Check enclosed. Make payable to SBCC and include your SBCC ID number on the check.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Submit the completed form in person, mail to SBCC Admissions & Records, 721 Cliff Drive, Santa Barbara, CA 93109, or fax to (805) 962-0497. Faxed forms will only be accepted if you select the option to have the fees charged to your Pipeline account. For questions, call (805) 965-0581 ext. 2956 or see www.sbccc.edu/admissions/diplomas.php

FOR OFFICE USE

Total \$ Check enclosed Pipeline Charge Date Printed Date Mailed/Called Processed by