1.0 Call to Order
1.1 Approval of Agenda (p 1-2)
1.2 Approval of Minutes 7-16-08 (p 3-13)

2.0 Information
2.1 Senate Meetings Calendar for Fall 2008 – Spring 2009 (p 14)

2.2 Karolyn Hanna is the Pacific Region awardee of the ACCT (Association of Community College Trustees). She is now one of the finalists for the ACCT Meardy Award, to be announced at the end of October in New York City.

2.3 New Programs and Program Modifications needing System Office approval. The anticipated period of time needed for the System Office to respond is around 60 days. New programs, or Program modifications, may not be included in catalog without CAC approval and System Office approval. It is recommended that departments submit New Programs and Program Modifications that need System Office approval so that they can receive CAC approval no later than the end of January. Late submissions risk not being included in the printed college catalog.

2.4 First draft of Accreditation Self Study is complete. Second draft is due October 6, and the next Accreditation Steering Committee meeting is scheduled for October 17.

2.5 Don Barthelmess can’t chair Planning and Resources Committee this year. Kim Monda will chair the committee beginning Spring 2009. For Fall 2008, chair duties of P&R will be split among Geoff Thielst and other members of the committee. In the Spring, Kim Monda will chair P&R. Judy Meyer will be faculty representative at CPC this year.

2.6 Laura Welby will chair Faculty Recognition Committee one more semester, hoping to groom someone to take over in the Spring 2009. The committee needs members (and a chair for the spring.) They meet 1st and 3rd Fridays of the month.

2.7 Colleges are instructed to follow legal opinion of Ralph Black’s from December, 2007. An instructor may not assign an F in the course to a student because of an act of cheating. (Wheeler North’s email, August 31, 2008, page 15). We’ll have to change Academic Honesty policy (page 16, from SBCC Catalog 2007-2008, page 47).
3.0 Discussion Items
3.1 College Plan 2008-2011. (We need to act on this no later than September 24). (p 17-27)

3.2 Curriculum Advisory Committee requests to add a Continuing Education representative as a non-voting member.

3.3 Senate request to the Instructors’ Association. Consider negotiating 2 extra-TLUs that would allow all senate committee chairs (except CAC) and the faculty CPC representative’s compensation increases from 0.75 TLUs per semester, to 1 TLU per semester.

3.4 Academic Senate Report to the Board of Trustees. (p 28-31)

4.0 Action Items
4.1 Program Review
   (a) Program Review Policy (p 32-36)
   (b) Program Review Templates (p 37-42)

4.2 Faculty Job Description and Faculty Evaluation Checklists (p 43-51)

4.3 Textbook and Course Materials Adoption Guidelines (p 52)

5.0 Reports
5.1 President’s Report
5.2 Liaisons’ Reports
5.3 EVP Report

6.0 Adjourn