1.0 CALL TO ORDER

1.1 Approval of Minutes – November 19, 2003 meeting. (pgs 2-4)

2.0 INFORMATION

2.1 Faculty Survey: Marilynn Spaventa’s office plans to survey faculty about possible reasons why students did not achieve a grade of “C” or better. Will serve as basis of broader discussion during Inservice.

3.0 HEARING/DISCUSSION

3.1 Ranking Process: How did we do? (brief discussion to see if our process could be improved)

3.2 Sabbatical Leave Reports: Ed Inks and Sheri Shields (pgs 5-12)

3.3 Meeting with Trustees: Special meeting with Trustees, perhaps January 28, for the purpose of exploring mutual concerns and visions for the future.

3.4 Department Academic Exchange Initiative: An opportunity for our Department Chairs or their designees to invite their counterparts to SBCC Gourmet Dining Room, tour of campus, and general discussion of mutual academic concerns.

4.0 ACTION

4.1 Veterans Day Observance: The issue has to do with whether we should observe Veterans Day on November 11 or to continue incorporating Veterans Day as part of a three-day weekend.

M/S To begin the process of officially observing Veterans Day on November 11, 2005 (Bell/Schultz).

5.0 REPORTS

5.1 President’s Report
   5.1.1 Policy Process: Master Teacher and Academic Freedom
   5.1.2 Our Senate Meeting Process (pgs 13-14)

5.2 Executive Vice-President

5.3 Professional Development: Status Report

5.4 Liaison Report: Jan Schultz